



## **TOB AAC Meeting Notes**

**November 15<sup>th</sup> 2021 5:00pm**

Berwick Council Chambers

Present:

Councillor Chris Goddard	Bradley Dundas
Councillor Derrick Jamieson	Kenisha Gordon
Elaine Furniss	Michael Harris
Joan Langevin Levack	ALC, Kimberly Halliday

Absent with regrets:

### **1. Call to order**

- a. Joan called the meeting to order at 5:02pm

### **2. Approval of Minutes**

- a. There was one amendment from the minutes noted in the business arising from minutes.
  - i. Motion to accept the minutes with the one amendment, Chris 1<sup>st</sup>, Elaine 2<sup>nd</sup>
  - ii. 8 yes, 0 abstain, 0 no.
  - iii. Motion approved.

### **3. Business Arising from Minutes**

- a. Derrick noted that that there was a discrepancy with the wording between how the Chairing roles in the minutes



were mentioned and the Accessibility Act. Co-chair will be changed in the minutes to reflect this and will now be Vice Chair.

#### **4. New Business**

##### **a. Other – Guest Speaker, Julia Stephenson**

- i. ACTION: Kim will share PowerPoint presentation with committee**
- ii. Spoke of role of the Accessibility Directorate
- iii. Major point: April 1<sup>st</sup> deadline of Accessibility Plan, no extensions, Town will be in non-compliance.

##### **b. Update from Kentville and Wolfville Contacts**

- i. Chatted about different ways of engaging community, still waiting on exact information from Wolfville's Director of Finance for more information.
- ii. Both Kentville and Wolfville utilized consultants for community engagement/writing of the plan.

##### **c. Survey Review**

- i. Survey review #1 was done, discussion was held about changes to be made.
- ii. ACTION: Kim to send out draft 2 and get feedback for Friday. Survey launch Monday November, 22<sup>nd</sup>.**
- iii. ACTION: Kim to create PR leading up to launch (social media posts, flyers)**



**d. List of Organizations to send Survey to**

- i. Joan has sent Kim an extensive list to start with.
- ii. **ACTION FOR ALL: reach out to contacts and let them know there is a survey coming out**

**e. Signage for “Active Community”**

- i. Great feedback, Kim will look into finding more inclusive images, and to get some printed in black and white as well.

**f. Other – New Member**

- i. A motion was brought forth by Mike Harris to have Chris Cooke, Parks Coordinator, to submit an application to Mike Payne and Don Clarke to join the Berwick’s Accessibility Advisory Committee.
  - I. Bradley 2<sup>nd</sup> the motion
  - II. 8 yes, 0 abstain, 0 no.
  - III. Motion approved.

**5. Adjournment**

- a. Motion to Adjournment – 6:51pm
  - i. Chris 1<sup>st</sup>, Derrick 2<sup>nd</sup>

**Next meeting: December, 13<sup>th</sup>, 2021 at 5:00pm**