

**TOWN OF BERWICK**  
***Committee of the Whole Meeting***  
**October 27, 2020 - 6:30pm**  
**AGENDA**

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Previous Minutes**
4. **Departmental Reports**
  - a. RCMP *Attached*
  - b. BDVFD *Handout*
  - b. Public Works *Attached*
  - c. Fitness Centre *Attached*
  - d. Recreation Prog *Attached*
  - e. Active Living Cord *Attached*
  - d. Finance *Attached*
  - e. CAO *Attached*
6. **Ongoing Business:**
  - a. CAO Report – Land Use Bylaw Amendments
7. **New Business:**
  - a. VWRM – Board Resolution/Town Municipal Guarantee
  - b. 2020 Accessibility Plan
  - c. Declaration – Responsibility to Eliminate Racism and Discrimination
8. **Correspondence:** Municipality of Pictou County
9. **Mayor’s Update**
10. **Councillor’s Round Table Update**
11. **In Camera – Property**
12. **Adjournment**



**Berwick  
Policing Report  
September 2020**

**Royal Canadian Mounted Police  
Kings District**



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## **Kings District Employees**

Inspector Dan Morrow, Kings District Commander.

Forty general duty constables police Kings District as first responders. These officers are supervised by 8 corporals, 2 sergeants and 1 staff sergeant.

Kings East School Safety Resource Officer is Cst. Jennifer Britton.  
Kings West School Safety Resource Officer is Cst. Jeff Wilson.

Kings District General Investigation Section members are Cpl. Glenn O'Halloran, Cst. Shawn Cornelisse, and Cst. Jody Whiteway.

Kings District Street Crime Enforcement Unit members are Cst. Jason Sehl of Kentville Police Service, as well as Cst. Chris Marshall and Cst. Ken Slade of Kings District.

Domestic Violence/Sexual Assault investigator is Cst. Melissa Lee. This is a temporarily-funded position.

Kings District Community Policing and Victims Services Officer is Cst. Kelli Gaudet.

Kings District has 10 Detachment Service Assistants who perform administrative functions at the 3 Kings District offices.

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## **School Safety Resource Officer:**

School Safety Resource Officers work as a resource to our local schools. Members provide presentations to every grade level from P-12 on current topics such as human trafficking, fentanyl, cybercrime, bullying, drug awareness and appropriate use of Social Media. Schools often request other presentations which are customized to meet their needs. SSROs update the National SafePlan every year for each Kings County School. SSROs do the initial investigation in cases that stem from schools. SSROs also provide support for school events that occur after traditional school hours.

Cst Wilson's service area is from Annapolis County line to Central Kings Rural High School which encompasses 11 schools.

### **Highlights**

In September, Cst Jeff Wilson did a radio interview with K-Rock in regards to back to school and school bus safety.

On September 8<sup>th</sup>, Cst Wilson did a presentation to Acadia International Students highlighting expectations on self-quarantining and a welcome to Canada law presentation.

On September 9<sup>th</sup>, Cst Wilson made patrols of the schools zones at École Rose-des-Vents, Dwight Ross Elementary, Somerset, Berwick School, West Kings, Cambridge, and Central Kings.

On September 10<sup>th</sup>, members patrolled school zones in Greenwood, Auburn, Kingston, and Berwick, with several warnings issued for speeding in a school zone.

On September 14<sup>th</sup>, Cst Wilson patrolled the school zones in Kingston and Berwick.

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On September 15<sup>th</sup>, Cst Wilson patrolled the school zones in Canning, Coldbrook, Cambridge, and Aylesford.

On September 16<sup>th</sup>, Cst Wilson patrolled the school zones in Kingston, Greenwood, Auburn, and Berwick.

On September 22<sup>nd</sup>, Cst Wilson patrolled school zones in Auburn and Aylesford.

On September 23<sup>rd</sup>, Cst Wilson patrolled school zones in Auburn.

On September 24<sup>th</sup>, Cst Wilson patrolled school zones in Auburn, Berwick, Canning, Cambridge, Kingston, and Aylesford.

On September 30<sup>th</sup>, Cst Wilson patrolled school zones in Auburn, Cambridge, and Aylesford.

Cst Wilson conducted SAFE lockdown drills at two of the schools in his area.

### **Talk to Your Preteens and Teens About Intimate Images and Video**

As your junior high and high school aged kids settle into a new school year, it's a good time to talk to them about cyber safety.

A fresh school year brings new relationships, social pressures and technology, so it can be helpful to open a supportive and non-judgmental dialogue about using technology in a safe and positive way. Part of this conversation may include talking about the risks of using technology to send and receive intimate images and video. An intimate image (also known as a "nude") or intimate video involves some form of nudity.

"It can certainly be uncomfortable to talk to your kids about intimate images and videos, but by addressing this with them, you can make sure they get helpful information rather than incorrect information from a less-reliable source," says Cpl. Jennifer Clarke of Nova Scotia RCMP.

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## Having The Conversation

During your open, non-judgmental conversation, there are a variety of topics to cover, outlined below.

Q: Why are requesting, sending and receiving intimate images and video problematic?

A: Sending intimate images or videos of yourself or someone else is problematic for many reasons. These include but are not limited to:

- If someone is pressuring you to send intimate content, they aren't respecting your personal boundaries. This is a red flag of an unhealthy relationship.
- The person receiving the image could send it to someone else. For example, you may trust your boyfriend or girlfriend now, but what if you break up and they still have the photo?
- If you distribute intimate content of someone else, you will eventually regret it. Even if you don't think so now, you will likely feel guilty for hurting someone in a deeply personal way.
- Sextortion (threatening to send a sexual image or video of you to other people if you don't pay them or provide more sexual content).
- Trauma and other psychological harm to yourself, your loved ones and others.
- Bullying
- If the person is under 18, intimate content is considered child pornography. Distributing child pornography can result in up to 14 years in jail. Possessing child pornography can result in nearly two years in jail.

Requesting intimate images or video is also problematic for reasons including but not limited to:

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- If you are requesting intimate images or video from someone under 18, you are requesting child pornography. Possessing child pornography can result in nearly two years in jail.
  - Even if they only send the content to you, there's always the possibility that someone else will get access to it. You are putting that person at risk.

Q: What should you do if you've sent intimate content of yourself or someone else?

A: Tell a trusted adult and start taking steps to address it. Visit <https://needhelpnow.ca/app/en/> for more information on how to start.

Q: What should you do if someone sends you intimate content?

A: Tell a trusted adult. They can talk through the situation with you and help figure out your next steps. You may wish to report your concerns anonymously at <https://www.cybertip.ca/app/en/report>.

### **After the Conversation**

It's helpful to lay the groundwork for an ongoing dialogue on intimate content so that your pre-teen or teen feels more comfortable telling you if something is wrong.

### **Staying in the Loop**

The above information was compiled through a number of reputable online resources, including those noted below, where you will find helpful tips and information:

- <https://www.getcybersafe.gc.ca/>
- <https://www.needhelpnow.ca/app/en/>
- <https://protectkidsonline.ca/app/en/>
- <https://protectchildren.ca/en/>
- <https://www.cybertip.ca/app/en/>

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- <https://www.rcmp-grc.gc.ca/cycp-cpcj/>
  - <https://novascotia.ca/cyberscan/>

By better understanding the issue as it relates youth, you will be more prepared to deal with any concerns in the future.

Throughout the month of September, the Nova Scotia RCMP will continue to share tips for using technology safely using the hashtag #RedFlagBehaviour. To follow along, go to The RCMP in Nova Scotia on Facebook (<https://www.facebook.com/rcmpns/>) and @RCMPNS on Twitter (<https://twitter.com/RCMPNS>).

### **RCMP and Child Safety Link Remind Drivers to Safely Buckle Up Child Passengers**

In support of Child Passenger Safety Week 2020, September 20 to 26, the Nova Scotia RCMP and Child Safety Link are reminding motorists to ensure their young passengers are safely buckled up in the right seat.

Nova Scotia RCMP and Child Safety Link came together today to demonstrate how to use booster seats properly to keep school-aged children safe.

"Motor vehicle crashes are a leading cause of death and serious injury for children in Canada. Using the right car or booster seat and knowing how to use them properly significantly reduces that risk," says Cpl. Jennifer Clarke with Nova Scotia RCMP.

Here are a few tips to keep kids safe in a booster seat:

- Don't rush to move your child into booster seat before they are ready. A child should weigh at least 18 kg (40 pounds) and be able to sit straight and tall.
- Most kids don't fit the adult seat belt safely until the age of 10-12 years old.

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- Keep kids under 13 safely in the backseat. The backseat is the safest for kids under 13.

Here are a few tips to making sure your booster seat is used correctly:

- Always read the instructions that came with your booster seat.
- Fasten the lap belt low across the pelvis and pull up to remove any slack.
- Make sure the belt goes under the armrests when directed by instructions.
- The shoulder belt is placed across the chest and centered between the neck and shoulder.
- Check each time a child buckles their own booster seat.

"Children who move from a booster seat to a seat belt too soon are at risk of serious injuries during a collision," says Katherine Hutka, Health Promotion Specialist for Child Safety Link (IVK Health). "The right seat allows a seat belt to properly fit across a child's strongest bones and away from the soft belly."

Parents and guardians can help kids stay safe by enforcing and modelling good seat belt habits. Once young passengers are safely buckled, adults must remember to buckle themselves too.

Nova Scotia RCMP asks every motorist to do their part to protect themselves and others by ensuring everyone is buckling by buckling up every time they get into a vehicle. For more information about child seats or booster seats and when and how to use them safely, visit IVK's Child Safety Link (<http://childsafetylink.ca/child-passenger-safety/>).

### **RCMP Warning Public About Threatening Solicitation Scams**

The Nova Scotia RCMP is warning the public about a number of threatening phone and computer scams being reported throughout the province.

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There are many types of scams on the rise in the province and the most recent one involves callers falsely representing an organization, such as police or government agency. The caller will then threaten to arrest the individual or suspend their travel visa or tax account if immediate payment is not made. Police want to remind the public that legitimate organizations do not conduct business this way.

"If someone portrays themselves as representing a government institution or another organization, and are threatening you with arrest unless you send immediate payment, regardless of reason, it's a scam," says Cpl. Laurie Haines of the Nova Scotia RCMP Commercial Crime Section. "These scams are very convincing because the caller ID or spoofed email address appear associated to the police or government institution in question," he further adds.

Recipients of these calls are asked to hang up and not continue with the calls. Anyone who suspects they have been targeted in a phone or computer scam is encouraged to contact their local police, and also the Canadian Anti-Fraud Centre at 1-888-495-8501 or online at <https://www.antifraudcentre-centreantifraude.ca/index-eng.htm>.

### **Annual Performance Plan**

The Kings District Annual Performance Plan runs from April 1<sup>st</sup>, 2020 to March 31<sup>st</sup>, 2021. The objectives of the Kings District Annual Performance Plan are:

- **Safe Roads and Safe Highways in Nova Scotia** - To date, Kings District members have charged 39 people with impaired driving (2 for drugs), issued 14 roadside suspensions (3 for drugs), issued 840 traffic enforcement charges and conducted 83 check stops.
- **Reduce Crime Against People**  
Members continue to conduct physical checks on

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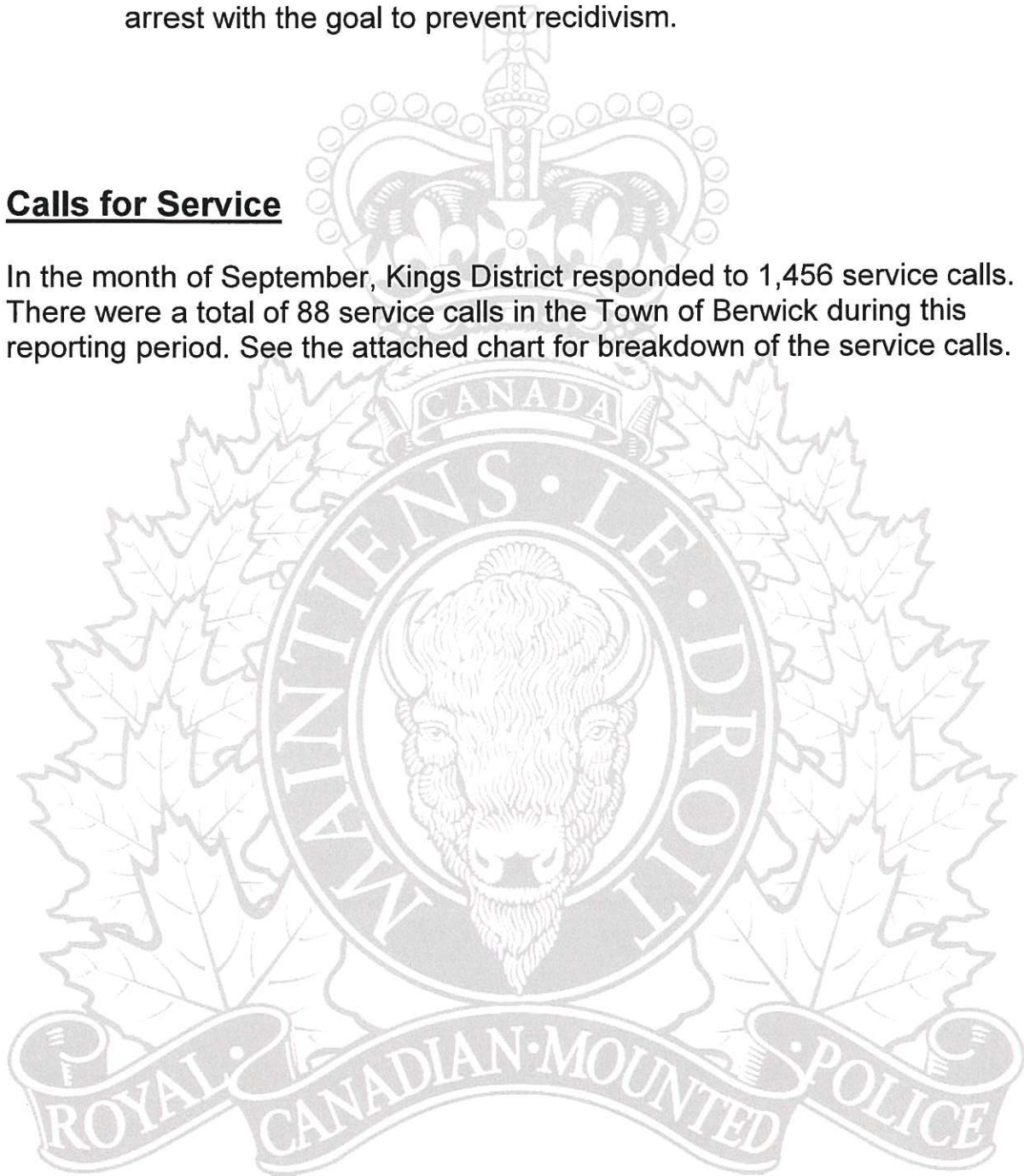
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offenders/accused who are on court ordered curfews or house arrest with the goal to prevent recidivism.

## **Calls for Service**

In the month of September, Kings District responded to 1,456 service calls. There were a total of 88 service calls in the Town of Berwick during this reporting period. See the attached chart for breakdown of the service calls.



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Type of Crime & Occurrence Type	September Berwick	September Kings
	2020	2020
<b>Crimes Against Persons</b>		
Offences Related to Death	0	0
Sexual Offences	0	5
Assault	3	28
Kidnapping/Hostage/Abduction	0	0
Robbery	0	1
Extortion / Intimidation	0	0
Criminal Harassment	0	7
Indecent   Harassing Comm.	0	11
Uttering Threats	0	14
<b>Property Crime</b>		
Arson	1	2
Break and Enter	1	7
Unlawfully in a Dwelling House	0	0
Theft Over	0	0
Theft of Motor Vehicle	0	2
Theft of Other MV / Motorcycle	0	0
Take MV w/o Consent	0	0
Theft Under	0	22
Shoplifting	0	6
Theft (mail, bicycle, et al)	0	4
Theft from Motor Vehicle	2	8
Possession of Stolen Goods	0	1
Fraud	1	37
Identity Theft	0	1
Mischief	2	51
<b>Drug Enforcement</b>		
Possession	0	0
Trafficking	0	2
Import/Export	0	0
Production	0	0
Other	0	4



Type of Crime & Occurrence Type	September Berwick	September Kings
<b>Traffic</b>		
Dangerous Op of MV	0	5
Impaired by Alcohol	0	21
Impaired by Drug	0	2
Failure/Refusal	0	1
Driving while Disqualified	0	2
Fail to Stop or Remain	1	7
Seatbelt Violation	0	3
Intersection Violation	0	19
Speeding Violation	11	104
Insurance Violation	0	16
Road Side Suspension (Alcohol)	0	2
Road Side Suspension (Drug)	0	0
Collision - Fatal	0	1
Collision - Non - Fatal Injury	0	12
Collision - Reportable	1	44
Collision - Non Reportable	0	20
Off-Road Vehicle Collision	0	0
Municipal By-laws	1	1
Other Traffic Offence/Violation	13	177
Other Traffic Related Duties	1	28
Checkstop	2	26
<b>Other</b>		
911 Call	0	30
Breach of Court Order	1	15
Liquor Act	3	53
Mental Health Act	10	60
Missing Person	1	22
Municipal Bylaw - Other	1	20
Other	23	265
Suspicious P V P	1	48
Trespass At Night	0	0
HPA (COVID-19) - Offences only	0	23
HPA (COVID-19) - Other activities	0	4
QUA (COVID-19) - Offences Only	0	1
QUA (COVID-19) - Other Activities	4	85
<b>Total Founded &amp; SUI Occurrences</b>	<b>84</b>	<b>1,330</b>
<b>Total Occurrences*</b>	<b>88</b>	<b>1,456</b>



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## **Traffic Enforcement Update**

Members continue to conduct patrols and are aware of the traffic complaints in the community. Below are some of the highlights from the month of September.

September 2<sup>nd</sup> – Radar enforcement on Main Street East in Berwick, no violations. Traffic enforcement at our-way intersection of Main and Commercial Street, no violations.

September 5<sup>th</sup> – Checkstop conducted on Highway 1 in Berwick, forty-five vehicles were checked, one violation ticket for failing to obey traffic sign and one violation ticket issued for operating unregistered vehicle.

September 12<sup>th</sup> – Radar enforcement on Main in Berwick, one warning issued for speeding.

September 16<sup>th</sup> – Radar enforcement on Orchard Street in Berwick, no violations. Traffic enforcement in the school zones in Berwick.

September 18<sup>th</sup> – Traffic enforcement on Commercial Street in Berwick, one violation ticket issued for failing to provide valid inspection sticker and one warning for failing to provide valid license.

September 21<sup>st</sup> – Checkstop conducted in Berwick, fifty vehicles were checked, one violation ticket issued for illegally transporting cannabis in a vehicle. Traffic enforcement on Commercial Street in Berwick, one violation ticket issued for failing to yield to emergency vehicle.

September 26<sup>th</sup> – Checkstop on Highway 1 in Berwick, one hundred vehicles were checked, no violations.

In addition to the above, two violation tickets were issued on Highway 101 for speeding near Berwick along with one violation ticket for failing to obey traffic sign. Two violation tickets were issued for failing to obey traffic sign,

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six for speeding, one for parking where it would obstruct traffic, and three warnings for speeding along Highway 1 near Berwick.

### **Proactive Police Patrols in Town of Berwick**

#### **September – 462 patrols**

**September 1<sup>st</sup>** – Cst Wilson conducted bike patrols in Wolfville.

**September 2<sup>nd</sup>** – Cst Wilson conducted bike patrols in Berwick handing out six Tim Hortons coupons to children who were wearing bike helmets.

**September 7<sup>th</sup>** – Members conducted foot patrols on the Rail Bed trail, Centennial Park and Berwick Elementary School.

**September 8<sup>th</sup>** – Members conducted foot patrols in Berwick.

**September 11<sup>th</sup>** – Cst Wilson attended the trails planning meeting in Berwick.

**September 14<sup>th</sup>** – Members conducted foot patrols of Rainforth Park, baseball diamond and the Elementary School in Berwick.

**September 15<sup>th</sup>** – Members conducted foot patrols in Rainforth Park.

**September 17<sup>th</sup>** – Three members conducted foot patrols of Rainforth Park.

**September 21<sup>st</sup>** – Two members conducted foot patrols of Rainforth Park and the ball diamonds.

**September 23<sup>rd</sup>** – Members did a foot patrol in Rainforth Park.

**September 27<sup>th</sup>** – Members conducted foot patrols in Rainforth park and the elementary school.

**September 29<sup>th</sup>** – Members conducted foot patrols in Rainforth Park, Ball Diamond and downtown Berwick.

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## **Significant Investigations**

**20201322931** - A university student in Wolfville has recently been fined \$1,000 for violating the Health Protection Act (HPA).

On September 10, Kings District RCMP received a complaint about a student from outside of the Atlantic Bubble not self-isolating. Upon further investigation, RCMP officers determined that the individual was in violation of Health Protection Act. On September 10, police issued the individual a Summary Offence Ticket under Section 71(1)(b) of the Health Protection Act for Failing to Self-Isolate.

The Nova Scotia RCMP is reminding university students arriving in the province from outside of the Atlantic Bubble to follow all Public Health orders which includes completing a self-isolation period of 14 days. We ask everyone coming into the province to educate themselves on the directives and enforcement measures at <https://novascotia.ca/coronavirus/>. We all need to do our part to reduce the spread of COVID-19. The RCMP thanks Nova Scotians for their continued support and to the vast majority who are adhering to the directives outlined by the provincial government.

**20201384486** - At 9:30 p.m. on September 20, a robbery was reported at a convenience store in Cambridge. A woman entered the store wearing a disposable face mask and sunglasses, and a hood over her head. She handed the clerk a note to hand over the money, and that she had a gun. Staff at the store saw a handgun. The clerk handed over a bag with cash inside and the suspect left. The store owner was in the back of the store and chased the suspect outside, but she fled the area in a vehicle. No one was injured.

The clerk contacted police and provided a description of the vehicle, including a license plate number. Police located the vehicle at the residence of the registered owner of the car and contained the area. The suspect voluntarily came outside unarmed where she was arrested without incident. She was transported to Kings District RCMP in New Minas.

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A 55-year-old female from Cambridge, Kings County is facing one charge of Armed Robbery and one charge of Wearing a Disguise with Intent, she has been remanded into custody.

**20201308374** - An 18-year-old man from Kings County has been charged with Stunting after driving 70 km/hr over the speed limit: 150 km/hr in an 80 km/hr zone.

On September 7<sup>th</sup>, 2020 at approximately 11:00pm, a member of Kings District RCMP on the Cornwallis River Crossing in New Minas spotted a car travelling at a high rate of speed. The officer activated the RADAR and measured the speed at 150 km/hr in an 80 km/hr zone, 70 km/hr over the speed limit. The officer stopped the car and charged the man with Stunting under the Nova Scotia Motor Vehicle Act. The fine for stunting in Nova Scotia is \$2,422.50.

Speed is one of the major causes of serious injury and fatal collisions on our roads. Road safety is a priority for the RCMP and drivers are reminded to make it their priority as well. If you see someone driving unsafely on our roads, please report it by calling the RCMP at 1-800-803-RCMP (7267). If you believe it is an emergency, call 911.

**2020-1108357** - The Kings District RCMP are requesting the public's help identifying two suspects that are believed to be responsible for a break and enter with mischief to a Cambridge school.

On August 8<sup>th</sup> at 3:52 AM New Minas RCMP responded to an intrusion alarm at Central Kings District High School. An immediate patrol was made where a door, located on the North Side, was smashed by a wooded bench causing the glass to break. Police were also able to locate door windows smashed with rocks on the ground level of the East side.

Security video was obtained from the school which revealed two suspects: Suspect 1- appears as Caucasian- male wearing grey jogging pants with a small logo on right front pocket (possibly Champion), a mauve coloured V-neck shirt, blue and green high top style sneakers and wearing a dark

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coloured mask. The suspect has medium length blond hair and appears to have something bulky in their pockets.

Suspect 2- appears as female wearing dark colored Capri style pants, a low cut red shirt and a black zip up sweater with stripes on the arms (possibly Adidas). The female has shoulder length dark hair and is carrying a large grey/blue purse.

If any member of the public has any idea who these individuals may be they are asked to call the New Minas RCMP at 902-679-5555. Should you wish to remain anonymous, call Nova Scotia Crime Stoppers toll free at 1-800-222-TIPS (8477), submit a secure web tip at [www.crimestoppers.ns.ca](http://www.crimestoppers.ns.ca), or use the P3 Tips App.



**202001370300** - On September 18 at 3:15 p.m., Kings District RCMP responded to a collision at the intersection of the New Minas Connector Rd. and Commercial St. in New Minas. The driver who was arrested for Impaired Operation of a Conveyance was involved in a physical altercation with another motorist who was trying to keep him from leaving the scene. Both drivers were showing some signs of impairment. One driver, a 58-year-old man from Port Williams, was screened, and was given a 7-day

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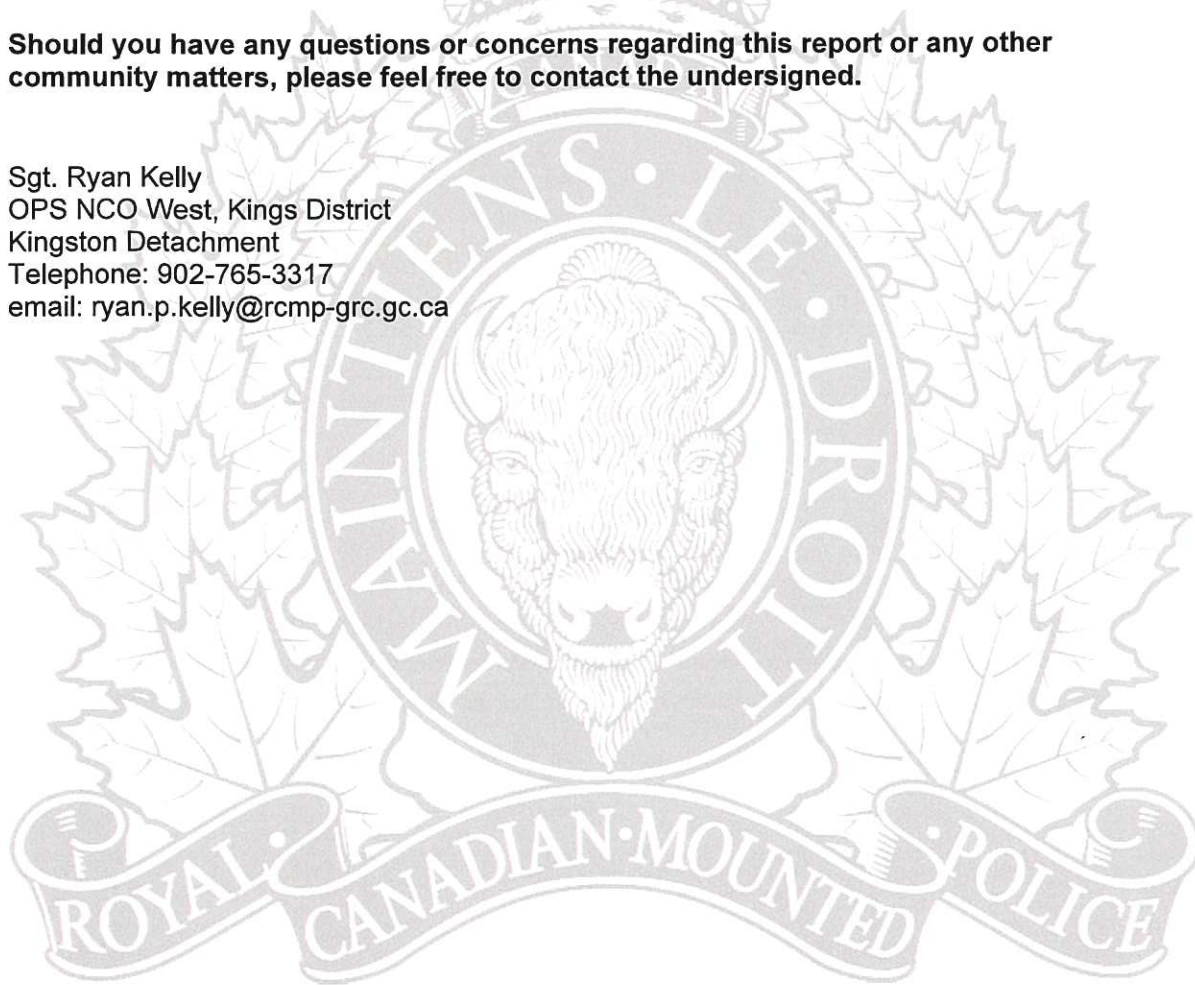
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driving suspension after he produced a warning on the screening device. The other driver, a 32-year-old man from Canning was arrested for Impaired Driving and taken to the detachment to provide breath samples. He is facing charges of Dangerous Operation of a Motor Vehicle, Impaired Operation of a Conveyance, Refusal of the Breath Demand and Mischief. His licence was also suspended and he was later released on conditions and is scheduled to appear in Kentville Provincial Court on December 22.

The investigation is ongoing.

**Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact the undersigned.**

Sgt. Ryan Kelly  
OPS NCO West, Kings District  
Kingston Detachment  
Telephone: 902-765-3317  
email: [ryan.p.kelly@rcmp-grc.gc.ca](mailto:ryan.p.kelly@rcmp-grc.gc.ca)



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## **Committee of the Whole Report**

### **Public Works Department.**

**January 20, 2020**

- We have been busy with snow clearing, salting and sanding, along with keeping the parking lots cleaned up.
- We have used four loads of salt and have one more ordered for January 22, 2020. Our salt use to date is on average for a typical year.
- We are mixing plenty of sand with the salt to help reduce the impact on the environment.
- You may see more snow on the streets, because of the reduced salt use, as it will take a little longer to remove, and as this melts we will plow back over and remove the slush.
- Equipment maintenance is an ongoing effort; particularly when it comes to anything that salt touches.
- Actively working on budget information for Finance in preparation of getting 2020-21 budget numbers together.
- I have been working on our Safety Policy for the town, and more to do.
- Assisting BEC with fixing some overhead crosswalk lighting.

*Berwick Fitness Centre Committee of the Whole  
Report – October 2020*

**Membership –**

- Membership currently is sitting at 611 (previously reported 579 in September).
- 3-Month memberships are gaining traction and many are taking advantage of this new option.

**High Traffic Times –**

- A lot more foot traffic as of late, mornings and late afternoons continue to be busy.
- Averaging 44 visits a day, with 839 visits so far for the month of October.
- Max capacity number was increased to 25 people at a time – This still falls under the public health regulations for Covid-19 restrictions, and allows less wait time in the evenings.

**Current classes offered –**

- Currently there are no group classes or programs being offered at this time.
- Working with Brittany to try to get some traction doing some virtual classes.
- Alison has left the fitness centre, but once her new schedule is settled she would like to potentially do some classes and personal training again.

**Current promotions –**

- 5-punch passes are being handed out as trials to gain new members; with hockey season kicking back in attendants can take advantage and hand out some free passes to spectators.
- Beginning October 19, 2020 we will roll out the “Refer a friend program” – bring a friend and both parties will receive 10% off their new/renewal membership (does not include corporate rates).
- Flyer made up for corporate rates and 3-month rates, distributed via social media and member email list.
- Will include flyer in next month’s mail out to potentially gain more corporate memberships.

**Other –**

- Last month's promotion brought back many members we hadn't seen since reopening, as well as new members. See chart below:

3-month	Monthly	Weekly	Day Pass	Punch Passes	Corporate	Student
39 sign ups	49 sign ups/renewals	1 sign up	9 sign ups	1 sign up	3 sign ups	1 sign up

- Despite the uncertainty and ups and downs of this year, the fitness center membership has grown substantially since January, from 363 active members to our current 611.
- Cleaning procedure from 2pm-3pm remains in place.



**TOWN OF BERWICK  
REPORT TO COUNCIL**

**From:** Taylor Boylan, Recreation Coordinator

**Date:** October 19, 2020

**Subject:** Monthly Recreation Coordinator Report

**1) Meetings & Webinars**

- Meeting with A. Dominic regarding K. Foley high school co-op placement
- Sports Hall of Fame Committee
- Dalhousie Accessibility Audit
- Valley REN "Buy Local" meeting with M. Payne
- SPAP meeting
- Weekly check-ins with M. Payne and B. Brydon

**2) After School Program**

- Hired S. Pilgrim to start September 21<sup>st</sup>, with K. Foley, D. Matthews and M. Williams sharing assistant roles
- Twenty (20) participants registered and paid for the first month of programming. I am recording a waiting list but will continue to cap the program at 20 participants.
- Programming rules for Before and After School Programs continue to only allow for cohorts of up-to fifteen (15) participants per cohort.
- Have received confirmation of grant funding to sustain the physical activity portion of this program for the 2020-2021 school year

**3) Black Lives Matter**

- Attended the event on Saturday, September 19<sup>th</sup>

**4) Facility Rentals**

- The Town Hall Gymnasium has reopened to renters with an approved plan by Sport Nova Scotia, or the Town of Berwick (whichever is most relevant to the organization) and is fully booked with demand for more rental spaces. There has been some confusion over use of the facility for Town of Berwick events (ie Council Meetings, special events) which will require some creative scheduling and clear information sharing. The gym remains in use for some storage of Town Hall furniture and equipment, which will be remedied by November 1.

**5) Sports Hall of Fame**

- This event took place on September 26 at the Berwick Legion. It was livestreamed on Facebook with success.

**6) Miscellaneous**

- Social media and electronic sign updating continue, will be offering a "How to Use Canva" lunch & learn for Town staff in November
- Halloween events taking place October 23 (Family Scavenger Hunt) and October 30 (Home Decorating contest and Pumpkin Carving Contest)
- Working on plans for what Christmas 2020 will look like,

traditionally Christmas celebrations take place November 27-29 (fourth weekend in November) but with Covid-19 restrictions, many of our events will not be able to take place. Several local communities are exploring "Christmas Float-Bys" where the float travels a route around the community to show Santa and the Christmas float and I anticipate we will do the same in early December to align with holiday business promotions.

- Provide a monthly update in the Berwick School Community Council Facebook group on Town events and summary of Town social media posts
- K. Foley is completing her high school co-op placement with the Town of Berwick – specifically with myself but can work alongside others in the office as need be
- Reduction in working hours will begin October 26<sup>th</sup>, when I will be working 8 AM – 2 PM daily.

# PARKS AND RECREATION FACILITIES SURVEY RESULTS

# Parks & Recreation

## 2020 Summer Use Stats

Parks and recreation facilities provide opportunities for physical activity and can help people of all ages lead a more active lifestyle. People who live near parks are more likely to be active. However, some lower-income communities and communities of color tend to have less access to quality parks and recreation facilities. The Town of Berwick did a quick poll to help provide insight to document the facilities that are getting the most use. These results will help improve the design, quality and availability of parks and recreation resources. Making recreational facilities accessible in all communities is a critical strategy for increasing physical activity.

### PLAYGROUNDS

44% used after they opened back up!

### BIKE PARK

30% Used

### TRAILS

77% People Responded yes they used them!

### SPLASHPAD

53% Used the Splash Pad

### BIKE RACKS

Only 6% used bike racks

### GAZEBO

46% Responded to use the gazebo

### TENNIS COURTS

14% used the tennis courts

(recent opening at time fo survey.)

### ROCK HUNT

35% used the rocking around berwick map

### PLAY BOXES

20% used the Playboxes

### COMMUNITY GARDENS

33% used a community garden

missing volleyball, baseball, equipment loans

Website  
[www.berwick.ca](http://www.berwick.ca)

TOWN OF  
**berwick**

# BERWICK GARDEN PROJECT 2020 YEAR END REPORT

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A photo story of the 2020 Pilot Year

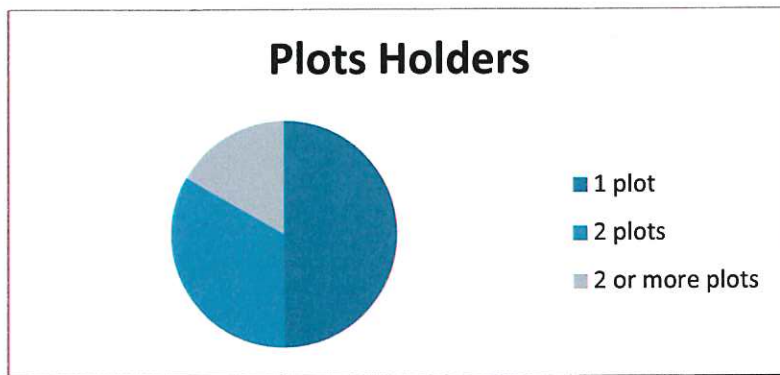


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## PLOT AND HOLDER INFORMATION

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11 out of 20 plots rented by 6 or more participants



All Plot holders felt **more than reasonably** comfortable with the COVID -19 Protocols in place at the facility.

5/6 plot holders made use of their plot this 2020 growing season and anticipate using the program again next year.

Only 1 report of vandalism across the span from June –Nov 1 was reported

All Plot Holders were supported of the rental fee for the season and no one utilized a fee assistance program or payment plan program this year.

---

## COMMUNICATION AND CORRESPONDENCE

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Registration started June 1<sup>st</sup> .2020

Plots were assigned for ease of administration. *Recommendation that future years provide availability for Plot holders to choose their plot locations.*

A monthly information email was intended to be sent to plot holders. Highlighting educational information, tips trick or recipes to share with plot holders. This was put off due to staffing commitments and work load. *Recommendation to have these information packets put together in advance and scheduled to send automatically.*

Evaluation/feedback form was sent out Mid Oct along with a reminder to empty plots by Oct 31<sup>st</sup> 2020. *Recommendation to include contact information in feedback to follow up if concerns are included.*

### Feedback highlights

I would like to see the beds raised

I had the best string beans ever, got all my seeds at Green Leaf, will buy all there next yr. The water was a life saver, where it was so dry all summer. Thank You!

Easier access to gardens such as a path or stairway down to the gardens

Better response from the organizer. I know things were crazy with COVID, but emails were never followed up on, which didn't make me feel welcome or inspired to get more involved.

I thought the plots were pretty small relative to other community gardens I've been a part of. I wouldn't have signed-up, if I had realized the spaces were so small. Made it hard to justify walking over.

---

## SUPPORTERS

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TD Friends of the  
Environment  
Foundation

# ALC COMMUNITY DEVELOPMENT AND RECREATION UPDATE 2020 AND FACILITATED CONVERSATION REVIEW AND RECOMMENDATIONS

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Prepared by: ALC Brittany Brydon

Date Presented: Oct 2 2020

---

The Berwick Trails Committee and ALC hosted **3 engagement sessions over 3 weeks.**

Timeframes Covered:

Morning 10 AM	Afternoon 2 PM	Evening 6 PM
---------------	----------------	--------------

Engagement Numbers:

2 community members, 1 county representative, 1 council representative (Mayor), 3 staff
---

1 Staff, 1 county Representative
----------------------------------

2 community members, 2 council (Mayor + Councillor), 1 staff
--

Publication and Promotion:

Posts was created highlighting sessions on Instagram, Website, and Facebook after direction was advised from Berwick Trails Committee Sept 11<sup>th</sup>. Flyer was sent out also after the first 2 sessions did not gain as much traction as was hoped.

Sept 11, Sept 15<sup>th</sup>, Sept 18<sup>th</sup>, Sept 24<sup>th</sup> Sept 27<sup>th</sup>, Sept 28<sup>th</sup>

Concerns Brought Forth:

- Consultation Process
- Communication Program / Committee Decisions
- Increased Traffic of trail users
- Property Lines
- Maintenance up until now
- South St access
- Privacy
- 1 Petition presented Sept 28<sup>th</sup> 2020 with 6 civic addresses represented

Potential Long Term Projects

- Consultation Policy/ Procedure
- Annual Report -Park Plan update- linking to final reports and priorities and made available to folks beyond council.

## POST CONSULTATIONS GRANT RECOMMENDATIONS\_ AMENDED

Prepared by ALC Brittany Brydon

Oct 13<sup>th</sup> 2020

Oct 15<sup>th</sup> 2020 final decision and information for moving forward

Grant		Elements	Dates	Status
<b>CCH Rec Capital Grant</b> <b>Jan 31 21</b>	<b>\$15000.00 Total</b> <b>\$5000.00 Grant</b> <b>Funding</b>	Chute Park Phase 3 by Trail Flow	Dec/Jan	Continue as Planned -Trail Flow has been contracted to complete Phase 3 by deadline of this grant Follow up in Nov with them <b>Pay Date Vs Copy Date when due for invoice from Trail flow for Finance Team</b>
<b>CCH Trial Expansion Grant</b> <b>MAR 31 21</b>	<b>\$15000.00 Total</b> <b>\$5000.00 Grant</b> <b>Funding</b>	Spicer Park Connector (Cottage to HMT)	Oct/Nov	Complete Cottage to Park connector (0m – 35m on Plan, utilize Robinson Sidewalk to South Street, At 58m upgrade existing entrance.) <b>Amendment for access approved by CCH</b> Return Remaining Money and complete all associated paperwork  Chris confirmed there is no sidewalk on Robinson <b>New Route not acceptable as no sidewalk</b> <b>Will return the money</b> – As amendment does not meet grant requirements now.
<b>Kings Vision Grant</b> <b>MAR 31 21</b>	<b>\$50100.00 Total</b> <b>\$10,300.00 Grant</b> <b>Funding</b>	Rainforth Pathway Plan	Oct/ Jan	Chris will continue working on – though not able to expense from the budget
		Rainforth Equipment pieces	ASAP	Order and install later ( 3 musical Pieces or 1 swing section) <b>Review Park equipment piece Plan B- bball area for musical equipment</b>
		Rainforth Pathway	Jan/Mar	Based on Chris- can purchase some materials – small portion for this year bandwidth , this year grant
		Spicer Parking and Signage	Oct/Mar	Fencing consideration to allow privacy based on Concerns that was brought forth
		Spicer Internal path	Oct/Mar	Upgrades around garden beds, fruit plants and playground
		Chute Park	Dec/Jan	Continue as Planned and stack CCH grant
	<b>** Year 2</b> <b>\$27000.00</b>	Year 2 Commitment outlined	Jan	<b>Year 2 quotes ready for budget year – Spicer Park Equipment</b>
<b>DMAH Beautification Grant</b> <b>MAR 31 21</b>	<b>\$35000.00 Total</b> <b>17500.00 Grant</b> <b>Funding</b>	Parks and Trails and other	Oct/Nov	Spending in the work with support of Karen and Chris <b>BarcoProducts – ordered</b>


Recommendations:

- Create and Accessibility Committee for the Town of Berwick moving forward to help address and start Audits that are required for the 2031 action plan from the [NS Accessibility Directorate](#).
- Community Development Committee and Trails Committee to create a consultation framework that the Town may implement in further planning or large projects, and implement it into the communications policy or process similar to the procurement guidelines.
- Reviewing the statistics of a review done this summer, Trails, Splash pad and Playgrounds have been the most used facilities in Berwick with summer, keeping this in mind guide the completions of the grants to reflect this.

# CONSULTATION AND CONVERSATION PRESENTATION



## PARK FACILITIES ACTIVE TRANSPORTATION RECREATIONAL OPTIONS

Facilitated Conversations

### UPDATE 2020

## AGENDA

- ALC Introduction
- MPAL Program Overview
- Council priorities and Committees – (Guidance and Timelines)
- Review of Town of Berwick examples of Active Transportation(AT), Recreation and Activity
  - 2014 Park Plan Consulting Project By Ekistics Review
  - 2020 Update
- Ideas for updated 5 year Plan – Conversations and facilitated Discussion

Brittany hails from "over the mountain", where she lives with her Partner Tyler and pup, Rosco!

In my spare time, I enjoys outdoor recreation & staying busy!

B.EDSCI from Cape Breton University  
BSCI Haida Gwaii HEGES  
BPHIL UNB Fredericton Renaissance college

Brittany works on projects related to the **Town of Berwick's active living strategy** and engaging the town for connections and **opportunities** here and throughout the valley!

Brittany Brydon  
Active Living  
Coordinator (ALC)

Filling in Mat Leave for Katie Verrette



**Goal:** To partner with communities to increase the number of local staff who are planning and implementing comprehensive plans to improve the participation in health enhancing physical activity

Since 2014

Berwick 2<sup>nd</sup> 5yr agreement was signed last fall

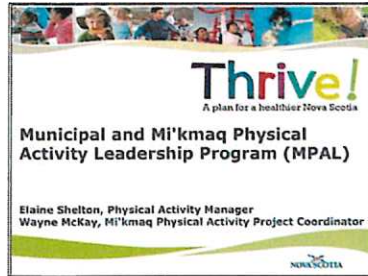
Find and Create Opportunities  
Collaboration is key

Guiding documents - **Active Living Strategy + Lets Get Moving**- An action plan for increasing physical activity in Nova Scotia

<https://novascotia.ca/atsgetmoving/docs/letsgetmoving.en.pdf>  
<https://novascotia.ca/atsgetmoving/docs/letsgetmoving.en.pdf>

## MPAL Program NS Department of Community Culture and Heritage (CCH)

Municipal and Mi'kmaq Physical  
Activity Leadership Program (MPAL)



Guiding ALC Work areas are

- 1) MPAL and CCH program requirements as well as
- 2) Council and Committees Priorities

Community Development and  
Recreation Department

- Close Team (4 now 3) (more in the summer normally with summer students )
- Community Development Committee (past Recreation Advisory Committee)
- Berwick Trails Committee
- Public Works and Parks Teams

### HOT BUZZ WORDS

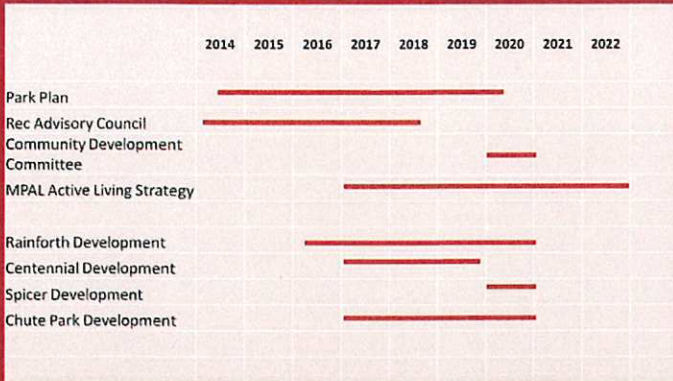
- Active Transportation
- Everyday activity
- Facilities that facilitate activity
- Non Structured play
- Youth, underserved populations and Seniors

Council Priorities – potential to change in Oct  
COVID-19 Considerations  
Budget Approval

<https://www.berwick.ca/recreation-department.html>  
<https://www.berwick.ca/community-development.html>



# Timeline Info



# The Parks



Berwick's MultiGen PARKS  
Rainforth Park



Berwick's MultiGen PARKS  
Spicer Park



Berwick's MultiGen PARKS  
Centennial Park



Kids Engagement

Seniors Workshop

## Engagement Process

Stakeholders Walkabouts

Public Workshop

Online Survey



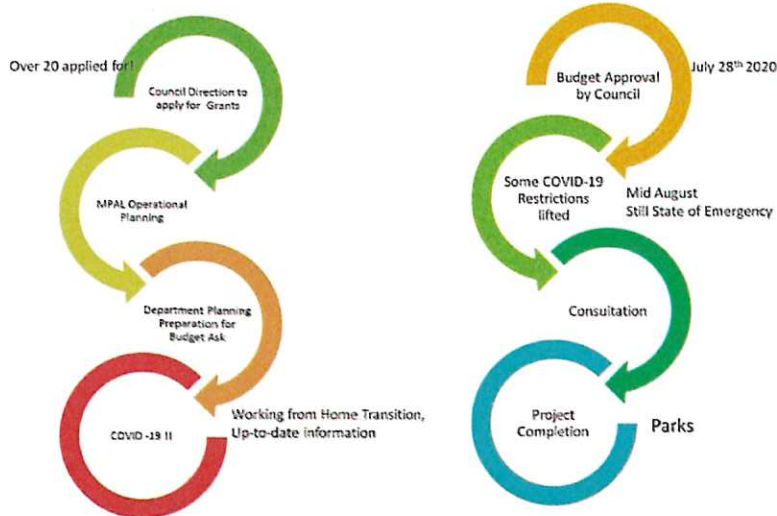
## The Concept Plans



## Progress So Far !

Centennial Park		Rainforth Park	
Shuffle Board	✓	Playground equipment and Swings	✓
Band Stand /gazebo	✓	Baseball field	✓
Community Gardens		Basketball court	✓
Memorial Loop		Tennis courts.	✓
Parking on Street		Multi-use building	✓
Memorial Plaza		Canteen	✓
New maintenance Shed		Parking updated behind Foodland	✓
2/7		Splash-pad and the accompanying apron.	✓
		4 pickle-ball courts.	✓
		Beach and Pond	Removed
		Fountain	Removed
		Park Shelter	Merged
		Flag and gardens at entry	
		Natural Play area	
		Skate Park	
		Commemorative Promenade	
		Playboxes	✓
1/5		7/15	

## 2020



## Projects for 2020 Year

Centennial Park		Rainforth Park	
Shuffle Board	✓	Playground equipment and Swings	★
Band Stand /gazebo	✓	Baseball field	✓
Community Gardens		Basketball court	★
Memorial Loop	★	Tennis courts.	✓
Parking on Street		Multi-use building	✓
Memorial Plaza		Canteen	✓
New maintenance Shed		Parking updated behind Foodland	★
2/7		Splash-pad and the accompanying apron.	✓
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		Beach and Pond	Removed
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		Park Shelter	Merged
		Flag and gardens at entry	
		Natural Play area	
		Skate Park	
		Commemorative Promenade	
		Playboxes	✓
1/5		7/15	



Guiding Documents

- NS Accessibility toolkit for Municipalities
- Lets Get Moving Strategy
- AT Plan Kings County
- Western Zone Community Health Plan
- Active Living Strategy
- Community Development Committee
- Recreation Needs Assessment
- Open Space Strategy

**Facilitated Conversation**

Upcoming opportunities

- Town Council Election
- County of Kings Active Transportation Plan
- Provincial Enforcement Effort
- Western Loop TCT
- NS Accessibility Action
- Engagement Policy
- Consultation Framework

# PETITION

Letter of Petition

To the Town of Berwick

From the Residents of Robinson Dr

We, the undersigned residents of the east side of Robinson Dr Berwick want to express our concerns in regards to the information we have received from the Town of Berwick over the last few weeks.

We received an initial letter indicating there would be upgrades to Spicer Park playground with no details as to what any of the upgrades are. Secondly and most shocking was the notice the Town would be putting a trail directly behind our houses. They are a number of concerns we share. The first is the complete lack of need for this trail. The present system that the community uses is adequate but could use a few safety and upgrade measures. Presently the community travels down Robinson Dr and connects to the Harvest Moon Trail by directly crossing South St. All forms of transportation use this method in a safe manner without infringing on the residents. We feel it is appropriate to have a connector to the HMT but do not see this route in any way part of the proposed Perimeter Trail. The second concern is the lack of consultation and complete disrespect we have felt in the notice the Town was constructing a trail directly in our backyards. Since these lots were created in the 1980's the Town has taken no interest in the strip of land behind the lots and over the years this small strip has been incorporated into some yards as lawn, used by others for storage or simply grown over. The third concern would be the safety issues of this trail. Some residents feel their property and personal items would be open to vandalism and theft, the trail would exit on to South St with no direct place to access the Harvest Moon Trail without constructing an expensive crossing on the south side of South St which is an active waterway thus sending trail users east or west of South St which has no sidewalk and many fast moving vehicles. Any funding available would be better spent making the existing route safer.

We are furthered dismayed by the second letter which tells us of the public conversations on Active Transportation, Parks and Planning with only one event

remaining. Some residents have voiced their concerns that this may be a thinly veiled attempt to justify community engagement on this issue.

Lastly, despite the concerns we have raised to date and the discussions we understand have taken place at the committee level, we are disappointed to hear that a rough hiking trail is still being considered but again without any public consultation.

We respectfully ask that the concept for a trail in this location be completely abandoned, that we be advised of the details of the upgrades to Spicer Park and the entry to the HMT across from Robinson Drive be upgraded.

A letter to the residents agreeing to this would be greatly appreciated.

Resident	Signature	Address
Paula Whyatt	Paula Whyatt	10 Robinson DR. Apt. A
Jerrri Arsenault	Jerrri Arsenault	10 Robinson Drive Apt A
Bill Arsenault	Bill Arsenault	10 Robinson Dr AptA
Chris Wilson	Chris Wilson	14 Robinson Dr.
Sammy Isner	Sammy Isner	4 Robinson DR Apt. B
Coleen Melanson	Coleen Melanson	4 Robinson Dr. Apt. A
Kelly S Hoyak	Kelly S Hoyak	4 Robinson Dr Apt A
Phillip Taylor	Phillip Taylor	16 Robinson Dr
BRENDA TRINACHT	Brenda Trinacch	8 Robinson Dr
Mike Trinacch	Mike Trinacch	8 Robinson Dr



**TOWN OF BERWICK  
REPORT TO THE COUNCIL**

**From:** Karen Peckford, Director of Finance

**Date:** October 22, 2020

**Subject:** Monthly Finance Report

**7) September 2020 Financial Statements**

- See attached.

**8) Tablet Discussion**

- Replacement requirements – returning Mayor and Councilors.
- Office for Apple licensing.

**9) Director of Finance**

- RBC Express approvals have been updated to reflect signing authorities.
- Tax Arrears Payment Arrangement Agreements have been mailed to all property owners three years in arrears.
  - Positive feedback from the property owner with the largest account balance – relief to know the taxes can be paid off in two years.
- Finance staff is working on "E-Send" option for bill mail outs.
- Attended CPA Canada Public Sector virtual annual conference October 19-21.
- Participating in Bloom CAGFO 6 Part Webinar Series:
  - Highlights are Priority Based Budgeting and Long Term Tax Planning.
- Starting F2021 budget preparations.



## ***Monthly Report to Committee of the Whole***

**Michael Payne, Chief Administrative Officer**

**2020 Oct 27**

### Attended the following meetings / events:

Valley REN Regional Economic Recovery Taskforce  
AREA management team weekly telecons and exploration of solar gardens, EV chargers and branding of utilities  
Weekly municipal election planning sessions with the Returning Officer and Assistant

- Conversations with representatives of both Telus and Bell to review our mobile telephones, packages and costs; Signed a new contract with Bell Mobility: average monthly bills since January were \$950.00, monthly billing under new contract will max out at \$385.00.
- Ongoing review of pedestrian safety and speeding concerns on Main Street East, particularly around crosswalks located at the Maple Avenue and Cottage Street intersections. Complete overall of all regulatory signage and enhancing visibility as per latest provisions of the MUTCD.
- Discussed the September police report with Sgt. Kelly; With schools, NSCC and Acadia University back in session there was a renewed focus on education and awareness around school zone safety, COVID-19 best practices and conversations around the making, sharing and receiving of intimate images. There were no undue criminal concerns for the month. Traffic enforcement initiatives continue to be a high priority: there were twenty-six (26) traffic violations and fifteen (15) additional traffic violations in the vicinity of Town on Highways 1 and 101. Approximately ten bicycle and foot patrols of parks and fields were included in the 462 patrols of Town during the month.
- Regular liaison with the local business community. Exploratory conversations with the Valley REN about participating in their 'Act Local' campaign to grow and promote local business.
- Attended the final session of the Energy Fundamentals for Leaders program through UNB in Saint John, NB.

### Priorities for the next month

- Orientation of new Council

- Continuing to work on preparatory requirements to divert the new Bezanson Drive storm water system west to the large ditch on the western boundary of Town. Intentions are to develop a shovel ready package for provincial funding F2021.
- Finalize a Request for Proposals re Planning and Development Officer Services.

## *Issue Report*

**Michael Payne, Chief Administrative Officer**

**2020 Oct 27**

### **Issue**

Amendment of the Land Use Bylaw to allow for residential development with septic systems, reduced frontage and lot size, home based occupations and a community solar garden on Willow Avenue.

### **Background**

The request for the amendments was initially made by Michael Morse. The request worked its way through our planning process, was subject to two public meetings and was eventually supported by Council on 2020 July 14.

Mr. Millier subsequently made the corresponding ask on behalf of the Town to the Department of Municipal Affairs and Housing. On 2020 October 02 Mr. Millier advised that the province required additional information in consideration of our request.

Given that the request concerns lands that are currently zoned agricultural it is viewed through the lens of a 'Statement of Provincial Interests' re agricultural lands pursuant to Sections 193 and subsections 194(2) and (5) of the Municipal Government Act.

The specific feedback we received on our application indicates that the province requires:

1. More information around the motivation of and public support for the request. I.e. additional details around the two public meetings that were held that indicate rationale and community support.
2. A motion of Council that they do not intend to extend wastewater services north of the Cornwallis River because it is cost prohibitive (i.e. a lift station, environmental issues, bridge and road upgrades, etc.).

On 2020 October 6 the Planning Advisory Committee was apprised of the status of this request. They recommended that Council continue to pursue the noted amendments to the LUB.

### **Recommendation**

Council move that they do not intend to extend the Town's wastewater system north of the Cornwallis River as it is cost prohibitive.



**To:** Berwick Planning Advisory Committee  
**From:** Chris Millier  
**Date:** July 7, 2020  
**Re:** Proposed Amendments to the Municipal Planning Strategy and Land Use By-law, Unserviced Development and Development Standards and Permitted Uses Agriculture Zone/Willow Avenue

---

## Introduction

The Town has received an application from Michael Morse to permit the development of residential use with an onsite septic system and to reduce the minimum lot frontage and lot area requirements in the Agriculture Zone.

The application had been presented to Town Council and a motion was approved supporting the initiation of an MPS/LUB amendment process. On March 3, 2020 the PAC held a public information and consultation meeting to discuss the issue of unserviced development within the Town and development standards for the Agriculture Zone.

Following the public consultation the Committee directed that draft amendments to the Municipal Planning Strategy and Land Use By-law be prepared in accordance with the application.

During the discussion it was noted that current Land Use By-law provisions relating to home occupations and the establishment of “solar gardens” had not been included in the Land Use By-law and that housekeep amendments to address these issues were also recommended.

## Proposed Amendments to the Municipal Planning Strategy

1. That Part 2.3 Development and Land Use Control Principles and Objectives be amended to read:

### **Agricultural Principles and Objectives**

To ensure the ability for existing agricultural activities located within the Town to continue and provide specific opportunities for new uses to locate *within the Zone*. *Recognizing that the Town does not have any short or long range plans to extend municipal sewer to Willow Street north of the Cornwallis River, development of new uses will be permitted with onsite sanitary service and minimum lot standards will be established which will enable new residential development.*

### **Infrastructure Principle and Objectives**

To ensure that all new development, *with the exception of lands fronting on Willow Avenue located north of the Cornwallis River*, is serviced by appropriate municipal infrastructure and services and that both public and private investments in infrastructure upgrading or the development of new infrastructure be managed in a coordinated, cost efficient and environmentally responsible manner.

2. That Part 2.8, Agricultural Lands and Uses, Policy A7 be amended to read:

A7 It shall be the intention of Council to consider redesignation of lands designated for agriculture for residential *use in the event that the Town decides to extend municipal services to these lands*.

3. That Part 2.10, Municipal Infrastructure Policies Policy MI1 be amended to read:

MI 1 It shall be the intention of Council to require that, *with the exception of lands located on Willow Avenue north of the Cornwallis River which may be developed with onsite septic services*, all development within the Town front on a public street and be serviced with municipal wastewater services.

### **Proposed Amendments to the Land Use By-law**

1. That Part 3, Definitions, be amended to include the following new definition:

**Solar Garden** means a community owned, utility scale (+500 kWpac), photovoltaic generation asset(s) supplying the incumbent utility under a long term Power Purchase Agreement and includes all associated structures and facilities

2. That Part 10, Agriculture (A1) Zone, be amended to include the following new Part:

#### **10.4 Business Uses Permitted in Residential Dwelling**

*Notwithstanding Part 10.1, a dwelling in the A1 Zone may be occupied for Business Use in accordance with provisions of Part 6.1.1.1.*

3. That Part 10.1, A1 Uses Permitted, be amended to read:

**10.1 A1 Uses Permitted**

No development permit shall be issued in an Agriculture (A1) Zone except for the following uses:

Abattoir Amended January 2018  
Agriculture  
Agricultural Related Industry Amended January 2018  
Animal Hospitals  
Animal kennels and stables  
Apiaries  
Commercial Greenhouses  
Existing Dwellings  
Existing Intensive Livestock Operations  
Livestock Operations  
*Single Unit Dwellings*  
*Solar Gardens*

4. That Part 10.2, Agriculture (A1) Zone, General Lot Requirements, be amended to read:

**10.2 General Lot Requirements**

In an Agriculture (A1) Zone, no development permit shall be issued except in conformity with the following requirements:

Minimum Lot Area:	<i>0.8 Hectare (2 acres)</i>
Minimum Lot Frontage:	<i>76.2 meters (250 ft.)</i>
Minimum Front Yard:	<i>7.6 meters (25 ft.)</i>
Minimum Rear Yard:	<i>7.6 meters (25 ft.)</i>

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY  
MUNICIPAL PARTNER GUARANTEE RESOLUTION  
COUNCIL OF  
Town of Berwick**

Guarantee Share Amount: \$ 33,358.00 Purpose: Various Projects as Detailed in Schedule "B"

**WHEREAS** the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

**WHEREAS** the Authority has determined to borrow the aggregate principal amount of Nine Hundred Forty-Five Thousand Dollars (\$ 945,000.00) for purpose of Various Projects as Detailed in Schedule "B" ;

**WHEREAS** the Authority has requested the Council of the Town of Berwick, a municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

**WHEREAS** pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs and Housing has approved of the proposed borrowing or debenture and of the proposed guarantee;

**BE IT THEREFORE RESOLVED**

**THAT** the Council of the Town of Berwick does hereby approve the borrowing of the aggregate principal amount of Nine Hundred Forty-Five Thousand Dollars (\$ 945,000.00) for the purpose set out above;

**THAT** subject to the approval of the Minister of Municipal Affairs and Housing of the borrowing by the Authority and the approval of the Minister of Municipal Affairs and Housing of the guarantee, the Council unconditionally guarantee repayment of Thirty-Three Thousand Three Hundred Fifty-Eight Dollars (\$ 33,358.00) for the purpose set out above; and

**THAT** upon the issue of the debentures, the Mayor and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

**THIS IS TO CERTIFY** that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Town of Berwick held on the \_\_\_\_ day of \_\_\_\_\_, 2020.

**GIVEN** under the hands of the Clerk and under the seal of the Municipality this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Clerk

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY**

**TEMPORARY BORROWING RESOLUTION**

Amount: \$ 945,000.00

Capital Projects: Detailed in Schedule "B"

**WHEREAS** the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

**WHEREAS** the Town of Berwick, the Town of Kentville, the Town of Middleton, the Town of Wolfville, the Town of Annapolis Royal, and the Municipality of the County of Kings entered into an inter-municipal services agreement pursuant to Section 60 of the Municipal Government Act;

**WHEREAS** the Authority pursuant to the inter-municipal agreement states that the body corporate shall be vested with the power to borrow money for the purpose of capital projects, the specific amounts and descriptions of which are contained in Schedule "B";

**WHEREAS** any borrowing and/or entering into debt obligations of the municipal body corporate must be approved by the municipal units and the Municipal Guarantee percentages and amounts for each of the six municipal parties are attached at Schedule "A"; and,

**WHEREAS** pursuant to Section 88 of the Municipal Government Act no money shall be borrowed by a municipality, village, committee by an inter-municipal agreement or service commission pursuant to this Act or another Act of the Legislature until the proposed borrowing has been approved by the Minister of Municipal Affairs and Housing has the approved the proposed guarantees;

**BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 92 of the Municipal Government Act, and subject to the approval of the Minister of Municipal Affairs and Housing, the Authority borrow a sum or sums not to exceed Nine Hundred Forty-Five Thousand Dollars (\$ 945,000.00 ) for the purpose set out above;

**THAT** the sum be borrowed by the issue and sale of debentures of the Authority of an amount as the Authority deems necessary;

**THAT** pursuant to Section 92 of the Municipal Government Act, the issue of debentures be postponed and that a sum or sums not to exceed Nine Hundred Forty-Five Thousand Dollars (\$ 945,000.00 ) in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

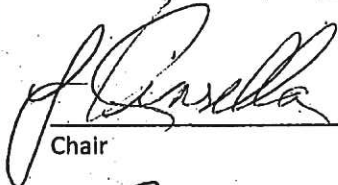
**THAT** the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs and Housing of this resolution;

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon; and,

**THAT** the amount borrowed be repaid from the proceeds of the debentures when sold.

**THIS IS TO CERTIFY** that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Valley Region Solid Waste-Resource Management Authority held on the 16 day of September, 2020.

**GIVEN** under the hands of the Chair and the Secretary and under the seal of the Authority this 16 day of September, 2020.

  
Chair

  
Secretary

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY**

**TEMPORARY BORROWING RESOLUTION**

Amount: \$ 945,000.00

Capital Projects: Detailed in Schedule "B"

**SCHEDULE "A"**

**MUNICIPAL GUARANTEES**

<b>MUNICIPAL PARTNER</b>	<b>GUARANTEE PERCENTAGE</b>	<b>GUARANTEE AMOUNT</b>
Municipality of the County of Kings	74.69%	\$705,821.00
Town of Kentville	9.99%	\$94,406.00
Town of Wolfville	8.24%	\$77,868.00
Town of Berwick	3.53%	\$33,358.00
Town of Middleton	2.51%	\$23,719.00
Town of Annapolis Royal	1.04%	\$9,828.00
<b>Total Capital Requirements for Borrowing Resolution</b>	<b>100.00%</b>	<b>\$945,000.00</b>

VALLEY REGION SOLD WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$ 945,000.00

Capital Projects: Detailed in Schedule "B"

SCHEDULE "B"  
CAPITAL PROJECTS

		\$
<b>Heading: Vehicles</b>		
<b>Item</b>	Heavy Duty 4X4 Pickup Truck	50,000.00
<b>Item</b>	Roll Off Truck	225,000.00
<b>Item</b>		
<b>Item</b>		
<b>Heading Sub Total:</b>		<b>275,000.00</b>
<b>Heading: Equipment</b>		
<b>Item</b>	Power Lift Gate for Pickup Truck	4,000.00
<b>Item</b>	Wheel Loader	235,000.00
<b>Item</b>	Forklift	42,000.00
<b>Item</b>		
<b>Heading Sub Total:</b>		<b>281,000.00</b>
<b>Heading: Site / Facilities</b>		
<b>Item</b>	Automated Scale House Window	18,000.00
<b>Item</b>		
<b>Item</b>		
<b>Item</b>		
<b>Heading Sub Total:</b>		<b>18,000.00</b>
<b>Heading: Various</b>		
<b>Item</b>	Land for Future Expansion	238,000.00
<b>Item</b>	Video Surveillance Cameras	75,000.00
<b>Item</b>	Scale Program Software	50,000.00
<b>Item</b>	Server Computer Switch	8,000.00
<b>Heading Sub Total:</b>		<b>371,000.00</b>
<b>TOTAL REQUEST CONTAINED WITHIN THIS RESOLUTION</b>		<b>945,000.00</b>

236 Commercial St  
PO Box 130  
Berwick, NS B0P 1E0  
T (902) 538-8068  
F (902) 538-3724

## REPORT TO COMMITTEE OF THE WHOLE

From: Brittany Brydon, ALC  
Copy: Michael Payne, Chief Administrative Officer  
Date: Oct 19<sup>th</sup> 2020  
Subject: Town of Berwick Accessibility

### Discussion:

Follow up from the Feb 11<sup>th</sup> Memo to Council. The NS Government passed Legislation about An Act Respecting Accessibility in Nova Scotia (2017-2018). This act outlines numerous standards for accessibility, compliance plans, and record keeping information that all Nova Scotia will be moving towards.

On behalf of the Berwick Recreation Department and Valley Rec (a committee of recreation members Windsor to Annapolis), we would like to start the conversation about accessibility within our town.

There has been a toolkit developed to help municipalities and towns to meet these standards and regulations by 2031. This is a 10 year time line for conversion and compliance.

It is our hope that a committee can be formed to help direct this transition for the Town of Berwick. As part of the Valley Recreation accessibility committee I Brittany Brydon and Taylor Boylan offer with enthusiasm to help organize and lead this initiative.

Thank you for your support in this and we look forward to hearing the response from council and town on moving forward on this Act adoption for a better inclusive community for all residents and visitors.

### **Recommendation:**

- 1) Council supports the Town of Berwick striking an Accessibility Committee to address this. Using support of Town of Kentville, Lunenburg and the Province as support and reference.

## **DECLARATION RESPONSIBILITY TO ELIMINATE RACISM AND DISCRIMINATION**

**WHEREAS** 'racial discrimination' is defined as: ... any distinction, exclusion, restriction or preference based on race, colour, descent, or national or ethnic origin which has the purpose or effect of nullifying or impairing the recognition, enjoyment or exercise, on an equal footing, of human rights and fundamental freedoms in the political, economic, social, cultural or any other field of public life;

**AND WHEREAS** Council for the Town of Berwick believes that visible minorities living, working and doing business in the Town have a fundamental right to personal safety, dignity and freedom from discrimination;

**AND WHEREAS** Council believes that racism and other forms of discrimination are active threats to the well being and sustainability of the Town;

**AND WHEREAS** Council believes that decisive action must be taken to eliminate racism and other forms of discrimination wherever and however it exists.

**NOW THEREFORE BE IT RESOLVED** that the Town:

1. commits to eliminating racism and other forms of discrimination;
2. pledges to challenge racism and other forms of discrimination whenever it occurs;
3. will promote equity, diversity and provide equal opportunity in employment and business.

Donald E. Clarke,  
Mayor

Michael R. Payne,  
Chief Administrative Officer

Administration/C.A.O.  
Administration Building  
46 Municipal Drive, Pictou  
Phone: (902) 485-4311  
Fax: (902) 485-6475



Building Inspection: (902) 485-4588  
By-Law Enforcement: (902) 485-8640  
Fire Inspection: (902) 485-8350  
GIS/Civic Addressing: (902) 485-1201  
Public Works: (902) 485-4085  
Recreation: (902) 485-8528  
Fax: (902) 485-6475

# *Municipality of Pictou County*

P.O. BOX 910, PICTOU, N.S.  
B0K 1H0  
All Offices: (902) 752-1530

October 7, 2020

Honourable Stephen McNeil, Premier  
Province of Nova Scotia  
PO Box 726  
Halifax, NS  
B3J 2T3

Dear Premier McNeil:

As Nova Scotians navigate their way through COVID-19 we are all striving for the flexibility and adaptability we need to maintain some semblance of normalcy. This has been particularly difficult for non-profits and community-based organizations who struggle at the best of times to attract volunteers, fundraise, and operate at a break-even point. Community rinks fall in the latter category and they are the subject of this correspondence.

At the time the Pandemic was defined in the spring, rinks were basically at the end of their operating season and saw very little negative financial impact. With fall upon us they are valiantly trying to cope to balance the expense of COVID protocols, a decrease in the number of larger user groups, and a reluctance by the public to put themselves at risk in these environments. From a purely business perspective there is a real risk that rinks will not be viable for the 2020/21 season and a worry that users will not return to rinks in the numbers the facilities are accustomed to and designed to serve. My own Municipal Council believes that this is not a situation unique to Pictou County and we are urging Government to consider the plight of community rinks and provide some measure of financial relief that will see them through the current season.

Enclosed you will find a copy of a resolution passed by Municipal Council earlier this week which captures the essence of our request. We urge Government to look favorable on a program that will support rink operations during this tenuous period.

Yours truly,

Brian Cullen  
Chief Administrative Officer

/cm  
p.c. NS Municipalities

## RESOLUTION

WHEREAS Community Rinks are a vital part of the recreational infrastructure in small towns and rural areas; and

WHEREAS Community Rinks provide opportunities for walking tracks, recreational skating, figure skating and hockey at all levels; and

WHEREAS Community Rinks often run on a very tight budget with much volunteer donated labour; and

WHEREAS if Community Rinks close, they may never reopen; and

WHEREAS the restrictions placed by the Public Health Authorities to help control the spread of COVID -19 are significantly impacting the business operations of community rinks causing deficits.

THEREFORE BE IT RESOLVED that the Municipal Council for the Municipality of the County of Pictou call upon the government of the Province of Nova Scotia to bring forward a program of support to help Community Rinks survive the 2020-2021 season.

DATED at Caribou, NS this 5<sup>th</sup> day of October, 2020.