

TOWN OF BERWICK
Committee of the Whole Meeting
August 24, 2021 - 6:30pm
AGENDA
(Via Webex Virtual Meeting)

1. **Call to Order**

2. **Approval of Agenda**

3. **Approval of Previous Minutes**

4. **Departmental Reports**
 - a. RCMP *Attached*
 - b. BDVFD *Handout*
 - c. Recreation *Attached*
 - d. Active Living *Attached*
 - e. Public Works *Attached*
 - f. Finance *Handout*
 - g. Bylaw Officer *Attached*
 - h. CAO *Attached*

5. **New Business:**
 - a. REMO Draft Emergency Bylaw

6. **Mayor/Councillor Reports**
 - a. Councillor Goddard
 - b. Mayor's Report

7. **Adjournment**

Berwick Policing Report July 2021



***Royal Canadian Mounted Police
Kings District***

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Kings District Employees

A/Inspector Rob Jodrey, Kings District Commander.

Forty general duty constables police Kings District as first responders. These officers are supervised by 8 corporals, 2 sergeants and 1 staff sergeant.

Kings East School Safety Resource Officer is Cst. Jennifer Britton.
Kings West School Safety Resource Officer is Cst. Jeff Wilson.

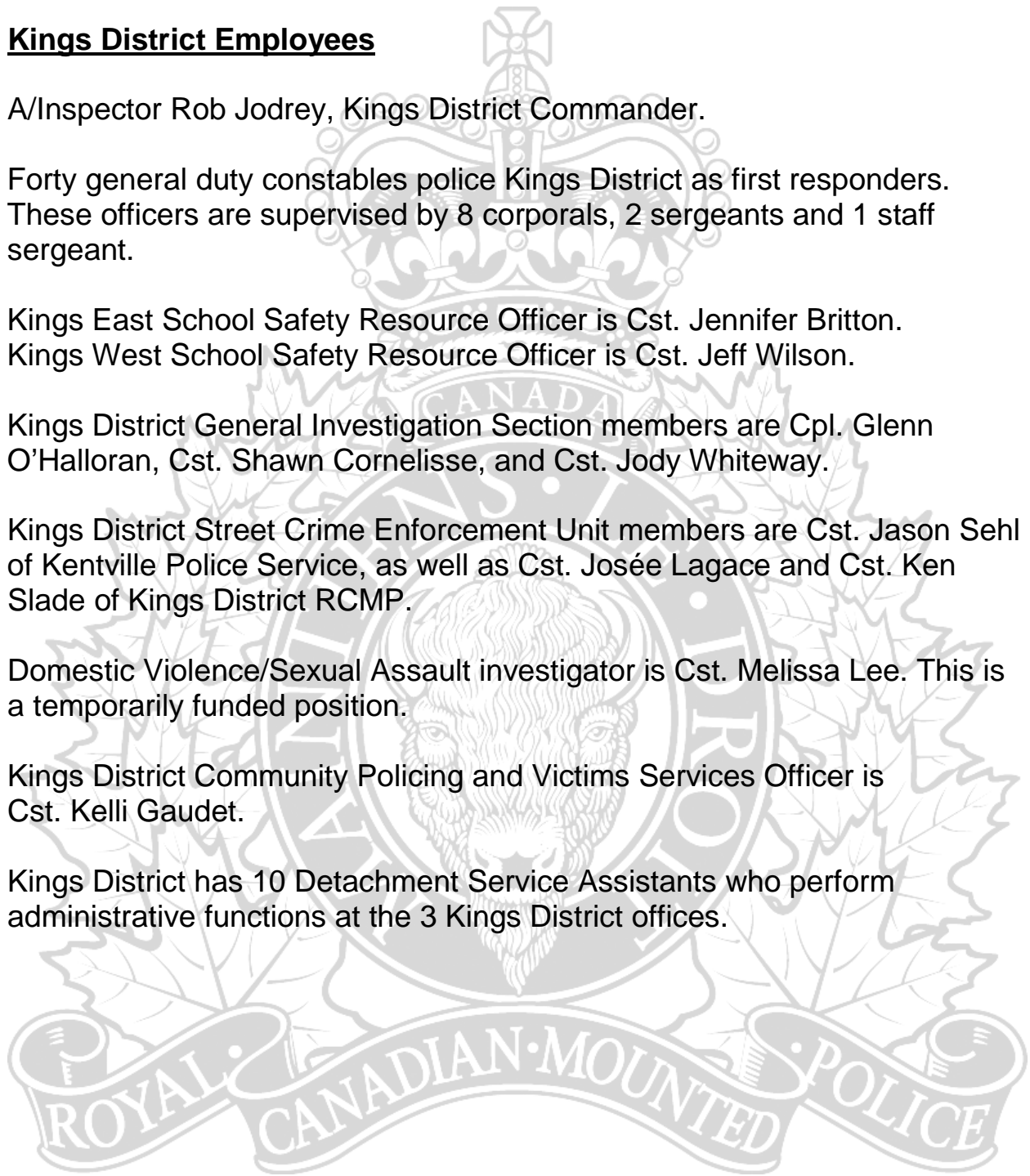
Kings District General Investigation Section members are Cpl. Glenn O'Halloran, Cst. Shawn Cornelisse, and Cst. Jody Whiteway.

Kings District Street Crime Enforcement Unit members are Cst. Jason Sehl of Kentville Police Service, as well as Cst. Josée Lagace and Cst. Ken Slade of Kings District RCMP.

Domestic Violence/Sexual Assault investigator is Cst. Melissa Lee. This is a temporarily funded position.

Kings District Community Policing and Victims Services Officer is Cst. Kelli Gaudet.

Kings District has 10 Detachment Service Assistants who perform administrative functions at the 3 Kings District offices.



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School Safety Resource Officers

School Safety Resource Officers work as a resource to our local schools. Members provide presentations to every grade level from P-12 on current topics such as human trafficking, fentanyl, cybercrime, bullying, drug awareness and appropriate use of Social Media. Schools often request other presentations, which are customized to meet their needs. SSRO's update the National SafePlan every year for each Kings County School. SSRO's do the initial investigation in cases that stem from schools. SSRO's also provide support for school events that occur after traditional school hours.

Cst. Wilson's service area is from Annapolis County line to Central Kings Rural High School, which encompasses 11 schools.

Cst. Britton's service area is from Coldbrook District School to LE Shaw Elementary and encompasses 12 schools.

Distracted driving presentations, Human Trafficking presentations as well as "lock down drills" have been ongoing at several schools throughout the reporting period.

Both district SSROs worked closely with the schools within the entire district. Both Cst. Wilson and Cst. Britton remain heavily involved in the delivery of the mandated objectives while assisting other investigations that require their skills and experience with youth.

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Highlights

Traffic enforcement at all of Kingston Detachments school zones continues.

SSRO Cst. WILSON continues to be active in the community with traffic enforcement and assisting with calls for service.

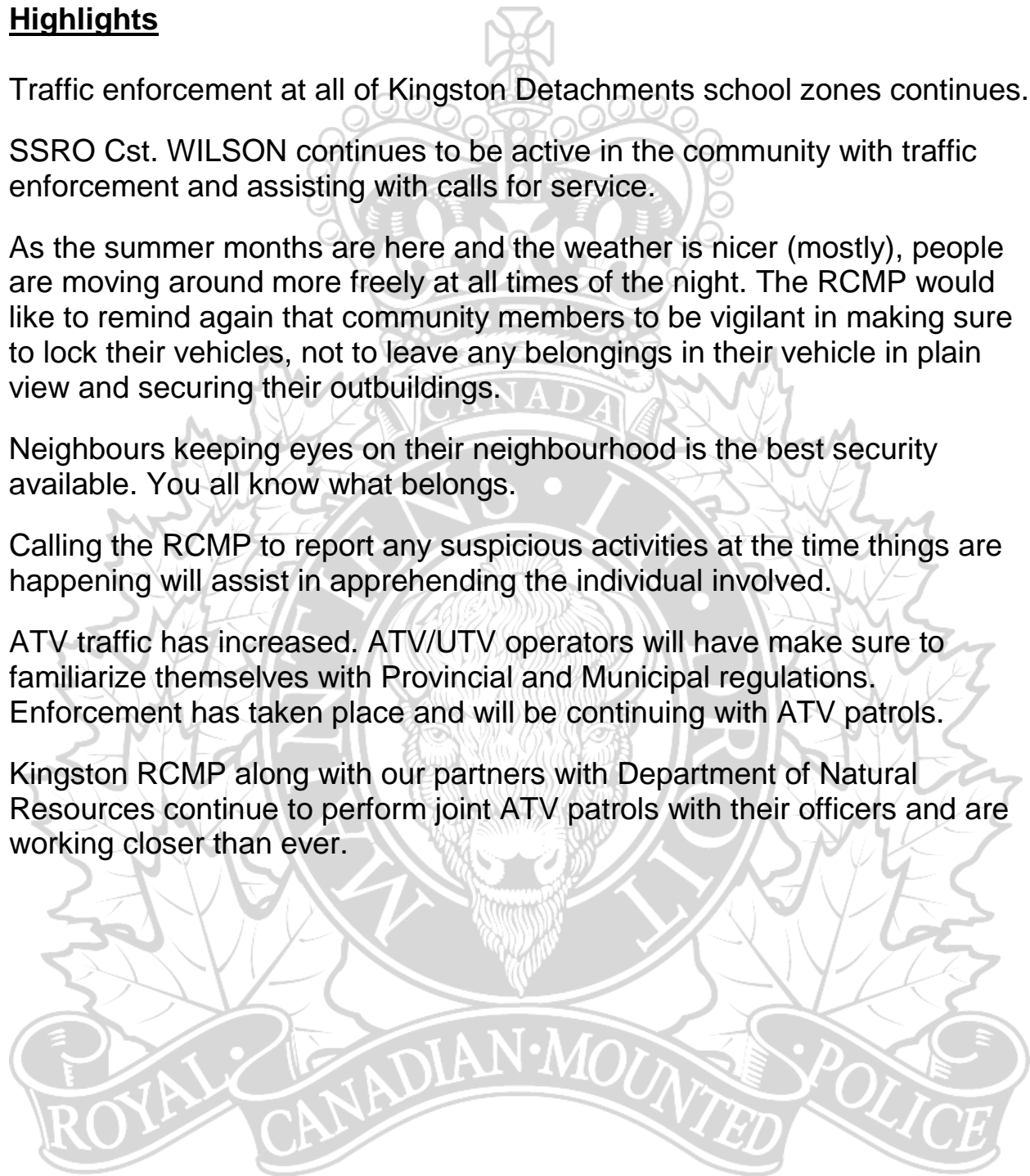
As the summer months are here and the weather is nicer (mostly), people are moving around more freely at all times of the night. The RCMP would like to remind again that community members to be vigilant in making sure to lock their vehicles, not to leave any belongings in their vehicle in plain view and securing their outbuildings.

Neighbours keeping eyes on their neighbourhood is the best security available. You all know what belongs.

Calling the RCMP to report any suspicious activities at the time things are happening will assist in apprehending the individual involved.

ATV traffic has increased. ATV/UTV operators will have make sure to familiarize themselves with Provincial and Municipal regulations. Enforcement has taken place and will be continuing with ATV patrols.

Kingston RCMP along with our partners with Department of Natural Resources continue to perform joint ATV patrols with their officers and are working closer than ever.



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Annual Performance Plan

The Kings District Annual Performance Plan runs from April 1st, 2021 to March 31st, 2022. Objectives of Kings District Annual Performance Plan are:

- **Safe Roads and Safe Highways in Nova Scotia** - To date Kings District members have charged 33 people with impaired driving, issued 27 Roadside suspensions for alcohol consumption, issued 672 traffic enforcement charges and conducted 86 check stops.
- **Reduction of Cybercrime in Nova Scotia**
Community resource officers and Senior Safety Coordinator continue to educate students and seniors on Cybercrime.

Reduce Crime Against People

Members continue to conduct physical checks on offenders/accused who are on court ordered curfews or house arrest with the goal to prevent recidivism.

Calls for Service

In the month of June, Kings District responded to 1477 service calls. There were 92 service calls in the Town of Berwick during this reporting period. See the attached chart for breakdown of the service calls.

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Type of Crime & Occurrence Type	July Berwick	July Kings
	2021	2021
Crimes Against Persons		
Offences Related to Death	0	0
Sexual Offences	1	4
Assault	1	31
Kidnapping/Hostage/Abduction	0	1
Robbery	0	0
Extortion / Intimidation	1	2
Criminal Harassment	0	5
Indecent Harassing Comm.	0	4
Uttering Threats	0	20
Property Crime		
Arson	0	2
Break and Enter	0	10
Unlawfully in a Dwelling House	0	1
Theft Over	0	1
Theft of Motor Vehicle	0	2
Theft of Other MV / Motorcycle	0	2
Take MV w/o Consent	0	1
Theft Under	1	19
Shoplifting	0	17
Theft (mail, bicycle, et al)	0	4
Theft from Motor Vehicle	0	19
Possession of Stolen Goods	0	4
Fraud	1	26
Identity Theft	0	0
Mischief	3	46
Drug Enforcement		
Possession	0	1
Trafficking	0	1
Import/Export	0	0
Production	1	1
Other	0	2



Type of Crime & Occurrence Type	July Berwick	July Kings
Traffic		
Dangerous Op of MV	0	2
Impaired by Alcohol	1	18
Impaired by Drug	0	1
Failure/Refusal	0	0
Driving while Disqualified	1	12
Fail to Stop or Remain	0	9
Seatbelt Violation	1	15
Intersection Violation	2	12
Speeding Violation	9	118
Insurance Violation	2	5
Road Side Suspension (Alcohol)	0	0
Road Side Suspension (Drug)	0	0
Collision - Fatal	0	2
Collision - Non - Fatal Injury	0	11
Collision - Reportable	0	32
Collision - Non Reportable	1	29
Off-Road Vehicle Collision	0	2
Municipal By-laws	0	1
Other Traffic Offence/Violation	24	208
Other Traffic Related Duties	0	10
Checkstop	6	19
Other		
911 Call	2	29
Breach of Court Order	0	11
Liquor Act	3	23
Mental Health Act	3	34
Missing Person	1	81
Municipal Bylaw - Other	0	35
Other	17	339
Suspicious P V P	0	30
Trespass At Night	0	0
HPA (COVID-19) - Offences only	1	4
HPA (COVID-19) - Other activities	0	4
QUA (COVID-19) - Offences Only	0	0
QUA (COVID-19) - Other Activities	0	32
Total Founded & SUI Occurrences	83	1355
Total Occurrences*	92	1477



Traffic Enforcement and Proactive Patrols Update

In addition to the above, 9 violation tickets were issued on Highway 101 near Berwick. There were also 9 violation tickets issued on Highway 1 near Berwick.

Members continue to conduct traffic enforcement on the main street and other areas of high traffic volume. 38 motor vehicle associated traffic tickets were enforced and there were no impaired operations of motor vehicle violations in this period.

There were 446 patrols conducted with 20 foot patrols done in the parks and various sidewalks in the community. Police visibility continues to be high resulting in a reduction in offences.

Significant Investigations

The month of July has also been a steady month district wide but in regard to Berwick there were no significant investigations to report. Easing of Covid-19 health restrictions continue to be at the forefront of everyone concerns and wanting to keep their family and friends in community safe. Observed violations should be reported to the RCMP for follow up.

Members have been very busy with responding to various types of calls yet have continue to be proactive with traffic enforcement limiting the serious incidences. As expected, call volumes have climbed in the district with a slight decrease in Berwick. The bulk of which are due ever-increasing traffic and pedestrian activity associated to summer vacation and tourism.



Kings District RCMP looking of information regarding Break and Enter in Lockhartville

Police file# 2021-996793

Kings District RCMP is investigating after a break and enter at a business on Sweetgrass Rd. in Lockhartville. At approximately 4:00 a.m. on July 10, police were notified of a break-in at a business on Sweetgrass Rd. in Lockhartville. Police attended and confirmed that a quantity of cigarettes were stolen.

Police were able to determine that a person wearing a t-shirt, dark coloured pants, dark boots, a white and black coloured bandana on their head and a mask, broke into the business. The suspect was driving a dark coloured SUV that was missing a hub cap on the rear passenger side wheel. During the break-in, the suspect used a black duffle bag to empty the cigarettes into. The suspect then exited the store, got into the SUV and left heading towards Bishopville.

Police believe a second suspect may have been involved.

Kings District RCMP arrest Waterville man in relation to stabbing

Police file# 20211000746

At approximately 9:15 pm on July 10th Kings District RCMP responded to a stabbing in Waterville. Police located and arrested a suspect at an address on Black Rock Rd. without incident. Police located the victim, a 31-year-old man from Waterville, at the hospital with non-life-threatening injuries. The investigation revealed that an altercation occurred between two people following an argument. There were no other injuries.

The suspect, a 35-year-old man from Waterville, was release from police custody and will face charges of Aggravated Assault and Assault with a

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Weapon in Kentville Provincial Court September 28th, 2021. The investigation is ongoing.

Kings District RCMP arrest guitar player in New Minas parking lot

Kings District RCMP attended the parking lot of a New Minas restaurant July 12th just before 1:00am. A complaint was made of a person playing guitar outside a vehicle in the parking lot. New Minas RCMP attended the location and located the person playing the guitar. Police investigated the situation and determined the guitar player was in possession of a stolen vehicle and stolen property. Police also determined that there were outstanding warrants from Halifax Regional Police for the individual.

A 48-year-old lower Sackville man will be facing charges of Possession of Stolen Property over \$5000.00, Possession of Stolen Property under \$5000.00 and for Breach of a Release Order. The male was transported into Halifax Regional Police custody. The 48-year-old male will face charges in Kentville Provincial Court on a later date.

Kings District RCMP charge man for Indecent Act in Aylesford

Police File# 20211071058

On July 22nd Kingston RCMP were called to a convenience store on Hwy 1 in Aylesford where it was reported that on July 21st a man had entered the location and committed an Indecent Act while inside the business.

Police have charged a 40-year-old Millville man under section 173(1) of the Criminal Code for Committing an Indecent Act. The accused will appear in Kentville Provincial Court August 31st, 2021.

Anyone in Kings County who has concerns for public safety is encouraged to contact Kings District RCMP at 902-679-555 in New Minas and 902-765-3317 in Kingston. Should you wish to remain anonymous, call Nova Scotia

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Crime Stoppers toll free at 1-800-222-TIPS (8477), submit a secure web tip at www.crimestoppers.ns.ca, or use the P3 Tips App.

Kings District RCMP respond to motorcycle collision in Gaspereau Valley, Wallbrook

On July 23rd at approximately 8:25 AM, Kings District RCMP were called to a two-vehicle collision on Gaspereau River Rd near Wallbrook. Two motorcycles, travelling together, collided after the lead driver lost control of their motorcycle resulting in a collision with the vehicle following. Each motorcycle had a driver and passenger. All four riders of both motorcycles were transported to local hospital with non-life-threatening injuries.

Kings District RCMP would like to thank all those that assisted with this collision.

Kings District RCMP Arrest Impaired Driver near Lockhartville

On July 23rd at 3:30 PM. Kings District RCMP were called to the area of Sweetgrass Rd in Lockhartville. A report was made of a female, who was believed to be impaired, had left a restaurant in a vehicle. Police made patrols and located the vehicle. The driver displayed signs of impairment and was arrested. The driver was transported to the New Minas RCMP office. The driver provided two samples of breath which were 210 mg% and 210 mg%, well over twice the legal limit in Nova Scotia.

A 57-year-old Lockhartville woman will be facing charges of Impaired Operation of a Conveyance and Operating a Conveyance with a Blood Alcohol Concentration Over 80 mg%. The woman has been released from police custody and will appear in Kentville Provincial Court on a later date.

Kings District RCMP apprehend person of interest in Wolfville

On July 26th at 6:00 pm. Kings District RCMP were called to an erratic

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driving complaint in the Wolfville area. It was reported a black GMC pickup had been smoking and driving erratically in the area. New Minas and Wolfville RCMP members patrolled the area and located the vehicle abandoned on a dike trail near Wolfville.

Just before 8:00 pm. police received a call of a suspicious male who had entered a Linden Ave property and was sitting on a sofa in the back yard. The suspect fled the property when a vehicle pulled into the driveway. The suspect was located by police behind a restaurant at the corner of Main st. and Elm Ave. The suspect fled police which lead to a foot pursuit on Main St. The suspect was apprehended and arrested a short distance away on Main St.

Police continued to investigate these events and discovered a Break and Enter had occurred on Woodland Ave. in this time frame. The investigation lead to the suspect being responsible for the theft of a personal property belonging to the home owner.

A 31-year-old Dartmouth man is facing multiple charges of:

- Break and enter
- Possession of stolen property over \$5000.00
- Resisting or obstructing a police officer

The Dartmouth man has been transported to a secure facility on a Canada Wide Parole Warrant. The man will face the local charges in Kentville Provincial Court on a later date.

Kings District RCMP looking for information on stolen lawnmower from Hortonville

Police File# 20211048188

July 27th, 2021, Kings District RCMP are investigating a theft of a lawnmower from a property on Horton Cross Rd. Police were contacted on July 18th when the property owner returned home to find their lawnmower missing. Sometime between July 16th and 18th a John Deere X350 was

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stolen. The tractor is described as John Deere green and has the serial number 1M0X350BCJM053213.

Kings District RCMP are looking for information with regard to this lawnmower. If anyone has information on the lawnmower or its circumstances they are asked to contact the Kings District RCMP in New Minas at 902-679-5555 or Nova Scotia Crime Stoppers at 1-800-222-TIPS (8477), or text TIP202 + your message to 'CRIMES' (274637) or by Secure Web Tips at www.crimestoppers.ns.ca. Calls to Crime Stoppers are not taped or traced and if police make an arrest and lay charges based on a tip, callers qualify for a cash award.

Kings District RCMP located impaired driver who crashed into tree in Steam Mill

Police file# 2021-1109509

July 30, 2021, Kings District RCMP have arrested an impaired driver after crashing into a tree on Lakewood Rd. At 2:50 pm on July 29th, Kings District RCMP attended a single vehicle collision on Lakewood Rd. The vehicle had left the roadway and struck a tree. Police attended the scene and located the driver being treated by EHS.

The driver displayed signs of impairment and was subsequently arrested. The driver was transported by EHS to local hospital for treatment. Upon release from hospital, the driver was transported to the New Minas RCMP office for further investigation. While at the RCMP office, the driver provided two samples of breath. The sample readings were over legal limit in Nova Scotia.

A 51-year-old Digby man will face charges of Impaired Operation of a Conveyance and Operating a Conveyance with a Blood Alcohol Concentration equal to or exceeding 80 mg%. The man has been released from police custody and will appear in Kentville Provincial Court on a later date.

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Kings District RCMP issue reminder about election sign vandalism

Provincial election campaigns are well under way in Nova Scotia where citizens can observe many election signs widespread throughout Kings County communities and surrounding areas.

Kings District RCMP have received reports of election signs being damaged and stolen and remind citizens that tampering with candidate signs carries criminal charges. Kings District want to make people aware the act of taking election signs will be investigated as theft. Damaging or defacing election signs will be investigated as Mischief and going onto private property to tamper with an election sign will be investigated as trespassing. All are criminal charges in Canada and if convicted could carry a criminal record.

Police encourage that when a person feels that an election sign has been placed on their property improperly to contact the office of the local candidate responsible for the sign.

Very useful information with regard to election signs in Nova Scotia can be located at: <https://electionsnovascotia.ca/ElectionAdvertising>

Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact the undersigned.

Cpl. Tim Doyle
Kingston Detachment
Telephone: 902-765-3317
email: tim.doyle@rcmp-grc.gc.ca

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REPORT TO COUNCIL

From: Taylor Boylan, Recreation Coordinator and Sarah Pilgrim, Summer Programming and Events Coordinator

Date: August 18, 2021

Subject: Monthly Recreation Coordinator Report

1) Meetings & Webinars

- Weekly meetings with Community Development Department
- Community Development Committee June and July
- Kings Recreation monthly
- Sports Hall of Fame Committee
- Multisport Planning with Sport Nova Scotia
- Weekly Gala Days meetings
- Valley Recreation Executive meeting
- Workshop with the AVRL with Tuma Young

2) Programming

- A **very** successful summer of Summer Day Camp. We had five, strong, confident leaders for this program and S.Pilgrim acted in a supervisory role overseeing most aspects of the program. Even with Covid-19 restrictions in place, we had high attendance numbers weekly and participants asking to return for additional weeks. Further information on the program will be included in the September report.
- Planning underway with K.Halliday for a Multisport program for Fall/Winter 2021/2022. This program will be the first of its kind in the province, with both a youth aspect and adult aspect running concurrently. The hope is that this program will attract youth and their guardians to engage in sport.
- After School planning is underway, along with some long-term planning to best leverage available funding and use our **recreation** resources.

3) Communications

- Continue to update social media for the Town of Berwick (Facebook, Instagram and Twitter) as well as media releases for the “news” section of the website. Working to create a more cohesive look for the Town social media feeds.
- Regular updates to the Town of Berwick electronic sign, including training for software changes

4) Summer Concert Series

- Despite the poor weather on Thursdays in July, we had a very successful Concert Series in Centennial Park with nine concerts scheduled for the summer.
- An average of 100 people attended each concert in July, with July 29th having 155 attendees in the crowd. In order to have a successful concert series, following Covid-19 guidelines, contact tracing information was taken at the door by myself, E. Redden and members of the Parks Maintenance crew. This series would not have been possible without their assistance!

5) Parks Maintenance

- We hired three students for the Parks Maintenance crew this summer, and all have been an incredible asset to the Department of Community Development and to the Public Works Department. They have assisted with Summer Day Camp, worked on the Sensory Garden at Rainforth Park, upgraded Centennial Park’s gardens and made sure parks and greenspaces were above par on a daily basis.

6) Miscellaneous

- The Red Chair Challenge was impacted a bit by poor weather but community uptake was again strong. We focused strongly on the Berwick aspect this year, rather than the Canada Day aspect, and this seemed successful.
- Sports Hall of Fame will take place on September 25, 2021. This has been a large undertaking again this year to ensure all nominees are recognized appropriately. Councillor Trinacty is a huge asset to this committee, as realized during his recent vacation!
- Berwick Gala Days is taking place for 2021, within the Labour Day weekend. I have attended weekly meetings of this committee and assisted with coordination of events that fall under the Town of Berwick Special Event application forms.
- Tennis Court lights were placed on a timer, for the summer, to turn on at 8 PM and off at 10 PM. Technical difficulties led to some later nights, I sent letters to residents of Cottage Street to apologize and the situation was remedied quickly.
- For the month of June, and into mid-July, I was the only member of the Community Development and Recreation team. I am thrilled to have K.Halliday and K. Verrette aboard 😊

Priorities for September 2021

- After School program planning, including long-term strategic planning for this program
- Sports Hall of Fame
- Planning for the year ahead with Berwick and District School, Annapolis Valley Regional Library, the Valley Wildcats and other community partners
- Halloween events – with the Evangeline Club and our family event
- Planning for Santa Claus Weekend – November 26-28
- Future planning for diversity and inclusion initiatives

From: Kimberly Halliday, ALC

Date: August 2021

Subject: Monthly ALC Report

This Month:

1) Internal (ALC)

- Valley Active Communities Committee, Valley Recreation CDA, Valley Female Leadership Network, Access and Inclusion, Active Kids Healthy Kids, Community Alcohol Partnership
 - All still meeting regularly (mainly virtually) – Valley Active Communities Committee and Valley Female Leadership Network are set to meet in-person this month
- Berwick Garden Project – developing evaluation for plot holders, final report for this year should come in November/December
- Berwick Trails Committee
 - Working on maintenance plan/upgrades for Harvest Moon Trail by the Box Cars (potential through Spring Beautifaction Grant)
 - Looking into Nova Scotia pilot project about Off-Highway Vehicles on Town roads
- Multisport: planning with Melissa Sullivan (Sport Nova Scotia, Regional Sport Consultant) and Taylor Boylan (two streams: grades primary to 3, and separate one for guardians)
- Weekly Walks ongoing
 - Tuesday with Joanne, Friday with Councillor Goddard, Wednesday Walks in the Hemlocks at the Church Campground
 - Met with Catherine from NS Walks to discuss promotion, set up meeting with Health Board member, Olivia to discuss further
- Smoke-Free Signage
 - Grant received – signs will be going up in multiple places: Rainforth, Spicer, Chute, and Centennial Park, Harvest Moon Trail Head and Town Trail Heads, Kings Mutual Century Centre, Brown Street and Rainforth ball fields, etc.

2) Accessibility Advisory Committee (TOB)

- Accessibility Advisory Committee – August 9th, second meeting in person, and October 18th will be third meeting
- Action items discussed – guidance from Wolfville and Kentville on strategy planning

3) Grants

- Looking into Active Transportation Fund from Infrastructure Canada (planning stream, up to 100% costs covered max \$50,000)

Month Ahead Priority:

- Finalize Public Engagement Strategy for September

Committee of the Whole report August 2021

1. Public Works has been painting crosswalks all over town. As of August 17TH, we have five left to finish and will start on parking tee's and accessible parking spaces soon after Gala Days.
2. Gala Days work will start August 23rd for the public works department, many hours of repairs and setup.
3. The paving budget is used up for this year, we will have a few fixes to look after because of sewer laterals needing fixed.
4. It has been a challenge keeping up to all the jobs this summer but we are slowly making progress.
5. Keeping up with the park work, mowing, ball, flower beds, watering, and the many other duties have been a challenge as well, the town is getting bigger, more things to look after.
6. Wastewater machinery repairs and worn out parts add to the daily mix at public works.
7. It is a full-time job keeping the mowers and wipers going and fixed, belts, blades, wheels and tires, and other machine parts.
8. We have finished cleaning a few sewer pipes, storm water pipes along with the pump station tanks in town. The cleaning truck was in for 11 days and we cleaned the worst spots that we have had trouble with in the past, but we have only cleaned about 20% of the town.
9. We have hired a part time person to work with public works three days a week to help keep up with all the work.

Thank You:
Director of Public Works
Tim Harding

Bylaw Report June 21- August 16

Since the Order to Remedy was served on the property on Foster Street, it has been maintained and looks much better. The lawn has continued to be mowed regularly, and there is no trash build up. I am watching, and in conversation with the owner of another property in the town that may lead to an Order to Remedy.

I worked with the RCMP to remove a tent that was put up on private land. The individual was having fires in the forested area during dry weather and was leaving garbage and recycling throughout the privately owned property. I am watching the area closely. The property owner is going to make the area more unappealing for campers by removing fire pits and structures that are located in the area. Camping off the trails has been an issue; it is interesting to note that the old railway has a 100 foot corridor that is considered crown land. Camping is allowed on crown land. I continue to monitor the tents, and any tents abandoned will be cleaned up. RCMP also monitor the tents and the people who camp along the trail.

I continue to walk the town as much as possible, and I have been attending the concerts in the park on Thursday nights (when not cancelled due to rain). Attendance at the concerts is steady and are usually more than 100 people.

Dogs running off leash within Town has slowed considerably.

Brush clean-up has ended in the Town. There continues to be brush put out at roadside. When I see brush, or get a complaint – I talk with owner of property or send a letter to have them remove the brush. There will be another brush collection in the Fall, but until then the brush cannot be set out at roadside at this time.

Stats

June 16 – Shed placement – Orchard St - Resolved
June 16 – Dogs barking – Thomas Street - Resolved
June 16 – Bright lights – Orchard St – Resolved
July 7 – Possible Unsightly – Marsters Ave - Pending
July 7 – Dog at large – Commercial St - Resolved
July 8 – Brush buildup – Maple Avenue - Resolved
July 8 – Cats – Foster Street - Ongoing
July 8 – Domestic rabbits in garden – Foster – Pending
July 8 – Brush Buildup – Maple Ave - Resolved
July 9 – Building/property line – Foster - Resolved
July 14 – Dogs at large – Bezanson - Resolved
July 15 – Brush buildup – South Street – Pending
July 19 – Brush Buildup – South Street – Pending
July 22 – Smoking – Carols Place – Resolved
July 22 – Loitering – Bezanson Park – Resolved

July 23 – Speeding ATV – South Street – Ongoing – RCMP Issue
July 27 – Parking Cottage Street – Ongoing
July 27 – Parking Tennis Courts – Ongoing
August 5 – Fireworks – Chute park – RCMP
August 5 – Tents on HMT - Resolved
August 10 – Cat at large – Commercial St - Ongoing
August 11 – Brush buildup – Foster St – Pending
August 11 – Unsightly – Commercial St - Resolved
August 12 – Suspicious people at Berwick School – Resolved
August 12 – Shed issue – Hayden Drive – Resolved
August 12 – Shed issue – Hayden Drive - Pending

Ella Redden
Bylaw Officer
Town of Berwick

Monthly Report to Committee of the Whole

Michael Payne, Chief Administrative Officer

2021 Aug 24

Attended the following meetings / events:

Valley REN Regional Economic Recovery Taskforce (every third week)
AREA management team weekly telecons
Kings REMO Basic Emergency Management training
NS Emergency Management Office Web Emergency Operations Center training (WebEOC)
Labour – Management meeting with CUPE Local 2618-03 (Public Works)
Trails Committee meeting
Gala Days Committee meeting

- Facilitated a proposal from CBRE Hotels to refresh the Town’s hotel accommodation study that was completed in 2017. Liaised with the Valley REN and through them Nova Scotia Business Inc for additional considerations. Briefed Katie Verrette, the Town’s Economic Development Officer. Intend to bring the issue back to Council September 14, 2021
- Facilitated the supply of baseline data for the consultant contracted by the Regional Climate Change Mitigation group. The data will be used to prepare a greenhouse gas emissions inventory for 2016 and help drive climate change mitigation efforts for the region. Janet Small of BEC pulled a large amount of data around energy use and costs for all Town (including BEC) infrastructure as well as energy consumption throughout the Town by residential, industrial and commercial sectors.
- Attended biweekly meetings of an IMSA Review Working Group consisting of Mayors and CAO’s of all regional party entities. Reviewed other models, best practices and modern legal requirements common to all IMSA’s. A recommendation for a two-year pilot project was presented to each parties Council and redrafting of IMSA’s to reflect their direction is underway.
- Coordinated the hiring process of a one-year term Municipal Physical Activity Leader position, including interviews of candidates and executing a contract. Ms. Kimberly Halliday was selected for the role through a very competitive process.
- Considerable time and energy was expended facilitating continued progress of several larger planning and development matters given that our former planning and development consultant ended services to the Town on June 30. Facilitated the contracting of an interim planning and development service while coordinating the selection of a new consultant through a public request for proposals procurement process.
- Facilitated positive media articles by local reporters around the Chute Bike Skills Park, the Berwick Fitness Centre and Berwick Gala Days 2021.

- Liaised with Public Health re the relatively lower COVID-19 vaccination uptake in southwestern Nova Scotia compared to other areas of the province. Coordinated support from the Berwick Gala Days Committee for Public Health to post a mobile vaccination clinic on site during the annual Gala Days festival September 4 – 6.
- Facilitated a legacy project through EQ Engineering and the Alba Nova Project team to install a 55” flat screen television monitor in the Town Hall foyer. For the duration of the project it will feature regular updates about project but with Taylor Boylan’s support, will also be used to share information with visitors about other Town, Berwick Electric and AREA projects. The monitor will be a permanent feature of our overall communications efforts.
- Weekly meetings and ongoing liaison with staff in support of Community Development and Recreation activities, plans and projects.

Priorities for the next month

- Finalize a contract with the new consultant re planning and development services.
- Continue to work closely with the Community Development Team and Finance to ensure that the core mandates of Community Development continue to be advanced.



Memorandum

To: Kings County CAOs
From: Kings REMO Regional EM Coordinator
Date: 2021-06-02
Subject: Kings REMO Administration – Bylaw, Letter of Designation, and Agreement

References:

- A. Intermunicipal Service Agreement Working Group Meeting, Friday, May 28, 2021
- B. [Nova Scotia Emergency Management Act](#)

Please find attached the updated June 2021 Municipal/Town Kings REMO Bylaws.

- [Municipality of the County of Kings](#)
- [Town of Wolfville](#)
- [Town of Kentville](#)
- [Town of Berwick](#)

Amendments to the Draft Regional EM Bylaw from the initial submission in 2019 include the removal from the Bylaw of the following information for insertion into the Draft REMO Agreement:

- Section on the Regional Emergency Management Advisory Committee
- Section on the Regional Emergency Management Coordinator
- Section on the Regional Emergency Management Planning Committee

The recommended process in moving forward with the adoption of the Regional Emergency Management Organization in Kings County is as follows:

1. Submission of REMO Bylaws to Municipal/Town Councils for approval
2. Letter of Kings REMO designation ([attached](#)) submitted to Minister Maguire for consideration in designating Kings REMO as a municipality for the purpose of the Nova Scotia Emergency Management Act, Section 9(b)
3. Kings REMO Inter-Municipal Service Agreement (IMSA) submitted to Council for approval

Submitted with a recommendation to forward to Municipal/Town Councils.


Dan Stovel
Kings REMO REMC



July ##, 2021

Honourable Brendan Maguire
Department of Municipal Affairs
14th Floor North, Maritime Centre
1505 Barrington Street
P.O. Box 216
Halifax, NS B3J 2M4

Dear Minister Maguire,

The four municipalities of Kings County, comprising the Municipality of the County of Kings, and the Towns of Berwick, Kentville and Wolfville, have completed a two-year trial program for a Regional Emergency Management Organization (REMO). It is the intent of the Kings County municipalities to move forward under a Regional Emergency Management Organization and fully adopt as of April 1, 2021.

The Regional Emergency Management Advisory Committee consisting of two elected officials from each municipality has been providing oversight of Emergency Management issues in Kings County since April 2018. As this committee has representation from each of the municipalities, Kings County municipalities request that Kings REMO be designated as a municipality for the purpose of the Nova Scotia Emergency Management Act, Section 9(b).

Kings REMO requests that you authorize this designation under Section 9(b) of the Nova Scotia Emergency Management Act and provide the respective responsibilities of municipalities to Kings REMO which will enable the Kings County Regional Emergency Management Advisory Committee to approve Emergency Management Plans.

Sincerely,

Chair
Kings County
Regional Emergency Management Advisory Committee

/d

cc: Kings County CAOs
Andrew Mitton, NS EMO Planning Officer – Region 4

Emergency Management By-law

The Council of the Town of Berwick pursuant to section 10(1)(a) [Emergency Management Act](#), S.N.S. 1990, c.8, enacts as follows:

SHORT TITLE

1. This By-law may be cited as the Emergency Management By-Law

INTERPRETATION

2. In this By-law,
 - (a) **Act** means the [Emergency Management Act](#), S.N.S. 1990, c.8;
 - (b) **Agreement** means an Agreement entered into pursuant to section 10(2)(c) of the Act, and section 60 of the *Municipal Government Act* among the Municipality of the County of Kings and the Towns of Kentville, Wolfville and Berwick;
 - (c) **CAO** means Chief Administrative Officer of the Town of Berwick in accordance with the MGA;
 - (d) **Council** means the Council of the Town of Berwick;
 - (e) **Councillor** means a member of the Town of Berwick Council;
 - (f) **Emergency** means a present or imminent event in respect of which the Minister or a municipality, as the case may be, believes prompt co-ordination of action or regulation of persons or property must be undertaken to protect property or the health, safety or welfare of people in the Province;
 - (g) **Mayor** means the Mayor of the Town of Berwick;
 - (h) **MGA** means the *Municipal Government Act*, S.N.S., 1998 c.18, as amended;
 - (i) **Town of Berwick** means the Town of Berwick;
 - (j) **Emergency Management Advisory Committee** means the Advisory Committee established pursuant to s. 10(1)(d) of the Act;
 - (k) **Emergency Management Coordinator** means the person appointed by Council to coordinate plans and responses related to an Emergency;
 - (l) **Emergency Management Organization** means the organization required pursuant to s. 10(1)(b) of the Act;

- (m) **Emergency Management Planning Committee** means a committee comprising public sector staff and not-for-profit personnel with a mandate to assist the Emergency Management Coordinator and the Emergency Management Advisory Committee;
- (n) **Emergency Management Plans** means plans, programs or procedures prepared by the Emergency Management Organization that are intended to mitigate the effects of an emergency or a disaster and to provide for the safety, health or welfare of the civil population and the protection of property in the event of such an occurrence, as set out in clause 2(d) of the Act; and
- (o) **State of Local Emergency** means a state of local emergency declared by the Town of Berwick pursuant to the Act and enabled regulations, and this By-law.

DECLARING A STATE OF LOCAL EMERGENCY

- 3. In accordance with the Act, Council may declare a State of Local Emergency when satisfied that an Emergency exists or may exist in all or any area of the Town of Berwick.
- 4. If Council is unable to act promptly per section 15 of the Act, the Mayor may declare a State of Local Emergency.

LOCAL AND REGIONAL EMERGENCY MANAGEMENT

- 6. In accordance with s. 10 of the Act and with this By-law, the Town of Berwick may enter into an Agreement with the Municipality of the County of Kings and the Towns Kentville and Wolfville to form a Regional Emergency Management Organization (REMO). With an Agreement in effect, a Regional Emergency Advisory Committee shall act in the stead of the Town of Berwick's Emergency Advisory Committee. Similarly, a Regional Emergency Management Planning Committee and a Regional Emergency Management Coordinator will act in place of a Municipal Committee and Coordinator.
- 7. An Emergency may be declared a State of Local Emergency by the Council or by the Mayor in accordance with the Act regardless of whether the State of Local Emergency is exclusive to the Town of Berwick.
- 8. The Chief Administrative Officer shall appoint a municipal staff member to serve as a municipal liaison to the Regional Emergency Management Planning Committee.
- 9. Once the State of Local Emergency is declared, and when the declared State of Local Emergency involves two of more of the parties to an Agreement, the Mayor shall authorize REMO to act in their stead during the declared State of Local Emergency per subsection 15(1)(b) of the Act,.
- 10. When there is an Agreement in effect, and when the declared State of Local Emergency is exclusive to the Town of Berwick, the Mayor shall authorize REMO to act in their stead during the declared State of Local Emergency per subsection 15(1)(b) of the Act.
- 11. Cost-recovery policy under REMO shall be detailed in the Agreement.

REGIONAL EMERGENCY MANAGEMENT ORGANIZATION AGREEMENT

12. The Council hereby authorizes the establishment of a REMO pursuant to an Agreement per section 10 of the Act.
13. Without limitation, an Agreement shall contain provisions respecting:
 - (a) the composition and role of a Regional Emergency Advisory Committee;
 - (b) the terms of engagement and responsibilities of a Regional Emergency Management Coordinator; and
 - (c) the composition and role of a Regional Emergency Management Planning Committee.

DUTIES DURING AN EMERGENCY

14. Following the activation of any Emergency Plan or a declaration of a State of Local Emergency:
 - (a) Every Councillor shall advise the Mayor as to their location and how they may be contacted;
 - (a) Every employee and agent of the Town of Berwick who has a role in such emergencies as assigned in the Emergency Management Plans, shall:
 - i. Advise the Emergency Management Coordinator or the Regional Emergency Management Coordinator, as the case may be, of their location and how they may be contacted; and
 - ii. Fulfill such duties as may be prescribed by the Emergency Management Coordinator or the Regional Emergency Management Coordinator, as the case may be.

REPEAL

20. Town of Berwick Emergency Measures By-law is repealed and replaced by this By-law.

Clerk's Annotation for Official By-law Book

Date of first reading:

Date of advertisement of Notice of Intent to Consider:

Date of second reading:

Date of mailing to Minister a certified copy of By-law:

Date of Ministerial approval (s. 10 (1) (a) of the Act):

Date of advertisement of Passage of By-law:

Effective Date of By-law:

I certify that this **Emergency Management By-law ##**-- was adopted by Council and published as indicated above.

Town Clerk

Date

COTW, August 24, 2021.

June 15, 2021.

5:30 pm. Police Advisory Committee monthly meeting via Webex.

The committee welcomed new citizen rep. Bruce Morse.

Update and discussion re: citizen disturbing traffic on Commercial St.

-RCMP are aware of this individual.

Citizen complaint re: fast and loud traffic on Brown St.

- noted by RCMP.

The Town is purchasing solar powered pedestrian activated cross walk lights for Maple/Main and Foster/Main.

The school zone on Foster St. will be extended south to the crosswalk at Mill St., reflective signs and tape for maximum visibility.

Sgt. Pelletier gave a brief overview of the April and May RCMP reports and highlighted that his main focus is increased patrols, which usually leads to decreased crime and increased feelings of public safety.

Next meeting Tuesday July 20, 2021 at 5:30 pm. Location to be determined.

June 16, 2021.

5:15 pm. Kings Point to Point Transit (KPPT) monthly board meeting via Zoom.

Welcome Burnell Lyons, the new manager of KPPT.

Policies & Procedures Guide and Board Governance Policies approved.

Bylaws approved for final review and approval at the AGM.

Accepted the Financial Statements Review Engagement Report for the year ending Mar. 31, 2021 prepared by mbf Chartered Professional Accountants.

Received NSTRIP grant for \$8625.00, 75% of the cost of KPPT's 5-year Business Plan.

Acadia Entrepreneurship Centre will be completing the Business Plan.

The RTA received a donation from Labatt's Brewery to assist in covering the \$5.00 fee that Community Transit organizations charge for vaccine transport so everyone is able to get vaccinated.

Ridership is crawling back to 40% of pre-COVID days.

Next meeting Wed. July 21, 2021. at 5:15 pm. Location to be determined.

6:15 pm. Kings Point to Point Transit (KPPT) AGM via Zoom.

Fiscal year ending Mar. 31, 2021.

Approved to hold the one time only membership fee at \$10.00

Approved to retain the current auditors, mbf Chartered Professional Accountants for the 2021-22 fiscal year.

Naomi Blanchard, 15 year board member is leaving us and will be missed.

Special Resolution approved to amend KPPT Society's By-laws

Board Members and Directors 2021-22.

Chair-Shelley McMullin

Vice-Chris Goddard- Town of Berwick

Secretary-Lynn Pulsifer

Treasurer-Helen Juskow

Dale Arnburg

Margot Bishop

Tim Harding- County of Kings

Paula Huntley- Town of Kentville

Oonagh Proudfoot- Town of Wolfville

Kenisha Gordon

Mick Day

Adjournment

This report respectively submitted,
Councillor Goddard.

