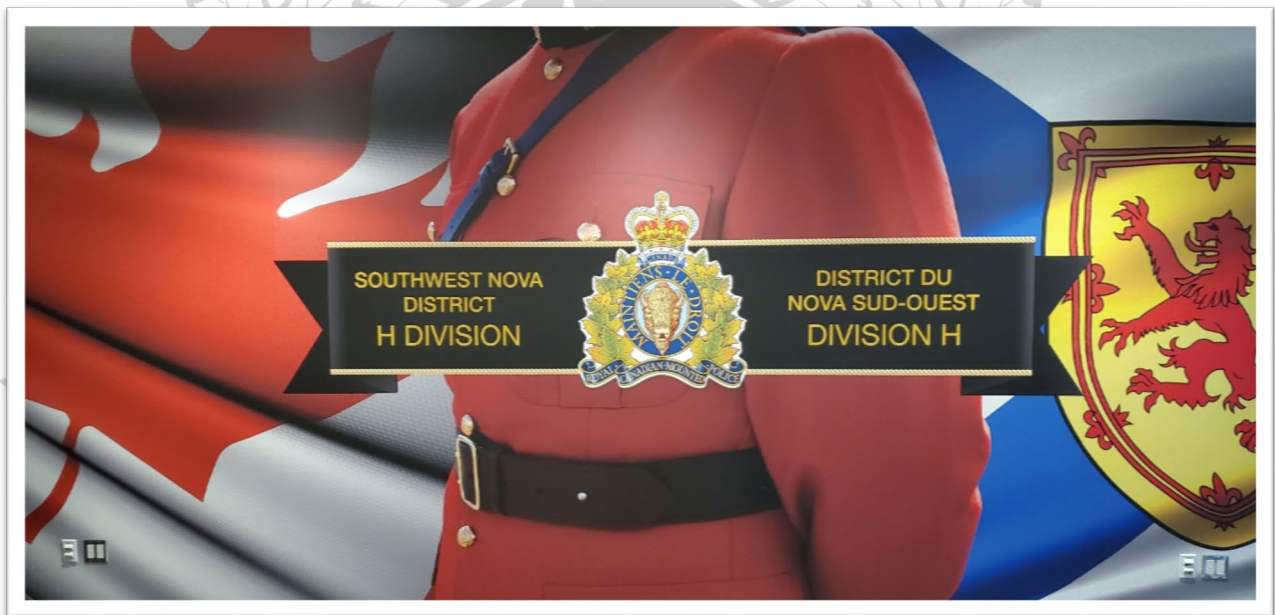


TOWN OF BERWICK
Committee of the Whole Meeting
October 26, 2021 - 6:30pm
AGENDA
Via Webex Conference

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Previous Minutes**
4. **Presentation: Greg Hubbard – Mural Project**
5. **Departmental Reports**
 - a. RCMP *Attached*
 - b. BDVFD *Handout*
 - c. Active Living *Attached*
 - d. Recreation *Attached*
 - e. Economic Dev. *Attached*
 - f. Finance *Handout*
 - g. Public Works *Attached*
 - h. CAO *Attached*
 - i. Bylaw Officer *Attached*
6. **Mayor/Councillor Reports**
 - a. Mayor Clarke's Report
7. **Adjournment**

Berwick Policing Report September 2021



**Royal Canadian Mounted Police
Kings District**

RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kings District Employees

A/Inspector Rob Jodrey, Kings District Commander.

Forty general duty constables police Kings District as first responders. These officers are supervised by 8 corporals, 2 sergeants and 1 staff sergeant.

Kings East School Safety Resource Officer is Cst. Jennifer Britton.
Kings West School Safety Resource Officer is Cst. Jeff Wilson.

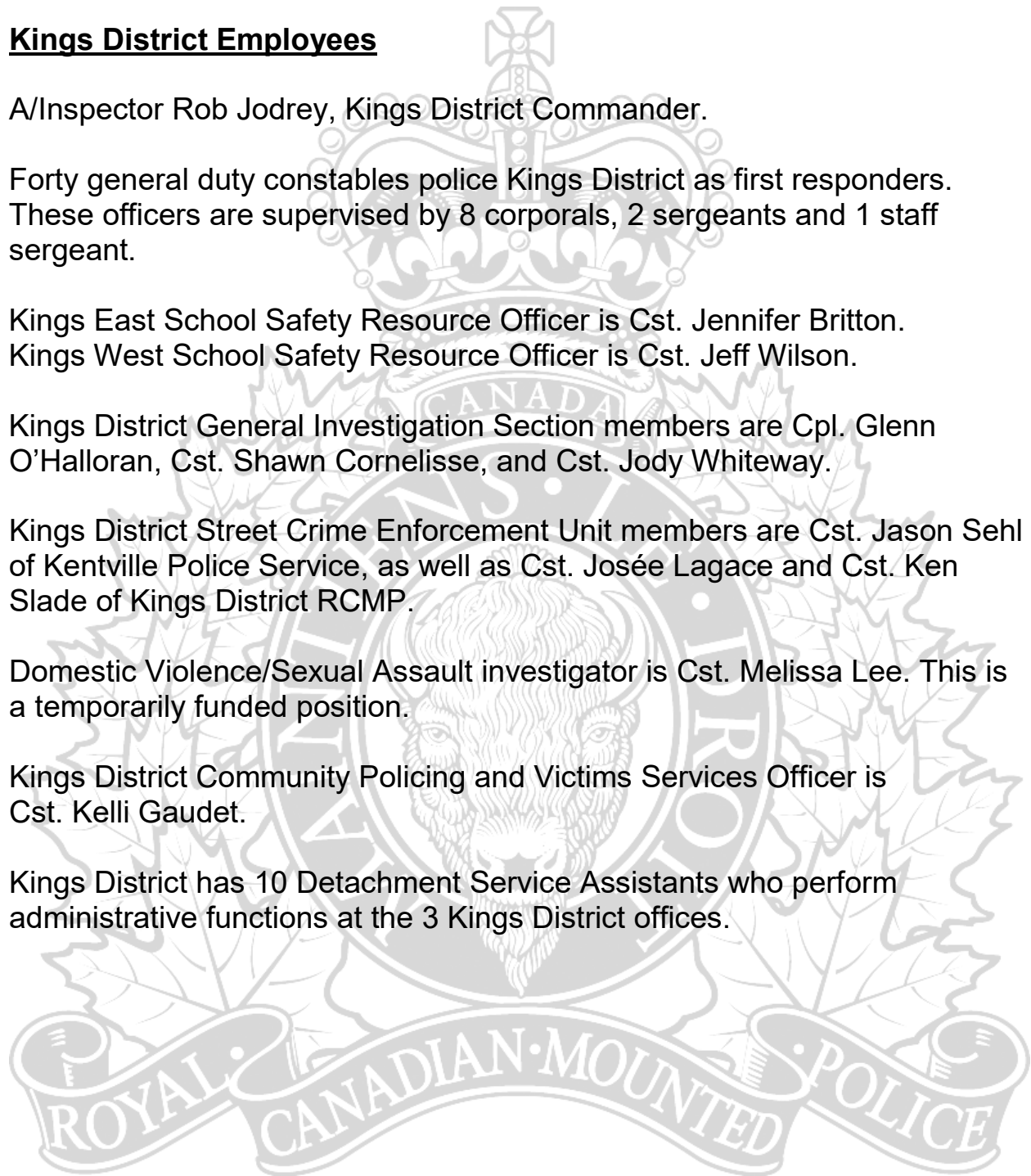
Kings District General Investigation Section members are Cpl. Glenn O'Halloran, Cst. Shawn Cornelisse, and Cst. Jody Whiteway.

Kings District Street Crime Enforcement Unit members are Cst. Jason Sehl of Kentville Police Service, as well as Cst. Josée Lagace and Cst. Ken Slade of Kings District RCMP.

Domestic Violence/Sexual Assault investigator is Cst. Melissa Lee. This is a temporarily funded position.

Kings District Community Policing and Victims Services Officer is Cst. Kelli Gaudet.

Kings District has 10 Detachment Service Assistants who perform administrative functions at the 3 Kings District offices.



RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

School Safety Resource Officers

School Safety Resource Officers work as a resource to our local schools. Members provide presentations to every grade level from P-12 on current topics such as human trafficking, fentanyl, cybercrime, bullying, drug awareness and appropriate use of Social Media. Schools often request other presentations, which are customized to meet their needs. SSRO's update the National SafePlan every year for each Kings County School. SSRO's do the initial investigation in cases that stem from schools. SSRO's also provide support for school events that occur after traditional school hours.

Cst. Wilson's service area is from Annapolis County line to Central Kings Rural High School, which encompasses 11 schools.

Cst. Britton's service area is from Coldbrook District School to LE Shaw Elementary and encompasses 12 schools.

Distracted driving presentations, Human Trafficking presentations as well as "lock down drills" have been ongoing at several schools throughout the reporting period.

Both district SSROs worked closely with the schools within the entire district. Both Cst. Wilson and Cst. Britton remain heavily involved in the delivery of the mandated objectives while assisting other investigations that require their skills and experience with youth.

RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Highlights

SSRO Cst. WILSON continues to be active in the community with traffic enforcement and assisting with calls for service.

Annual Performance Plan

The Kings District Annual Performance Plan runs from April 1st, 2021 to March 31st, 2022. Objectives of Kings District Annual Performance Plan are:

- **Safe Roads and Safe Highways in Nova Scotia** - To date Kings District members have charged 53 people with impaired driving, issued 14 Roadside suspensions for alcohol consumption, issued 1428 traffic enforcement charges and conducted 126 check stops.
- **Reduction of Cybercrime in Nova Scotia**
Community resource officers and Senior Safety Coordinator continue to educate students and seniors on Cybercrime.

Reduce Crime Against People

Members continue to conduct physical checks on offenders/accused who are on court ordered curfews or house arrest with the goal to prevent recidivism.

Calls for Service

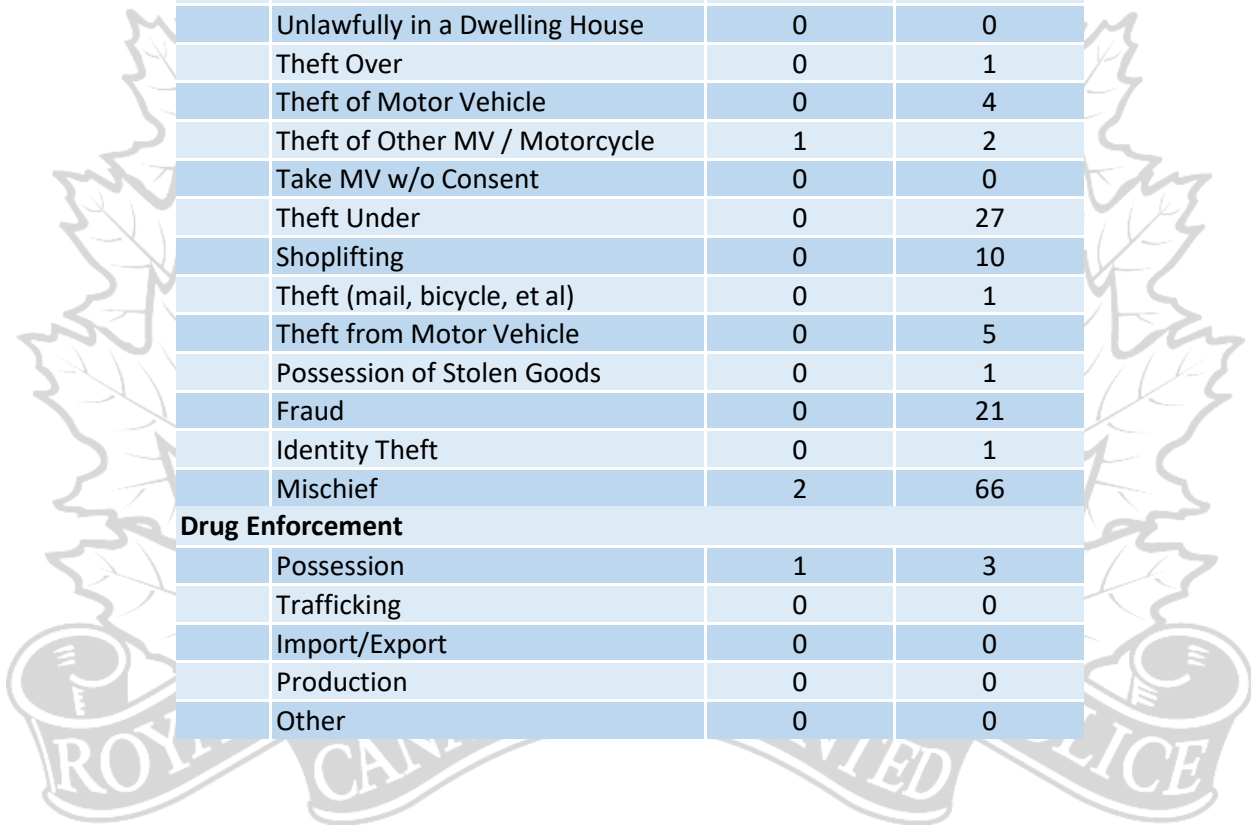
In the month of September, Kings District responded to 1495 service calls. There were 94 service calls in the Town of Berwick during this reporting period. See the attached chart for breakdown of the service calls.

RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Type of Crime & Occurrence Type	September Berwick	September Kings
	2021	2021
Crimes Against Persons		
Offences Related to Death	0	0
Sexual Offences	1	9
Assault	3	25
Kidnapping/Hostage/Abduction	0	1
Robbery	0	1
Extortion / Intimidation	1	0
Criminal Harassment	1	5
Indecent Harassing Comm.	0	5
Uttering Threats	0	20
Property Crime		
Arson	0	0
Break and Enter	0	18
Unlawfully in a Dwelling House	0	0
Theft Over	0	1
Theft of Motor Vehicle	0	4
Theft of Other MV / Motorcycle	1	2
Take MV w/o Consent	0	0
Theft Under	0	27
Shoplifting	0	10
Theft (mail, bicycle, et al)	0	1
Theft from Motor Vehicle	0	5
Possession of Stolen Goods	0	1
Fraud	0	21
Identity Theft	0	1
Mischief	2	66
Drug Enforcement		
Possession	1	3
Trafficking	0	0
Import/Export	0	0
Production	0	0
Other	0	0



Type of Crime & Occurrence Type	August Berwick	August Kings
Traffic		
Dangerous Op of MV	1	2
Impaired by Alcohol	1	11
Impaired by Drug	0	0
Failure/Refusal	0	1
Driving while Disqualified	0	3
Fail to Stop or Remain	2	9
Seatbelt Violation	0	8
Intersection Violation	4	16
Speeding Violation	10	97
Insurance Violation	2	9
Road Side Suspension (Alcohol)	1	3
Road Side Suspension (Drug)	0	0
Collision - Fatal	0	0
Collision - Non - Fatal Injury	0	7
Collision - Reportable	6	41
Collision - Non Reportable	4	25
Off-Road Vehicle Collision	0	2
Municipal By-laws	0	33
*Other Traffic Offence/Violation	20	232
Other Traffic Related Duties	1	9
Checkstop	4	12
Other		
911 Call	4	33
Breach of Court Order	1	11
Liquor Act	2	25
Mental Health Act	5	49
Missing Person	2	46
Municipal Bylaw - Other	0	50
**Other	10	380
Suspicious P V P	1	33
Trespass At Night	0	1
HPA (COVID-19) - Offences only	0	4
HPA (COVID-19) - Other activities	0	1
QUA (COVID-19) - Offences Only	0	0
QUA (COVID-19) - Other Activities	0	2
Total Founded & SUI Occurrences	90	1381
Total Occurrences*	94	1495



- *”Other Traffic Offences/Violation” – These are other areas of the Highway traffic Act like expired sticker, fail to obey sign etc.
- **”Other” – These are typically calls like VIN verifications, Crime prevention, Wellbeing checks, Lost and found and Coroners Act type calls.

Traffic Enforcement and Proactive Patrols Update

In addition to the above, there were 8 violation tickets issued on Highway 101 near Berwick. There were 7 violation tickets issued on Highway 1 near Berwick.

Members continue to conduct traffic enforcement on the main street and other areas of high traffic volume. 35 motor vehicle associated traffic tickets were enforced and there was 1 impaired operation of motor vehicle violation in this period.

There were 392 patrols conducted with 13 foot patrols done in the parks and various sidewalks in the community. Police visibility continues to be high resulting in a reduction in offences.

Significant Investigations

September has been another steady month district wide but in regard to Berwick there were no significant investigations to report. The start of “in person” schooling has kept everyone busy and reacquainting the public with school bus etiquette.

Members have been very busy with responding to various types of calls yet have continued to be proactive with traffic enforcement limiting the serious incidents. An increase in calls in the district had a corresponding increase in Berwick. There was a drop in Criminal Code calls and an increase in traffic enforcement.



Kings District RCMP Arrest Impaired Driver near Port Williams

Police File # 20211348673

On September 8th at 8:45 PM. New Minas RCMP were called to investigate reports of an impaired driver. Police made patrols of the area and located the vehicle near the corner of Tiny Parrish Rd. and Church St. in Port Williams. The driver displayed signs of impairment and was arrested. The driver was transported to Kentville Police Service for further investigation. A 46-year-old New Minas woman will be facing charges of Impaired Operation of a Conveyance and Operation of a Conveyance with a Blood Alcohol Level Over 80 mg%. The woman provided two breath samples that measured 120 mg%. The woman has been released from police custody and will appear in Kentville Provincial Court on a later date.

Kings District RCMP would like to thank the community members who contacted police with concerns regarding this driver.

If you believe someone is driving in a way that is an immediate threat to public safety, please call 911 when it is safe to do so. Include as much detail as possible, such as the location, direction of travel, vehicle and driver description and license plate number.

Kings District RCMP looking for information after Hit and Run in Coldbrook

Police File # 20211350656

Kings District RCMP is looking for information with regard to a collision that occurred on September 8th at traffic lights on Highway 1 in Coldbrook at Exit 14. The driver of a grey coloured Lexus was waiting for at a red light when they were rear ended by another vehicle. After the light turned green the Lexus driver pulled over to exchange information with the other driver when the vehicle that collided with them left the area.

The vehicle of interest is described as a blue or turquoise Mazda. The model and licence plate are unknown however there should be considerable front end damage to the Mazda. The driver is described as female in their 20's with glasses and was last scene driving east toward

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kentville. There were no injuries to the driver of the Lexus.

Road safety is a shared responsibility. Please call 911 if you believe someone is driving in an unsafe manner or is otherwise an immediate threat to public safety. Include as many details as possible, such as the location, direction of travel, vehicle description and license plate number.

Kings District RCMP Looking for Information Surrounding Farm Market Thefts

Kings District RCMP are looking for information with regard to mischief and thefts in the Gaspereau Valley area. Kings District RCMP have determined individual(s) have been targeting cash boxes at local farm stands. The cash boxes are being removed with tools which also causes considerable damage to property. Produce and other merchandise is also being taken from the markets.

CCTV images have captured a person of interest and vehicle associated. The individual can be seen wearing a light coloured collared shirt, dark pants and with dark shaggy hair. The vehicle of interest is a silver or grey coloured sedan which appears to have a NS Temporary ticker in the rear drivers side window.

Anyone with information about these thefts is asked to contact Kings District RCMP in New Minas at 902-679-5555. Should you wish to remain anonymous, call Nova Scotia Crime Stoppers toll free at 1-800-222-TIPS (8477), submit a secure web tip at www.crimestoppers.ns.ca, or use the P3 Tips App.

Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact the undersigned.

Cpl. Tim Doyle
Kingston Detachment
Telephone: 902-765-3317
email: tim.doyle@rcmp-grc.gc.ca

RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

**TOWN OF BERWICK
REPORT TO COUNCIL**

From: Kimberly Halliday, Active Living Coordinator

Date: October 19, 2021

Subject: Monthly Active Living Coordinator Report

1) Meetings & Webinars

- Weekly meetings with Community Development Department
- Community Development Committee
- Valley Recreation Quarterly Meeting
 - Valley Recreation Inclusion and Access Committee meeting
- Accessibility Advisory Committee
- Alison from Bike NS for Blue Route project
- CORAH – discussion of engaging members
- Active Smarter Kids – training
- Trails Committee
- Sport Hub
- “Hot Topics” – Active Living Coordinators in the Valley check-in/discussions
- Physical Activity Practitioners Exchange – discussion of new toolkit of You’re your Move at Work
- Adaptive Equipment Meeting
- Valley Female Leadership Network

2) Programming

- Multisport planning ongoing
- Smoke-Free NS signs and poles ordered – added no vaping message to signs
- E-bikes grants submitted – waiting to hear back
- Active Kids Healthy Kids – now accepting applications until October 29th
- NS Walks – Weekly walk series ongoing (Tuesday and Friday)
- Evaluations for Berwick Garden plot holders

3) Communications

- Continue to update social media for the Town of Berwick (Facebook, Instagram and Twitter) as well as the electronic sign, and other miscellaneous communications

4) Miscellaneous

- Hubs in Berwick – finding funding for Bike NS/Blue Route project to come to Berwick
- Order Walk/Bike friendly community signs – through grant funding
- Centennial Park Drainage project should be getting underway soon
- Hippocamps with attachments will be delivered this week (Kings County, partnership with Annapolis Valley Regional Library) – adaptive equipment training then ready for loan (end of January), housed in Berwick

Priorities for November 2021

- Accessibility Advisory Committee Survey
 - Open House Planning
- Spicer Park Playground
- Trail head planning
 - Trails grant applications

**TOWN OF BERWICK
REPORT TO COUNCIL**

From: Taylor Boylan, Recreation Coordinator
Date: October 18, 2021
Subject: Monthly Recreation Coordinator Report

1) Meetings & Webinars

- Weekly meetings with Community Development Department
- Community Development Committee
- Valley Recreation Quarterly Meeting
 - Valley Recreation Executive meeting
 - Valley Recreation PD Committee meeting
 - Valley Recreation Inclusion and Access Committee meeting
- Meetings (two) with L. Wright from AREA re – Solar Open House, October 19
- Sports Hall of Fame Committee
- Berwick and District School Community Council
- Valley Wildcats Community Coordination meeting

2) Programming

- After School Program is currently running with 23 participants and 6 junior staff. The program is seeking a coordinator through the newly created Recreation Programmer role; with applications being accepted until October 27
- Until a programmer is secured, I am assisting with ASP on a regular basis, daily 2:05-2:30 PM and one day a week 2:05-4:30 PM as well as communicating directly with guardians and some program planning
- Adult Fitness with A. Corbin is successfully up and running two days a week with a new punch card system in effect
- K. Halliday taking the lead on Multisport planning
- CORAH satellite site at Carol's Place (project started by B. Brydon) will begin soon, actively recruiting volunteers to assist with this project – livestream of events from the Center of Rural Aging and Health (CORAH) in Middleton for seniors in the Berwick and District area

3) Communications

- Continue to update social media for the Town of Berwick (Facebook, Instagram and Twitter) as well as the electronic sign, and other miscellaneous communications

4) Miscellaneous

- Proof of vaccination policy in effect for programs and facility rentals, following provincial guidelines. New guidelines have been given to, and agreed upon by, all user groups
- Halloween event taking place October 23, 2021 in conjunction with Berwick Gala Days and the Berwick and Area Business Community
- Working on budget priorities for 2023 with the Department of Community Development and Recreation
- Working with Kentville and the County of Kings on updating/creating consistent Accessible Program policies

Priorities for November 2021

- Sports Hall of Fame November 13
- Santa Claus weekend November 26-28 (Meeting with involved partners of the parade on October 25)
- Community partnerships with Berwick & District School, Valley Wildcats, Berwick & District Nursery School (Meeting with Valley Wildcats October 25, Nursery School October 26, Berwick School November 8)

**TOWN OF BERWICK
REPORT TO COUNCIL**

From: Katie Verrette, Economic Development Officer

Date: October 19, 2021

Subject: Economic Development Officer Report

1) Meetings & Webinars

- Weekly meetings with M.Payne, T.Boylan, K.Halliday
- Fitness Centre staff meetings (monthly)
- Monthly REN Business Supports Response Team Meeting (monthly)
- Meeting with Donna Conrad (and local business owners) regarding Fall Fest (weekly)
- Town of Berwick Safety Meetings (Co-Chair, monthly)
- Meeting with Rewind 89.3 regarding Christmas Promotions
- Community Development Committee
- Kings County Emergency Housing Meetings (bi-weekly)

2) Miscellaneous

- Box Car project continues to move forward. Instead of issuing an RFP to complete a deck/retrofit it has been decided to first issue an EOI to explore potential uses of the box cars. After their purpose is determined, a tender for the work will be issued. Our grant (\$10,000 from SDI) has been extended to next summer.
- The Fitness Centre continues to work hard to increase membership. Since October 4th proof of vaccine requirements 10 new monthly members have joined. There have been 22 membership renewals, some of which are returning from pre-covid days. There have been 117 members sign consent forms for proof of vaccinations, meaning there have been 117 (not including wildcats) active members at the facility in the last two weeks.
- The Fitness Centre had a surprise visit from OHS on Oct.15th. The visit was to ensure they were following the strict POV guidelines and what procedures have been put into place to comply. The inspector was extremely impressed with the procedures and protocols and the facility in general.
- Small business week is October 18, 2021. We are hosting three comment to win contests on the Town of Berwick Facebook post. Winners receive a \$50 gift card to their local small business of choice.
- Fall Fest Sidewalk/Yard Sale event happened on Saturday, October 9th. Over 30 locations were added to the sidewalk sale map and in partnership with the business community over 20 businesses reached out with sales/promotions.
- Budget Planning has begun for the upcoming year. We have been meeting as a group to prioritize projects and plan for grant applications.
- Working in partnership with Executive Assistant (C. Pineo) to plan the Annual Town Christmas Event at the Lions Club. Save the date, December 2nd.
- An email was received from Michelin regarding their "50 years of Michelin in Nova Scotia" celebration. They are commemorating this event by planting trees in local communities and have asked for suggestions on locations around the Town.
- Porters trophy, who supplied the plaque for Carol's Place, has provided price estimates for a new plaque to be mounted at Rainforth Park. The plaque will be mounted in recognition of a donation made from a local family for recent improvements to the park.
- A number of Economic Development Officers in the Annapolis Valley region have formed an ED group/committee to meet monthly to discuss local issues/projects. We are set to meet this month for the first time. The Valley Ren will also attend/participate.

Priorities for November 2021

- Box cars EOI
- Christmas Event Lions Club
- Shop Local Christmas Promotions
- Business Forum

Committee of the Whole Report for October 16, 2021.

- Public Works has started the fall brush pickup, this will run for two weeks ending November 1, 2021 and the leaf pick up will start on November 1, and go to the November 12, 2021.
- We will have the bin back this fall at public works open all days and weekends, this bin will be on site this week,
- The team has been working on the sewer plant, they have taken a blower out to send to New Brunswick to get fixed, we may have to buy another blower if this one is in too bad of shape.
- The drums have been rewelded and some electronic work done as well.
- There has been cutting brush on the trail, near Mill St. and we have more to do in other places.
- We will be moving the gates as soon as Rick the trail person marks the places that he wants them to go.
- We have a push on to get the machinery ready for winter, we are waiting for parts slowed down by Covid.
- We are still mowing grass each day all over town, we hope this slows down so we can get everything cleaned up in the park.
- We have a sidewalk and curb to fix up at the school, on the west end of the new sidewalk I will push to have this done in November
- We have been having many breakdowns with some of our pump stations, we have the Main Station at 216 Main St. off line and going into an over flow station, many years of use, just wore out. The parts are ordered and will be replaced as soon as we can get them.
- We will have a few trees to come down later with Berwick Electric help.

Thank you:
Tim Harding

Monthly Report to Committee of the Whole

Michael Payne, Chief Administrative Officer

2021 Oct 26

Attended the following meetings / events:

AREA management team weekly telecons
Berwick Electric Commission
AREA Board meeting
AMANS Fall conference (see attached highlights)
Kings REMO Advisory Committee
Fire Commission
Accessibility Advisory Committee
Council Orientation session for Community Solar Garden
Public Open House for Community Solar Garden

- Participated in a joint working group session of Mayors/Warden and CAO's re a pilot Inter-municipal Service Agreement (IMSA) for Valley Waste and Kings Transit and a draft Valley REN IMSA.
- Participated in an emergency housing crisis session with local government partners and NGO's.
- Weekly meetings and ongoing liaison with staff in support of Community Development and Recreation activities, plans and projects.
- BEC Management team meeting and collaboration around impacts of the UARB decision re NSPI's BUTU application
- Met with peers at Municipality of Kings re discussions around efforts to formalize a contract for fire services that would have the Town, MoK, the Fire Commission and BDVFD as signatories.

Priorities for the next month

- Continue to work closely with the Community Development Team and Finance to ensure that the core mandates of Community Development continue to be advanced.
- Formalize a contractual arrangement with partners around fire services.

AMANS Fall Conference Oct 5-8 Highlights

CAO caucus

Service exchange/ revisiting the MOU; Province intends to execute something in 6 months to a year.

MGA review: AMANS had conducted an extensive review in 2014-15. Will dust that off and ensure NSFMM and province are briefed.

Shared insights about today's work experiences and demographics.

- Pay attention to the needs of employees; become an employer of choice by developing employees. Retention of strong employees is key.
Flexible/hybrid work is the great disrupter.
- Millennials (Born 1981-2000 / 21 to 44 years of age) make up significant cohort of employees
4 of 10 people want to change jobs because they can
They hunger for meaningful feedback and respond well to mentoring and coaching.
They want to have an impact: fit, relevancy and caring
- Flexible work arrangements: differing start end times within a core period
Compressed work week (work longer days to get a day off)
Shift/on call exchanges for shift workers
Job sharing
Work remotely (hybrid home/office is ideal)
Employees should apply in writing and management has the right to approve and dictate security/privacy and modify/end the approval.
Cross training/ skill development
Wellness: gym memberships, wellness incentives
Collaborative work
Optimizing technology: tech free hours, schedule emails during work hours only. j and
- We have rural challenges because of our population.
Wages aren't typically outpacing inflation
Construction/development industry is predicated on population growth
No economic prosperity without population growth

Master development plan? Economic development strategy? Population growth strategy?

Social/local procurement

- <\$10K goods, services and construction: quotes
\$10K to \$105K goods, services and construction: invitational competition
- Social Enterprise Network of NS
local jobs, fair wages, gender equity, barriered individuals; engage EDO and Valley REN
Work with local contractors to enhance local supply.

Department of MA&H Update

- Housing: Acceptable costs should not exceed 30% total monthly income
A single person, working full time earning minimum wage cannot afford market rent.

- Municipal Innovation Program:
Annual budget of \$578K, fund up to 75%
Regional Planning/Economic Development: cost benefit studies and implementation plans
Two examples:
 - District Planning Commission in western Cape Breton (multiple municipalities re planning and building inspections)
 - Strait Municipal IT Association (five municipalities and some 230 users)

Today's legal challenges

- The COVID-19 pandemic
Mandatory vaccination appears to be the preferred route for feds, province and many municipalities: unpaid leave of absence for those who refuse until:
 - Pandemic ends
 - Employers ends itSome employees may opt to take the leave for a few months or so, wait things out.
There is no right to accommodation, i.e. to work from home, simply because an employee doesn't want the vaccine
Employers have right to request proof of vaccination
Progressive discipline for those who don't comply with policy

Bylaw Report COTW September – October 2021

There has been a lot going on in our little town of Berwick it seems. Lots of people out, walking their dogs, enjoying the beautiful fall weather we have been having. I enjoy meeting people on the trails, reminding them to keep their dogs leashed and to register their dogs with the Town.

I have been working some nights and weekends lately, and I have met a lot of different people, who would normally be working all day. This has given me the opportunity to talk to people in person more often, and see things from a different perspective.

I have concentrated on the parks a lot, making sure there is no excessive loitering, smoking or alcohol consumption. For the most part, it is just people quietly enjoying being outside after working all day.

The “big garbage day” cleanup this fall did not garner any complaints this year. Everyone seemed to have their garbage out within in the time limit and neatly piled, which was wonderful. This allows the large garbage to be picked up safely and reduces the chances of the garbage being hauled off by animals, or becoming a danger to children, wildlife, blowing onto the roads, etc.

Stats below are complaint driven, and do not account for the dozens of people I can run into and talk to out on the streets and trails. For example, I don’t tally up every person I have told to keep their dog on a leash, or the people who are told to not smoke in public areas.

If you see something that you would like to bring to my attention, you can email me at eredden@berwick.ca. I would love to hear from you.

Stats

September 17 Outdoor Fire – Illsey - Resolved

September 17 - Dangerous Dog – Bligh St – Resolved

September 20 - Dog at Large – Orchard – Resolved

September 21 - Illegal Dumping – Gravenstein – Pending

September 21 - Outdoor Fire – Ron Smith – Resolved

Sept 21 - Idling cars – Commercial - Resolved

September 23 – Dog at large – Harvest Trail – Resolved

September 24 – Dog at Large – Harvest Trail – Resolved

September 27 – Suspicious persons camping near school – RCMP involvement - Resolved

October 1 – Animal Cruelty – SPCA involvement – Outcome unknown at this point

October 5 – Loitering – Commercial - Resolved

October 13 – Dangerous Dog – Cottage – Pending

Ella Redden
Bylaw Officer