

Committee of the Whole Meeting

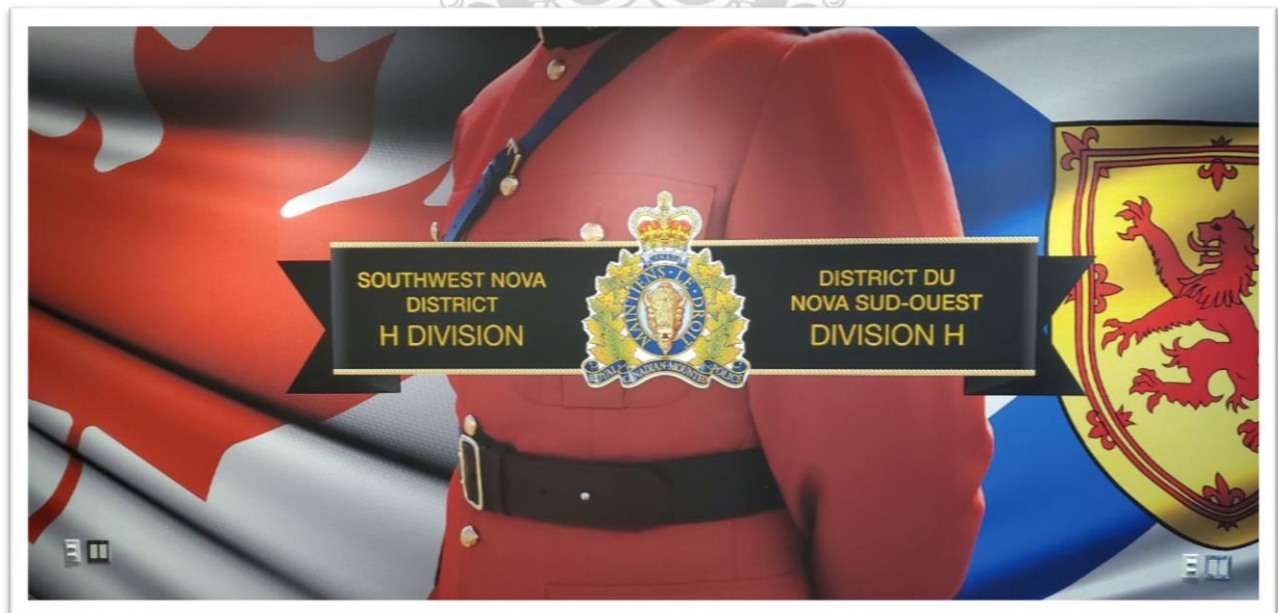
June 28, 2022

Time: 6:30pm

AGENDA

1. **Call to Order**
2. **Approval of Previous Minutes**
3. **Approval of the Agenda**
4. **Departmental Reports**
 - a. RCMP Attached
 - b. BDVFD Attached
 - c. Community Development Attached
 - d. Finance Verbal
 - e. Public Works Attached
 - f. CAO Attached
5. **Mayor's Update**
6. **Adjournment**

Berwick Policing Report



May 2022
Kings District RCMP



RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kings District Employees

Inspector Kurtis Kamotzki, Kings District Commander.

Forty general duty constables police Kings District as first responders. These officers are supervised by 8 corporals, 2 sergeants, and 1 staff sergeant.

The Kings East School Safety Resource Officer is Cst. Jennifer Britton, and the Kings West School Safety Resource Officer is Cst. Jeff Wilson.

Our Kings District General Investigation Section members are Cpl. Glenn O'Halloran, Cst. Kelly McPherson, and Cst. Jody Whiteway.

Our Kings District Street Crime Enforcement Unit members are Cst. Jason Sehl of Kentville Police Service, as well as Cst. Josée Lagace and Cst. Everett Smith of Kings District RCMP.

The Domestic Violence/Sexual Assault investigator is temporarily vacant. This is a temporarily funded position.

The Kings District Community Policing and Victims Services Officer is Cst. Kelli Gaudet.

Kings District has 10 Detachment Service Assistants who perform administrative functions at the 3 Kings District offices.



School Safety Resource Officers

School Safety Resource Officers work as a resource to our local schools. Members provide presentations to every grade level from P-12 on current topics such as human trafficking, fentanyl, cybercrime, bullying, drug awareness and appropriate use of social media. Schools often request other presentations, which are customized to meet their needs. SSROs update the National SafePlan every year for each Kings County School. SSROs do the initial investigation in cases that stem from schools. SSROs also provide support for school events that occur after traditional school hours.

Cst. Wilson's service area is from Annapolis County line to Central Kings Rural High School, encompassing 11 schools. Cst. Britton's service area is from Coldbrook District School to LE Shaw Elementary, encompassing 12 schools.

Distracted driving presentations, human trafficking awareness presentations, and lock down safety drills have been ongoing at several schools throughout the reporting period.

Both district SSROs worked closely with the schools within the entire district. Both Cst. Wilson and Cst. Britton remain heavily involved in the delivery of the mandated objectives while assisting other investigations that require their skills and experience with youth.

Highlights

Traffic enforcement has been in place at WKDHS with tickets issued for speeding in school zones. School zone enforcement done at Pine Ridge and Maple Street. SSRO Cst. Wilson continues to be active in the community with traffic enforcement and assisting with calls for service.

As the summer months are approaching and the weather is getting better, people are moving around more freely at all times of the night. The RCMP would like to remind community members to be vigilant in making sure to lock their vehicles, not to leave any belongings in their vehicle in plain view and securing their outbuildings.

Neighbours keeping eyes on their neighbourhood is the best security available. You all know what belongs.

Calling the RCMP to report any suspicious activities at the time things are happening will assist in apprehending the individual involved.

ATV traffic has increased. ATV/UTV operators will have make sure to familiarize themselves with Provincial and Municipal regulations. Enforcement has taken place and will be continuing with ATV patrols.

Apple Blossom Week

Kings District RCMP had a busy week assisting Kentville Police during the Apple Blossom Festival. Several Activities and extra enforcement were in place to keep everyone safe. The parade on Saturday May 28th, 2022, was well-prepared.

The RCMP Band and several other RCMP members marched in the Parade while celebrating alongside Kings District community members.



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Help Reduce Distracted Driving

Driving requires your full attention. Here are some tips to help avoid distracted driving:

- **Plan your route ahead of time.** Before you get in the car, know where you're going and how you're getting there. Plan how much time you'll need to reach your destination, road closures to avoid and best time to leave. If you use a GPS system, program your route prior to starting the car. If possible, set your GPS to call out the turns. Have the volume set so you can hear the instructions and do not need to glance down to view the GPS.
- **Put your cellphone away.** Keep your cellphone out of your reach. Reduce the temptation to use it by keeping it out of sight, like in a bag, and turn the ringer off. Most smartphones can now be setup to send an auto reply when you receive a text or phone call while driving.
- **Notify your passengers.** Passengers in your vehicle is a common distraction. Some provinces limit the number of passengers that are allowed with a younger driver. Advise your passengers to be quiet if a risky situation arises on the road. Silence can help when deciding on the safest actions to take.
- **Avoid eating and drinking while driving.** If you need to take a drink, wait until you are stopped at a red light.
- **Keep music or radio at a reasonable volume.** Music should never be so loud that you won't hear a siren, or the screech of brakes from another vehicle.
- **Keep personal grooming for the home.** Don't apply makeup, shave, use creams or brush your teeth while driving.
- **Secure objects in the vehicle.** Place any items like purses, backpacks, and coats in the trunk or safely behind the seat on the ground so they will not go flying if you have to brake in an emergency. Don't reach for items while driving.

You can't always predict when you will begin feeling drowsy. Remember that if you are struggling to stay awake, you shouldn't be behind the wheel. Everyone gets tired, so here are some tips to help reduce the risk of fatigued driving:

- Plan ahead to make sure you get enough sleep before you go on a trip
- On long trips, switch drivers every few hours; you shouldn't be driving to the point of exhaustion
- Don't schedule trips during your usual wake-up and bed times
- Drive during daylight hours when possible
- Travel with someone who can help keep you alert

(Source: *Distracted Driving & Fatigued Driving*, CYCP, www.rcmp.gc.ca)

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Continuation of Seasonal ATV Patrols

Kings District RCMP would like ATV enthusiasts and the public to know they be patrolling the trails this season on ATV's. Police will be out to ensure the shared trails are being used safely. Police will also utilize checkpoints in various locations throughout Kings County and will be enforcing Municipal Bylaws, Provincial Statues and the Criminal Code of Canada. Police will focus on impaired operation of ATV's and will be equipped with roadside screening devices for alcohol and cannabis.

Impaired and dangerous driving causes deaths and catastrophic injuries every year in Nova Scotia which are entirely preventable. All ATV operators have a choice to drive safely and sober.

Kings District RCMP would like to remind ATV riders of a few simple tips to help ensure everyone's ride is an enjoyable one:

- Be aware of hazards and mindful of changing weather conditions. Stay on marked trails and watch out for hikers and animals. Obey the rules of the trail and be respectful.
- Wear appropriate safety gear such as helmets, goggles, boots, eye protection, and gloves. Be prepared for adverse weather and wear layers of clothing.
- Do not use alcohol, cannabis, or other drugs while riding. You could be risking the safety of yourself and others.
- Have a plan. Tell someone when you are leaving and when you will be back. Avoid riding alone and carry a first aid kit, tow rope, overnight bag in case you need it. Know your route!
- Do not ride beyond your ability. Refrain from "stunting" and take breaks when you need them.
- Ensure you keep your ATV fueled, and that you keep yourself fueled as well.
- Do a pre-ride inspection every time you drive your ATV. Check the tires for wear and rims for damage. Look over your controls and make sure all cables and connections are intact.
- Be prepared for random checks by RCMP officers on ATVs or at check points. Make sure your ATV is registered and properly insured. If the trails you're riding on require a trail pass, ensure you have one.
- When stopping for a break or any time your ATV is left unattended, please ensure your valuables are stored out of sight, properly secured, or kept with you.

If you witness an Off-Highway Vehicle Act violation, please contact Nova Scotia Department of Natural Resource reporting line at 1-800-565-2224 or your local RCMP detachment. If the situation requires an emergency response dial 911.

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Annual Performance Plan

The Kings District Annual Performance Plan runs from April 1st, 2022 to March 31st, 2023. Objectives of Kings District Annual Performance Plan are:

- **Safe Roads and Safe Highways in Nova Scotia**
To date, Kings District members have charged 8 people with impaired driving, issued 8 roadside suspensions for alcohol consumption, issued 233 traffic enforcement charges and conducted 21 check stops.
- **Reduction of Cybercrime in Nova Scotia**
Community resource officers and Senior Safety Coordinator continue to educate students and seniors on Cybercrime.
- **Reduce Crime Against People**
Members continue to conduct physical checks on offenders/accused who are on court ordered curfews or house arrest with the goal to prevent recidivism.

Traffic Enforcement and Proactive Patrols Update

In addition to the above, for the month of May there were 4 violation tickets issued on Highway 101 near Berwick. There were 6 violation tickets issued on Highway 1 near Berwick.

Members continue to conduct traffic enforcement on the main street and other areas of high traffic volume. 14 other motor vehicle associated traffic tickets were enforced 3 tickets regarding ATVs. There were 2 impaired operations of motor vehicle violations in this period and 2 checkpoints were conducted.

There were 412 patrols conducted with 6 foots patrols done in the parks and various sidewalks in the community. Police visibility continues to be high resulting in a reduction in offences.



Calls for Service

In the month of May, Kings District responded to 1221 service calls. There were 94 service calls in Berwick during this reporting period. See the attached chart for breakdown of the service calls.

Type of Crime & Occurrence Type	May Kings	May Berwick
	2022	2022
Crimes Against Persons		
Offences Related to Death	1	0
Sexual Offences	9	0
Assault	45	3
Kidnapping/Hostage/Abduction	0	0
Robbery	3	1
Extortion / Intimidation	1	0
Criminal Harassment	5	0
Indecent Harassing Comm.	0	0
Uttering Threats	15	0
Property Crime		
Arson	3	0
Break and Enter	19	4
Unlawfully in a Dwelling House	1	0
Theft Over	0	0
Theft of Motor Vehicle	1	0
Theft of Other MV / Motorcycle	3	0
Take MV w/o Consent	1	0
Theft Under	20	2
Shoplifting	18	1
Theft (mail, bicycle, et al)	6	0
Theft from Motor Vehicle	13	0
Possession of Stolen Goods	0	0
Fraud	17	0
Identity Theft	0	0
Mischief	50	3
Drug Enforcement		
Possession	3	0
Trafficking	3	1
Import/Export	0	0
Production	0	0
Other	1	0

Type of Crime & Occurrence Type	May Kings	May Berwick
Traffic		
Dangerous Op of MV	2	0
Impaired by Alcohol	10	2
Impaired by Drug	0	0
Failure/Refusal	1	0
Driving while Disqualified	3	0
Fail to Stop or Remain	9	0
Seatbelt Violation	1	0
Intersection Violation	11	5
Speeding Violation	25	6
Insurance Violation	7	1
Road Side Suspension (Alcohol)	0	0
Road Side Suspension (Drug)	0	0
Collision - Fatal	0	0
Collision - Non - Fatal Injury	11	0
Collision - Reportable	32	2
Collision - Non Reportable	19	2
Off-Road Vehicle Collision	1	0
Municipal By-laws	0	0
Other Traffic Offence/Violation	149	14
Other Traffic Related Duties	7	1
Checkstop	10	1
Other		
911 Call	26	0
Breach of Court Order	15	2
Liquor Act	15	4
Mental Health Act	47	3
Missing Person	111	0
Municipal Bylaw - Other	20	2
Other	226	17
Suspicious P V P	52	3
Trespass At Night	0	0
HPA (COVID-19) - Offences only	0	0
HPA (COVID-19) - Other activities	0	0
QUA (COVID-19) - Offences Only	0	0
QUA (COVID-19) - Other Activities	7	0
Total Founded & SUI Occurrences	1,151	90
Total Occurrences*	1,221	94
<i>*Includes Unfounded and Unsubstantiated</i>		



Significant Investigations

Members have been very busy with responding to various types of calls yet have continue to be proactive with traffic enforcement limiting the serious incidences.

Missing Youth Located in Ontario

File # 2022-633110

Youth reported missing from a Youth Group home was located in Ontario. She had been missing for 15 days. Kings District RCMP conducted the investigation, utilizing several different investigative tools and units to then request the assistance of York Regional Police Service to affect an arrest on a 40-year-old male with whom the 15-year-old female youth was located. Police are still actively investigating this incident with further charges pending.

Lost Hikers Located at Ross Creek

File # 2022-711821

Kings District RCMP, with assistance from Canning Fire Department located three hikers who became lost in the area of Ross Creek.

Just after 12:00 am. on May 30th, RCMP officers were dispatched to Ross Creek after receiving a call for lost hikers. Canning Fire Department were called to assist. RCMP and Canning Fire Dept. were able to locate the hikers in a wooded area in the area of Ross Creek. Hikers became lost after they decided to hike the woods to their start point after the tide became too high to navigate the beach. A 20-year-old from Hillaton and 19 and 21-year-olds from North Kentville were located after approximately two hours of searching. Valley Search and Rescue were also dispatched. There were no injuries.

Kings District RCMP would like to thank partners for their help bringing the hikers to safety. Kings District RCMP also reminds hikers and others enjoying the outdoors to plan outdoor excursions accordingly with consideration to trails, tides, type of terrain, equipment and to also to use proper time management.

Valley Integrated Street Crime Unit Charges Waterville Man

File # 2022-646628

The Valley Integrated Street Crime Enforcement Unit, in partnership with the Kentville Police Service, has charged a Kentville man in a drug investigation.

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On May 19th, 2022, the Valley Integrated Street Crime Enforcement Unit (VISCEU), with assistance from the Kentville Police Service, Kings District RCMP General Investigation Section (GIS) and the Criminal Intelligence Service of Nova Scotia, executed a search warrant at a home on Mill St. in Waterville.

A 48-year-old Waterville man was safely arrested at the home and during the search, police seized cocaine, prescription pills, scales, a cellphone and drug paraphernalia.

The 48-year-old Waterville man has been charged with the following:

- Possession of Cocaine for the Purpose of Trafficking;
- Possession of Prescription Pills for the Purpose of Trafficking

Valley Integrated Street Crimes Enforcement Unit (VISCEU) is comprised of Kings District RCMP and Kentville Police Service Members.

Kings RCMP Charge Impaired Man from Bedford

File # 2022-639065

District RCMP have taken an impaired driver off the road near Berwick on Hwy. 101.

On May 17th at approximately 12:15 am. A Kingston RCMP officer was patrolling Hwy 101 near Berwick when the officer witnessed a Motor Vehicle Act violation. The RCMP officer conducted a roadside check and utilized an Approved Screening Device (ASD) to measure the amount of alcohol in the driver's blood. The driver failed and was arrested for impaired driving. The driver was transported to Kingston RCMP for further investigation. While at the Kingston RCMP office the driver provided two samples of breath that were over the legal limit in the Province of Nova Scotia.

A 37-year-old male from Bedford will face charges on August 16th, 2022 of Impaired Operation of a Conveyance and Operating a Conveyance with a Blood Alcohol Concentration Over 80 mg%.

Road safety is a shared responsibility. Please call 911 if you believe someone is driving impaired or is otherwise an immediate threat to public safety. Include as many details as possible, such as the location, direction of travel, vehicle description and license plate number.

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Berwick Bank Robbery

File # 2022-576683

Kings District RCMP received a report of an Armed Robbery in progress at the Berwick RBC. Kings District RCMP members responded from Kingston and New Minas. Kings District PDS (K9 unit) also dispatched to the location. Kings District GIS took over the investigation. Berwick was flooded with police for the better of 3 hours and local leadership was advised of the status of the incident. The accused managed to depart the location in an unknown vehicle. This investigation is being continued by the Kings District GIS Unit.

Greenwood Bank Robbery

File # 2022-609054

Kings District RCMP received a dispatch of an Armed Robbery in progress at the Greenwood Credit Union. Kings District members all responded. One Kingston member, being first in the area, located the two accused in a residence nearby and arrested them for the robbery. The money was retrieved and they were remanded in custody.

Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact the undersigned.

Sgt. H. V. PRIME
Operations NCO
Kingston Detachment
Telephone: 902-765-3317

Berwick & District Vol. Fire Department COTW Report for June 2022

Eight alarms to report as of June 8, 2022.

Equipment and Firehall Repairs: Our new fire annunciation panel has been replaced and tested. No additional repairs to speak of to the hall or our vehicles.

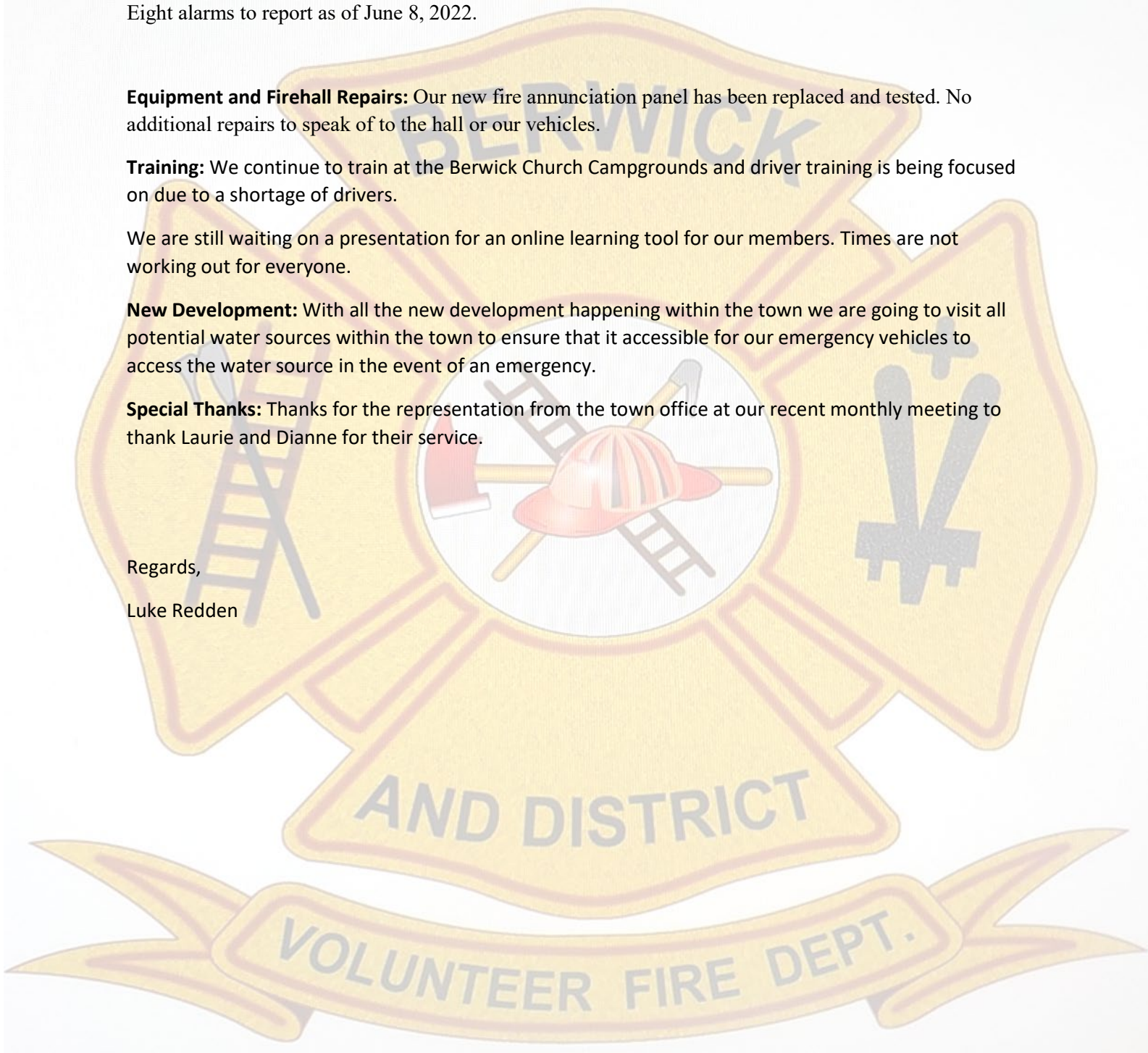
Training: We continue to train at the Berwick Church Campgrounds and driver training is being focused on due to a shortage of drivers.

We are still waiting on a presentation for an online learning tool for our members. Times are not working out for everyone.

New Development: With all the new development happening within the town we are going to visit all potential water sources within the town to ensure that it accessible for our emergency vehicles to access the water source in the event of an emergency.

Special Thanks: Thanks for the representation from the town office at our recent monthly meeting to thank Laurie and Dianne for their service.

Regards,
Luke Redden



**TOWN OF BERWICK
REPORT TO COUNCIL
DEPARTMENT OF COMMUNITY DEVELOPMENT**

Date: June 20, 2022

Monthly Economic Development Report:

From: Katie Verrette, Economic Development Officer

1) Meetings & Webinars

- Monthly REN Business Supports Response Team Meeting
- Town of Berwick Safety Meetings (Monthly Co-chair)
- Weekly check-in meetings (M.Payne, N.Palmer, J.Hebb)
- Regional EDO Meeting
- AVCC Awards Night
- Valley Recreation AGM
- CSNS Town & Municipality Safety Session

2) Communications

- Continue to reach out to each business via phone/email to update contact info for ongoing update of the website.
- Have reached out to several businesses regarding downtown beautification. Gathering information and brainstorming solutions to ensure businesses feel supported and prepared for bloom season.

3) Projects

- Although we have received word that the application has arrived, we have no update from DNR&R on our application for land use from the Land Admin division. In the meantime, AVTC continue to clean out the box cars. One has been emptied and upon completion of the other we will contract both an electrician and a carpenter to finish the interior of the box cars prior to our grant extension which expires in August.
- The Business Breakfast attracted approximately 60 visitors. The networking event was a great opportunity to get together to celebrate our community. Mayor Clarke briefed visitors on upcoming projects and initiatives. The event was circulated to our business email list, posted on our Facebook page, the Berwick Business Facebook page, and hand delivered notices were given to 55 businesses in Town.
- We have received 2 substantial grants in the last week:
 1. Province of NS Beautification Grant – Approved projects under the Berwick Beautification grant include improved signage, plant matter for the fence in Rainforth park, and monies to contribute to the Centennial. The total project budget is \$50,000, with \$25,000 coming from the Province.
 2. Community Rec Capital Grant, Province of NS – Approved project for this grant is development of the existing footpath that runs behind Brown Street Ballfield and connects to Chute Park. The

new trail will expand usage and create a direct path from the Harvest Moon Trail to Chute Park. This \$18,000 project, of which \$6,000 is coming from the Province, will see the existing footpath graveled and the entrance road to Chute park re graveled.

- Spicer Park development continues. Public Works has completed their portion of the site prep and is waiting for Arkson Fence to return from completing a job in NB. They have ensured they will complete their work prior to the end of the month.

4) Fitness Centre

- A. Ross continues to explore new ways to build membership. For the first time the Fitness Centre is offering a \$5 monthly rate for new members for their first month.
- Current membership sits at 193 members.

Priorities for July 2022:

- Shifting to new role as Manager of Community Development
- Box Car clean out
- Beautification project roll out
- Streetscaping project roll out

Monthly Recreation Report:

From: Natalie Palmer, Recreation Coordinator

1) Meetings & Webinars

- Weekly meetings with Community Development Department
- Community Development Committee Meetings
- Gala Days Committee Meetings
- Nova Scotia Health Authority Community Meetings
- School Community Council Meetings
- Police Advisory Committee Meetings
- Valley Recreation AGM

2) Communications

- Continue to update social media for the Town of Berwick (Facebook, Instagram and Twitter) as well as the electronic sign, and other miscellaneous communications.
- The Summer Concert Series has begun to be promoted, and Natalie has been in contact with AVR in regards to radio advertising.
- The Red Chair Challenge will be promoted on all socials until early July.

3) Events

- There will be a flag raising of the Mi'kmaq Grand Council flag on Tuesday, June 21st to mark National Indigenous Peoples' Day. Attended by members of Annapolis Valley First Nations.

- Jordan and Natalie have been collaborating/ assisting Berwick School with their end of year festivities, including their Spring Fling and their Field Day activities on June 27th.
- The Red Chair Challenge is underway. Natalie has been in contact with Berwick Home Hardware about dispersing red paint for anyone that wants to participate. A chit can be picked up at Town Hall and brought to Home Hardware to be redeemed. Judging for anyone that has been registered will take place in early July.
- The first Concert in the Park will be on Thursday, June 30th. Natalie and Jordan will be running lawn games ahead of the concert.

4) Misc

- All summer staff have been hired, and will be starting on June 27th.

Priorities for July 2022:

- Planning for the town-wide yard sale will be underway, and a date for that event will be Saturday, July 23rd.

Monthly Programming Report:

From: Jordan Hebb, Recreation Programmer

1) Meetings & Webinars

- Weekly meetings with Community Development Department
- Community Development Committee Meetings
- School Community Council Meetings
- CORAH sessions
- Sports Hall of Fame Meetings
- Valley Recreation AGM
- Valley Recreation Summer Staff Training Planning Committee

2) After School Program

- Our Lead Summer Counsellor, Claudia was brought in early to help with the planning of summer and to assist with After School Program wrap up. Claudia has been an excellent addition to the After-School team.
- A job posting for an After-School Program Lead has been posted for the 2022-2023 school year, we are searching to find 1-2 people who can consistently meet the kids at the school for two and run the program. The position will be likely be filled quite early in the summer.

3) Summer Day Camps

- Our Berwick Summer Day Camps were completely full for all 35 spots each week within just a few hours of registration opening. Five staff were hired to help run the day camps, as mentioned above Claudia started working earlier to help with the process of planning out the summer activities for each week. The camps will each have a theme and start on the week of July 4th and ending on the 26th of August.

4) CORAH

- CORAH has gone well depending on the sessions, having the help of volunteers has helped spread the word. There is potential to expand CORAH in Berwick for the Fall as they want to start offering virtual fitness classes as well. CORAH will not be hosting sessions throughout the summer and it will pick back up in September.

5) Playboxes

- Playboxes have been stocked and put out at Spicer Park, Rainforth Park and behind Town Hall beside the volleyball courts. The equipment has been getting used often. Replenishing of the boxes this year was made possible by securing a grant through ParticipAction.

Priorities for July 2022:

- Shifting to MPAL role
- Continuation of garden plot project (behind Town Hall)
- Securing lead for After School Program
- Support Day Camp staff training and program launch

Public Works - Committee of the Whole June 28, 2022.

We are having challenges with odor from the lagoons this spring, the wastewater department has been using an eco friendly 'bug' product from Waste Go Ltd., to help reduce the smell and to eat up the algae. This application has been used at different lagoons and wastewater departments across North America and as close as Kingston, NS. We have been having some challenges meeting our DOE compliance numbers recently and have been working closely with Dillon Engineering to address this issue.

Brush pickup ended on May 20TH while the bin at Public Works was left in place until June 1. We received many thankful phone calls from the public thanking us for making the bin available.

We continue to fill the deeper potholes with cold pack asphalt a few hours each week until paving contractors start their work. They advise that they are starting the patch work shortly.

The team is working at fixing catch basins and other broken items that need be fixed all over Town.

We have a few more hours of sweeping to do with our small broom on streets and parking lots.

Street painting started the week of June 12TH and will continue into July.

Grass mowing and parks work is going straight out; we are setting up for baseball each day.

Tim Harding
Director, Public Works

Monthly Report to Committee of the Whole

Michael Payne/Jen Boyd, Chief Administrative Officer

2022 June 28

Reviewed and/or prepped reports re the following meetings / events:

AREA management team weekly telecons
Valley REN Liaison & Oversight Committee
Valley REN Task Force
Berwick Electric Commission
Police Services Advisory Committee
Council meeting
Public Information Meeting re two large residential developments
CUPE Labour-Management introductions of incoming CAO

- Meeting with Ducks Unlimited, the Jijuktu'kwejk Watershed Alliance and Dillon Consulting to continue advancing efforts to establish a wetland in Town, north of the Cornwallis River.
- Weekly meetings and ongoing liaison with staff in support of Community Development and Recreation activities, plans and projects.
- Met with Dillon Consulting and senior PW staff for briefing re Dillon's task list to ensure the Town's WWTP administrative/operational processes are modernized and fully compliant with legislation.
- Hosted meeting with new Sgt. Harold Prime of Kingston RCMP to get to know each other, discuss Town policing priorities and establish lines of communication and expectations with incoming CAO.
- Reopened a staffing action to recruit a new Director of Municipal Works that closed June 17. The Council Committee will be reconvened shortly to select candidates for interview.
- Quarterly meeting with senior management of Eden Valley Poultry and introduction of incoming CAO.

Priorities for the next month

- Initiate the review of the number of Councillors for the Town as required by legislation and approved by Council.
- Draft a Flexible Work Policy with input of employees to be approved by Council.
- Draft terms of reference and a budget for the policing review approved by Council.