
Committee of the Whole Meeting

Tuesday, June 24, 2025

Berwick Town Hall Council Chambers

6:30 pm

AGENDA

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Approval of the Minutes**
 - a. May 27, 2025 COTW Minutes
 - b. June 16, 2025 Special COTW Minutes
- 4. Review of Action Items**
- 5. Councillor Announcements**
- 6. New Business**
 - a. Provincial Consideration on Expanding Alcohol Sale Points
 - b. Signed BDCA and Town of Berwick Agreement
- 7. Department Reports**
 - a. Fire Department
 - b. Community Development
 - c. Public Works
 - d. Finance
 - e. CAO
- 8. Committee Reports**
 - a. Annapolis Valley Regional Library
 - b. Community Development Committee
 - c. Diversity Kings County Committee
 - d. Interim IMSA (Kings Transit/Valley Waste)
 - e. KMCC Governance Committee
 - f. Kings County Trails Society
 - g. Kings Point to Point
- 9. Correspondence**
- 10. Mayor's Report**
- 11. Adjournment to Special Council Meeting**

Meeting Date	Action Item	Status	Comments
2025-06-10	Add Council meeting between PAC and first reading and separate the PH and council/second reading on the process flow chart	Completed	This has been updated on the notice being mailed out.
	Add a Council Announcement session - 2 min limit at beginning of Town Council	Completed	
2024-12-10	Appoint an independent investigator into the Code of Conduct.	In-Progress	AMANS has shared their list of per-qualified independent investigators. Next step is to select one or more to engage for Berwick.
2025-01-14	Number of fines written by RCMP and how does it get directed to Town of Berwick revenue.	In-Progress	Initial information was provided to the Police Advisory Board. Still more information to gather.
2025-01-14	Planning Fee review and determine whether changes to the MPS will change our planning services fees, whether a staff person makes sense and look at similar size MU for comparison on changes to MPS vs. costs.	In-Progress	Will be reviewed following the MPS Review.
2025-02-03	Explore a community calendar to share community events and what is going on in the gym?	In-Progress	
2025-02-11	Bring back Order on Property 109 Marster Avenue in a timely manner that allows staff to fully assess the issues and allow the property owner to meet the order.	In-Progress	Order presented at June 10 Council meeting.
2025-01-14	Is there revenue from VCFN that is returned to the owner parties?	In-Progress	VCFN has been asked at the presentation to Council and the question can be asked at that time.
2025-04-22	Develop a process to report incidents to RCMP and what the escalation and resolution process is for remedy the situation with the individuals.	In-Progress	All incidents will be reported to the RCMP. Staff are developing an internal process to ensure any evidence is identified and proper records are completed, retained and destroyed properly.
2025-03-25	What is the useful life of the STORHUB batteries packs.	In-Progress	
2025-04-22	Schedule VCFN to present to Council.	In-Progress	
2025-06-10	Identify what rate the County of Kings Deed Transfer Tax rate will be and prepare a list of neighbouring municipalities.	In-Progress	The County has not revisited the Deed Transfer Tax with the new Council post election.
2024-12-10	Reach out to other municipalities to understand how they are assessing the Code of Conduct criteria for establishing the sanctions	Not Started	
2024-12-10	Electricity Regulations, educational materials to provide to Council on the Council SharePoint site.	Not Started	
2025-02-11	Review Snow Removal Policy prior to next winter plowing season with input from Accessibility and Active Transportation.	Not Started	Will be brought back in fall
2025-04-08	Arrange for KTA and Valley Waste to present to Council.	Not Started	Will schedule for fall
2025-06-10	Set budget for charity event participation policy	Not Started	
2025-06-10	Survey Committee members to see what they think about meetings, content, reporting, etc.	Not Started	
2025-04-08	Can staff look at an efficiency audit for the entire organization?	Other	Discuss during strategic planning.

**Town of Berwick (Town) and
Berwick and District Community Association (BDCA)
Operating Agreement
March 2025**


The Town and the Berwick and District Community Association (BDCA) have always had a very strong partnership that benefited both organizations. This agreement reflects the arrangements between the two organizations.

1. The Town notes the following related to taxes. The BDCA presently receives a tax exemption due originally to a Private Members Bill. The Town continues to honour this exemption. The value of this exemption is approximately \$754,902 at the present commercial tax rate. The BDCA must continue to operate as a not for profit with limited operations considered commercial.
2. Public Works will provide plowing, and salting/sanding of the front and back parking lots at KMCC. The estimated cost of these services is \$65,000. The BDCA will provide a schedule of all tournaments and special events that could impact the plowing schedule. The Town will complete any parking lot reinstatement, parking lot and traffic line painting, and signage required. Public works may also assist with removal of the ice, pushing the snow build up from the ice resurfacer away from the building, sweeping the parking lot once a year and replacing glass when broken.
3. The Town will continue with an annual contribution of \$10,000. The Town will provide a one-time donation of \$10,000 for a new ice resurfacer in 2025.
4. The Town will make annual contributions to the KMCC Dinner and Auction, including one annual fitness centre membership for the auction (valued at \$750), and the annual golf tournament. Combined annual value (cash or in kind) to be \$3,500.
5. Town Hall staff will be responsible for updating the monitors for user groups and may provide administrative support, such as photocopying or printing, upon timely request.
6. Fitness Centre staff will continue to unlock the facility in the morning when arriving before the Apple Dome arena staff and will also handle package and delivery acceptance.
7. The last proponent in the building will close the building by locking the front door and be responsible for checking the back door and visually check the lights are off in the washrooms downstairs indicating that no one is present.
8. The walking track will be available to the public for free during fitness centre or rink hours, whichever is later.
9. The BDCA will provide exclusive use of the meeting room adjacent to

the Fitness Centre for fitness activities. Any rental or program requests to the BDCA for fitness related activities anywhere in the building will be forwarded to the Fitness Centre management for approval. The meeting room can be made available for special events requiring the larger area by request but will have to be booked and managed by Fitness Centre staff.

10. The BDCA will provide Town staff with access to the Apple Dome floor during the summer months and the walking track year-round for community programming at no direct cost. Additionally, KMCC staff will collaborate with Town staff to designate five (5) ice times annually at no cost to the Town.
11. KMCC facility staff will work with Community Development staff to promote public skating times and major event/tournament dates.
12. Date this agreement comes into effect and renews annually will be March 1, 2025.

Town Council, staff and the BDCA may find it important to add to or change any of these arrangements and should feel open to discussing these or other items at any time. It is recommended that the Town and the BDCA revisit this agreement in three years. Unless notice is otherwise given, this agreement shall automatically renew on an annual basis until a new agreement is signed.



Andrew Nauss, President
Berwick & District Community
Association

June 18/25

Date



Mike Trinacty, Mayor
Town of Berwick

June 18/25

Date

Berwick & District Vol. Fire Dept. June 2025

June 12, 2025

Training: We continue to improve our skills in vehicle extrication, we have spent time at John's Tire training on large vehicles such as semi trucks. We also plan to do an extrication event on a school bus in the near future.

Our newest members are progressing very well under the supervision of our veteran firefighter from Toronto Fire. They have been learning the level one basic firefighter skills over the past few months.

Equipment/ Repairs: No major repairs to our fleet or equipment.

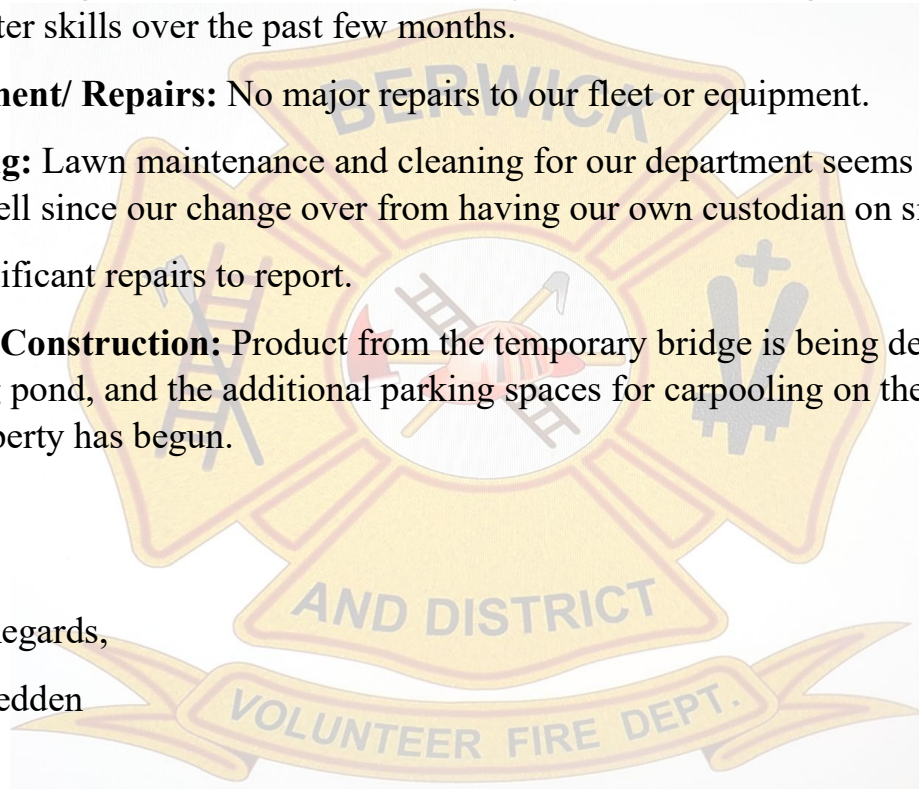
Building: Lawn maintenance and cleaning for our department seems to be going quite well since our change over from having our own custodian on site.

No significant repairs to report.

Bridge Construction: Product from the temporary bridge is being deposited in our existing pond, and the additional parking spaces for carpooling on the north side of the property has begun.

Kind Regards,

Luke Redden



Committee of the Whole Monthly Report



Department: Community Development
Date: June 2025

Key highlights

- Summer staff attended Berwick & District School's Field Day on June 24th, as has been tradition for many years. Staff also assisted with the school's spring fling by providing a BBQ and tents, as well as for the new food pantry launch.
- Staff are working with the food pantry committee to explore grants and opportunities to expand their offerings.
- The Pride Flag was raised in front of Town Hall on June 11th in front of a small crowd of community members and media.
- Funding has been secured to begin a "Community Voices Circle" which will create a space for residents to share experiences and perspectives on EDIA in our community. This circle will be an advisory piece of the Accessibility Committee.
- Staff have experienced some turnover in summer positions and are actively interviewing to fill a vacant role at the Museum. The other vacancy, in the parks, filled quickly. Most students begin their terms between June 23rd and 27th.
- Popsicles in the Park, an opportunity to get meet summer staff and celebrate the last day of school, will take place at Rainforth Park on June 30th
- In partnership with the Berwick and District School Middle Level Advisory Group, the Seeds of Kindness project was completed on June 19th.
- Tennis courts are now open for summer use, and the lights will be turned on in the first week of July to support play into the evening.
- Washrooms are now open for the season in Rainforth Park, seven days a week, to align with the opening of the splash pad.
- The contractor has been given approval to move ahead with boxcar repairs. First will be door repair, followed by flooring.
- Lighting for the Town entryway has been ordered and is expected to arrive in approximately ten weeks, at which point installation will begin.
- Summer Day Camp begins on July 7th, with camp at capacity.
- Recycle Your Bicycle Week, held during Valley Recreation's Bike Week, collected nine bikes. They are currently being repaired through ACF funds and will be functional this summer.
- Day Camp staff will complete Valley Recreation summer training on June 26 in Greenwood followed by in-house training.
- Berwick Summer Day Camp Staff will be participating in the Burlington Canada Day Parade as a walking entry.
- Our summer intern will support several events and programs including the summer concert series (starting July 3), Town-Wide Yard Sale (July 19), equipment loans, pop-up play events, a basketball tournament, Canada Day in Burlington,

community picnics, a Chute Park bike event, and programming with Kings County Family Resource Centre.

- The Active Communities Fund application has been approved and is now moving into the implementation phase for all four proposed projects including raised garden bed boxes, playbox materials, bike program repairs, and new gym equipment for a drop-in gym program anticipated to start this fall.
- The Memory Cafe Series has had a change in their funding model and will require municipal funds in the future but will continue this winter as planned in the Town of Berwick.
- HUBS project in partnership with Cycle Nova Scotia hosted engagement sessions and focus groups from June 5-7 and pop-up engagement sessions at Rainforth Park on June 6th and in front of Town Hall on June 7th. Cycle NS was happy with the turnout.
- A walkthrough of Centennial and Rainforth Park was conducted in preparation for new trail construction, following the route specified in last year's Centennial Plan. Public Works will carry out the project this summer.
- The Berwick Fitness Centre hosted a "Smoothie Event" on June 20th providing protein shakes to members between 9 AM and noon.

Next Month Priorities:

- Launch of our Summer Equipment Loan Program and return of playboxes in our parks and play spaces.
- Onboarding of summer students and kick off to summer events
- Follow-up on Centennial projects including ordering a commemorative plaque for the Centennial Clock and Apple Capital Park, as well as finalizing a photo album.
- Develop a story highlighting the significance of the entryway bridge to Berwick, to share with the community.

Upcoming Dates of Significance:

Date	Day/Month of Significance
July 1	Canada Day
July 7	National Injury Prevention Day

Department: Public Works
Date: June 2025

Operations Highlights:

- Completed brush clean up; 12 bins emptied in total.
- Crosswalk hardware replaced on Main St / Commercial St.
- Traffic line painting underway on roads other than Commercial St.
- Install grates for the storm culvert near Eden Valley; currently built and being galvanized. Expected to be installed before month end.
- Parks maintenance operations begin; Daniel Iannuzzi Parks Labourer; remaining summer students will start end of June.
- Paving:
 - Awarded to Howard Little Excavating Ltd; Paving to begin in early-July
 - Priority 1 – mill and pave on Main, Macintosh;
 - Priority 2 – sidewalk work on Cottage;
 - Priority 3 – curb replacement on Gravenstein, Commercial;
 - Priority 4 – patch paving with remaining budget).
- WW Treatment:
 - Upgrades to wastewater pre-treatment at Eden Valley complete; process improvement underway.
- WW Collection:
 - HDPE pipe on order for the commercial street gravity line repair.
 - Repair expected to happen this summer (pending equipment availability).
- Solar Garden:
 - Started grounds work in May; ongoing.

Capital Highlights:

Accessible Customer Service

- 24 March Renovations Begin.
- Substantial Completion expected end of June.

Asset Management

- Brightly Software configuration began 23 April (ongoing).
- Follow-up meeting 28 May.
- Next Steps:
 - Approximately 12 weeks to implement Brightly Software.
 - Receive training on QGIS from AIM Network.

Storm Water Management

- Providing support to CBCL as needed for the stormwater management plan.
- Surveyor in town during May and June for field measurements.
- Next Steps:
 - Work with property owners to construct a swale between civics 134, 136 Foster St to manage storm runoff from street.

WWTP Upgrades – Aeration & Blowers

- 14 April lagoon 2 aeration materials arrived from Nexom; fusing of aeration lines started in June.
- New Blower pad completed; blowers on order; estimated arrival end of summer.
- Next Steps:
 - Begin work on Lagoon 2; install new blowers in ~ Sept.
 - CHIF (Canadian Housing Infrastructure Fund) Application underway for funding for WWTP upgrades; to be completed by end of June.

WWTP Upgrades – Tertiary Filtration

- 31 Jan Notification sent to selected proponent.
- 1 April Final agreed terms and conditions of payment and intellectual property.
- Next Steps:
 - Veolia design work is complete; review underway.
 - Dillon completing design work for building, pump station, buried infrastructure (ongoing).
 - Draft tender for construction.

Sidewalk Upgrades – Maple Avenue

- 19 Jan Concept Design Report received from CBCL.
- Work halted until the completion of a town-wide transportation plan.

Next Priorities:

- Traffic Line Painting.
- Paving Work.
- Stats Canada Infrastructure Survey.
- Compile data for Asset Management Software.
- RFP for WWT Laboratory Testing.
- RFP for Solar Garden Construction Electrician.
- WWTP upgrades progression.

Committee of the Whole Monthly Report



Department: Finance
Date: June 2025

Key Highlights

Berwick Electric Commission (BEC)

- **AMI Smart Grid Project:** Attended a kick-off project workshop with Saint John Energy (SJE) on May 29th, where the team worked through project action items and expected benefits, and identified the action item owner. SJE continues to be an incredible partner, providing expertise and resources to our small utility. This relationship is of significant value to our utility and rate payers and will set our project up for success in deployment.
- **SJE Annual General Meeting:** Attended the virtual AGM on June 19th.
- **Factorydale Turbine:** We are anticipating five (5) tenders on the project and the evaluation process will be an in-depth exercise to ensure a fair and transparent process. A separate RFP is being completed for the removal of the turbine as directed by the insurance company. Federation of Canadian Municipalities (FCM) had several follow-up questions relating to the turbine refurbishment project, all of which have been responded to.
- **HST Recovery:** Documents have been submitted to DGT for the Solar Garden HST recovery analysis.
- **2025/26 Budget Preparation:** Staff continue to work on the power portion of the operating budget and finalizing the capital budget, to present for the Commission's consideration next meeting.

Town of Berwick

- **Finance Team Update:** We are pleased to announce our vacancy has been filled and our candidate joined our team on June 18th. We would like to sincerely thank our amazing temporary resource for supporting us through this transition.
- **2024/25 Audit Preparation:** We have received confirmation from AREA's auditors that they have not received any financial information from AREA and a June 30th deadline, as specified within the IMSA, is not attainable. They are hopeful for a July 30th deadline; however, it depends on the timeliness and accuracy of information received. As such, we have delayed our auditors coming to site until the first week of September. This will allow proper time to review and validate AREA financial information once received and reduce the amount of adjusting entries required, therefore, reducing unnecessary additional expenses relating to the audit.
- **Insurance Claim- Flood at Public Works/BEC Shop:** The claim has been finalized, and the final payment is on its way.

Committee of the Whole Monthly Report



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- **AREA:** Attended board meeting on May 27th.
 - **Required Financial Reporting:** The Sustainable Services Growth fund final report and the 25-26 Canada Community Building Fund Pre-Construction report have been submitted to the province.

Next Month Priorities:

- **Audit Preparation**
- **BEC Budget Finalization**
- **BEC Commission Meeting:** July 8th
- **MMEAU:** Attend AMI Planning workshop July 9th and 10th
- **AREA Board Meeting:** July 16th

Department: CAO and Administration
Date: June 2025

Key Highlights

Berwick Electric

- **NRCan EIP Smart Meters** – BEC, and AREA attended a planning workshop at Saint John Energy May 29. The next workshop will be held on July 9 and 10.
- **Flow-Through True Up Mechanism** – The municipal electric utilities of Antigonish, Berwick Mahone Bay, and Riverport filed an extension for the filing of the proposed true-up mechanism and tariff language. The new proposed date is December 31, 2025.
- **Solar Garden Capital Application** – On Friday, June 20, we received a Board letter and Notice of Paper Hearing regarding the Solar Garden Capital Application. The Board will accept letters of comment from the public and submissions from the participants. The notice is required to be posted on the website and social media.

The following timetable will apply:

Information Requests (IRs) by Board staff to Town/Utility	Thursday, July 3, 2025
Responses to IRs from Town/Utility	Thursday, July 24, 2025
Letters of Comment from the Public	Thursday, July 31, 2025
Submissions by Participants in Matter M11858	Thursday, August 7, 2025
Reply Submissions by the Town/Utility	Thursday, August 14, 2025

- **Solar Garden** – The transformer has been fixed, flushed and filled up with new oil. After a second set of oil samples were taken and the results still show a high gas content. The transformer will be run through a Temperature Rise test during the weekend and new oil samples will be sent to the lab.
- **Electrical Inspector** – Staff have met with an interested party to provide electrical inspections. We are working on the paperwork and negotiating a contract. The individual will have to be officially appointed by the Chief Electrical Inspector for the Province.

Town

- **AREA Board Meeting** - Attended the AREA Board meeting on May 27.
- **Interim IMSA Board** - The Board has received the recommended governance and new IMSA's for Valley Regional Services, Kings Transit Authority and Valley Waste. A Joint Council meeting will be held on June 23 with all eight municipal partners to approve the new Inter Municipal Service Agreements.

- **CUPE bargaining** – Unfortunately, CUPE and the Town were not able to reach an agreement on a new contract. The two parties will begin conciliation in September.
- **Council Coffee Chat** – The first Council Coffee Chat, Let’s Talk Budget was held on June 10 with over 15 people attending. There was great conversation and we look forward to holding the next on in September with a focus on energy!
- **Canada Housing Infrastructure Fund (CHIF) Application** – The CAO and Director of Public Works have prepared a significant application through the CHIF Provincial and Territorial stream to support our wastewater treatment upgrades.
- **KMCC Governance Committee** – Attended the meeting on June 18 and let afterwards with the BDCA to sign off on a new operating agreement that outlines in-kind services offered by both organizations, as well as roles and responsibilities. The Agreement has been provided to Council for information.
- **Fire Department** – The Mayor and CAO met with the Fire Chief and Deputy on June 5 to discuss the new gym for department members, and budget items. A meeting with the department, fire commission and Town will be schedule in the near future to stay updated on projects and unbudgeted items.
- **MPS Review** – First reading of the Municipal Planning Strategy and Land Use Bylaw took place on June 10. Notices have been prepared for the public hearing scheduled for July 7 and will be distributed the week of June 23. Text alerts, emails to those who attended the April 23 session, kiosks posters, electronic sign, social media, the website, new paper and public service announcements will also be used to advertise the public hearing. A virtual option for the public hearing will be available and we are working with our IT consultant on preparations for optimal audio and visual for the hearing taking place at the Fire Hall.
- **Association of Municipal Administrators of Nova Scotia (AMANS) Board Meeting** – Attend the June Board meeting virtually on June 20. The Board received an update from PVSC, discussed the strong mayor’s powers, municipal website venture program review and updates from a number of AMANS committees such as education, procurement, communications and Records Management.
- **Valley Regional Enterprise Network (REN) AGM** – Will be attending the Valley REN AGM on June 23 at the Greenwood Golf Course.

Next Month Priorities:

- AREA Board and Department of Energy Minister and staff meeting and tour at Ellerhouse, July 16
- Solar Garden Paper Hearing
- FOIPOP Request Response

Committee Report

Committee Name: Annapolis Valley Regional Library Board

Meeting Date: June 19, 2025

Submitted by: Councillor Ty Walsh

Key Agenda Items:

- 2024-2025 AGM
- Update from the CEO
- Report from the Chair
- AVRL Performance Measures
- Draft Strategic Plan
- Public Communications Plan

Key Discussion or Decisions:

2024-2025 AGM: The Annual General Meeting of the Annapolis Valley Regional Library Board was held from 5:30-6:30PM on June 19, 2025. Reports from the Chair, CEO, and other committees were received along with a Financial Update from Doane Grant Thornton. Janet Ness (Wolfville) was re-elected Chair, Chrystal Remme (Hants West) was elected Vice Chair, Emily Lutz (Kings) was re-elected as Treasurer.

Report from the Chair: Discussions about present and future service delivery and capacity in the current fiscal climate included thinking about how to engage the public and planning public communications. Library Boards Association of Nova Scotia (LBANS) has been disbanded.

Update from the CEO: May 26th, All-Staff In-Service. Summer Reading Challenge on now. Only two Canada Summer Jobs student Tech Trainer positions were funded through @NS this year. There has been no update regarding timing or process for consideration of the second collective ask for \$1.6 million, or the funding formula in general. Shipping pilot project between AVRL, Colchester-East Hants, and South Shore.

AVRL Performance Measures:

April 1, 2025 – May 31, 2025 Statistics have been attached to the bottom of this report

Draft Strategic Plan: 3-year term for the Strategic Plan, with the current Library Board conducting a "refresh" at the end of year two in 2027

Themes: 1. Expand collections 2. Expand programming 3. Partnerships with other organizations 4. Increase staff/internal capacity

"Based on the available information about timelines, the historic lack of political will surrounding funding, and the large investment required to address major priorities including wages, it is reasonable to assume that AVRL will not have the resources in 2025-26 to make significant progress towards a strategic plan, and that this reality may persist longer than 2025-26. It would therefore be prudent to ensure the scope of the next Strategic Plan be within the capabilities of the current staff and budget."

Priorities: 1. Strengthen Internal Operations 2. Foster a Positive Organizational Culture 3. Respond to the Need for More Service.

Public Communications Plan: AVRL is reaching the limits of what it can do financially without drastic service cuts and several factors making the outlook uncertain.

- The unknown status of request for \$1.6 million to reduce the 2025-26 deficit
- The unknown status of the library funding formula review
- Entering negotiations with NSUPE Local 23

Unless the Province makes a significant financial increase to libraries, staff forecast that 2026-27 will be the year that even more service/staff cuts will need to be made. With respect to timing, staff would recommend that beginning these communications in September 2025 will give 6+ months' notice for any upcoming changes in 2026-2027. The Board has delegated the CEO, to enact a communications plan as needed.

Circulation of Materials

Branch	Total 01 April 2024 to 31 May 2024	Total 01 April 2025 to 31 May 2025	% Change
Annapolis Royal	6,506	6,322	-2.82
Berwick	12,448	12,348	-0.80
Bridgetown	5,482	4,304	-21.48
Hantsport	1,900	1,748	-8
Kentville Library	18,675	18,974	+1.60
Kingston Library	10,148	9,988	-1.58
Lawrencetown	1,570	1,549	-1.34
Middleton	11,446	11,103	-2.99
Port Williams	4,420	4,985	+12.78
Windsor Regional Library	10,591	11,138	+5.16
Wolfville Memorial Library	18,319	16,852	-8.01
Accessible Collection (CELA/NNELS)	2,174	2,036	-6.35
Audiobooks/ebooks	13,509	15,269	+13.02
Emagazines	4,621	6,154	+33.17
Totals	127,895	124,536	-2.62

AVRL Computer Statistics April – May, 2025

Branches	Number of Computers	2024 Total Hours of Computer Usage for Period	2025 Total Hours of Computer Usage for Period	Percentage Change
Annapolis Royal	4	171.50	221.50	+29.15
Berwick	4	311.50	225.00	-27.77
Bridgetown	4	172.00	166.00	-3.48
Hantsport	4	82.00	42.00	-48.78
Kentville	6	1,032.50	773.00	-25.13
Kingston	4	335.00	602.00	+79.70
Lawrencetown	6	29.00	32.50	+12.07
Middleton	4	225.00	320.50	+42.44
Port Williams	6	78.50	87.00	+10.83
Windsor	11	809.00	944.00	+16.69
Wolfville	7 + 6 Lab = 11	471.50	297.50	-36.90
Total	66	3,717.50	3,711.00	-0.17

Branches	2024 Total Hours of Wireless Use for Period	2025 Total Hours of Wireless Use for Period	% Change	2024 Total Number of Wireless Connections for Period	2025 Total Number of Wireless Connections for Period	% Change
Annapolis Royal	5179.74	5415.08	+4.54	2858	2522	-11.75
Berwick	3251.96	5924.1	+82.17	2126	2188	+2.92
Bridgetown	2234.77	1407.3	-37.02	2988	2272	-23.96
Hantsport	1480.28	742.18	-49.86	657	461	-29.83
Kentville	4662.53	4263.33	-8.56	3541	3618	+2.17
Kingston	3605.54	2731.79	-24.23	1330	1282	-3.61
Lawrencetown	2734.29	1190.46	-56.46	871	1035	+18.83
Middleton	4553.37	4715.99	+3.57	3358	3099	-7.71
Port Williams	995.24	1175.87	+18.15	847	808	-4.60
Windsor	3269.5	3486.38	+6.63	2628	2410	-8.30
Wolfville	6134.65	2386.19	-61.10	3172	2150	-32.22
Total	38101.87	33438.67	-12.23	24376	21845	-10.38

Committee Report

Committee Name: Community Development Committee

Meeting Date: June 17, 2025

Submitted by: Councillor Ty Walsh

Key Agenda Items:

- Beautification Project Update
- Cycle NS Plan Update
- Accessible Trail Centennial/Rainforth
- Bridge Opening Ceremony
- Apple Blossom
- Community Health Plan
- Provincial Alcohol Discussion

Key Discussion or Decisions:

Beautification Project Update: Lighting for the Town entryway has been ordered and is expected to be installed in approximately 10 weeks, along with the design and installation of new banners and hanging baskets. Discussion on the long-standing Beautification Grand Funding end.

Cycle NS Plan Update: Jordon presented Cycle NS Plan document for Berwick highlighting potential bike lane routes and infrastructure within the Town of Berwick.

Accessible Trail Centennial/Rainforth: Jordan presented diagram of new accessible trail / walking path to be installed in Centennial Rainforth Park with completion before Gala Day Weekend celebrations.

Bridge Opening Ceremony: Plans are in place for a bridge opening celebration, Discussion around the table considering date of celebration, potential for this as Gala Days Event. Involving Berwick & District Volunteer Fire Department, potential for open house. Food and entertainment to bring out community. ribbon cutting, possible unofficial naming of bridge. Discussion of this item could bring the Community Development Committee together for Special August meeting. TBA.

Apple Blossom: Discussion started by Mayor Trinacty on a standard agreement with the Apple Blossom Festival on what role the town should look to play in the annual events? Event held within Berwick? Float in Parade? Sponsorship?

Community Health Plan Summary: We had an excellent overview presentation and discussion on the Western Zone Community Health Plan 2025-2029 from Board Chair Jennifer DesLauriers and BHB member Heather Morse. Physical copies of the report are available at Town Hall. Summary pages attached.

Provincial Alcohol Discussion: Nova Scotia Government is currently exploring opportunities to expand access to alcohol. The proposed changes, put forward by the Honourable John Lohr, Finance and Treasury Board Minister, include expanding locations where alcohol can be purchased and locations where alcohol can be consumed. The Province will be consulting with Nova Scotians and other identified groups throughout the month of June. Municipalities have an important role in bringing forward concerns and questions about how increasing access to alcohol may impact the health and well-being of the families and communities you serve. Information pages attached.

SUMMARY OF WESTERN ZONE COMMUNITY HEALTH PLAN 2025 – 2029

The Western Zone of Nova Scotia covers nine Community Health Boards (CHBs) in seven counties. The goal is to improve health by focusing on important factors like income, education, and community connection. The CHBs work with local organizations, NSH, and IWK Health to support health and wellness initiatives.

COMMUNITY ENGAGEMENT & DATA REVIEW

From fall 2023 to February 2024, the community was asked about their health needs through surveys, focus groups, and conversations. Special attention was given to marginalized groups, including those affected by racism and health inequalities.

COMMON CONCERNS

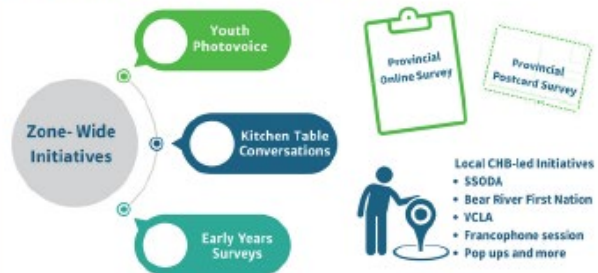
People mentioned issues like housing security, food security, equitable access to healthcare, mental health struggles, and the effects of climate change.

SOCIOECONOMIC CHALLENGES

The region has lower incomes, higher unemployment, and fewer people with higher education compared to the rest of Nova Scotia.



Western Zone Engagement Design



QUOTES FROM OUR SURVEY & COMMUNITY ENGAGEMENT SESSIONS:

“Low income in our community forces people to take inadequate housing (i.e. unsafe, unhealthy), limits the quality and amount of food they buy and isolates them from being active and engaged members of the community.”

“Having more options in rural communities where people live. There is lots of property that could be used to build affordable housing.”

“More crime due to desperation. More mental health issues and domestic abuse situations because of the lack of ability to have basic needs met, causing family and relationship stressors.”

PRIORITIES & COMMITMENTS



Community Health Boards
Western Zone

Community Partnerships and a Voice for a Healthier Future



Access to Basic Needs

Food
Housing
Income Security



Mental Health

Substance Use
Stress Relief
Social Support



Community Environment

Physical Activity
Safety
Healthcare Access
Community Connection
Absence of Stigma, Discrimination, and/or Racism



Natural Environment & Climate Change

Protecting the Environment
Climate Adaptation
Environmental Justice

We have left our commitments on each of the priorities intentionally broad so that individual CHBs are able to act upon them in a manner most relevant to their community. We acknowledge we will allocate our Wellness Funds based on these priorities and commit to the following work:

- Ongoing community engagement
- Build community relationships: host events and create meaningful relationships with priority populations ensuring diverse voices are included in planning
- Community-specific analysis of data generated
- Advocating for programs and services based on the priorities
- Supporting and sharing community-based initiatives
- Promoting community awareness of programs and services
- Connecting like-minded organizations and efforts to collaborate on our priorities
- Bringing an equity lens to all our priorities and supporting underserved communities



Scan here to view our full Western Zone Community Health Plan!



Resources Needed

To reach these goals, CHBs need support for collecting data, building partnerships, securing funding, and implementing programs.

Conclusion

The health plan aims to help the Western Zone communities tackle health challenges over the next five years. It emphasizes collaboration, flexibility, and community-driven solutions to create healthier, more equitable communities.

communityhealthboards.ns.ca

westernCHBs@nshealth.ca

Committee Report



Committee Name: Diversity Kings County Committee

Meeting Date: June 2, 2025

Submitted by: Councillor Johanna Kwakernaak

Key Agenda Items:

- Presentation from the YREACH
- Presentation Gender and Diversity
- Presentation on Lawn Jockeys
- June observance Days
- List of January Observance Days
- Draft Work Plan Review

Key Discussion or Decisions:

- Sarah Ehler spoke of the support to newcomers provided through the YMCA. Sara works out of the Bridge Street, Kentville VCLA office. Services include way finding through systems, help finding housing. The aim, through support keeping diverse populations in rural communities.
- The Diversity Staff presentation focused on the evolving knowledge on gender, appropriate terms, pronouns, application of terms.
- Lawn Jockeys, a lawn statue often depicting a youth fishing, or holding a lantern, were based on an unverifiable American story has racial implications.
- On Wednesday June 4th there will be a Pride flag raising at the municipal building. I will attend.
- All committee members received a complete work binder of the important documents foundational to the. Committee Work. This meeting we reviewed the next 2 years work plan and the measures of success

Johanna Kwakernaak

Submitted June 4, 2025

Committee Report

Committee Name: Interim IMSA (Kings Transit/Valley Waste)

Meeting Date: Wednesday, June 18, 2025

Submitted by: Councillor Justin Serino

Key Agenda Items:

- Kings transit GM report
- Kings Transit's audited financial statements
- Used bus purchase approval
- Valley Waste GM report
- Valley Waste audited financial statements
- Valley Waste temporary borrowing approval

Key Discussion or Decisions:

- Trip to Washington to see wireless charging for buses
- Kings Transit took 1st place for float at the Apple Blossom Festival
- Digby opted out of Kings Transit
- Letter was sent to Tim Halman regarding challenges with the new extended producer responsibility program

Committee Report

Committee Name: KMCC Governance Board meeting

Meeting Date: June 18/25

Submitted by: Mike Trinacty

Key Agenda Items:

- **Parking lot plan**
- **Battery Pack**
- **AED Purchase**
- **Round table**
- **Accessibility Committee letter**
- **Exterior Lighting**

Key Discussion or Decisions:

Mike T reported that the Town Public Works Dept will be painting the lines and new direction arrows to improve the flow of traffic.

Jen reported the battery is powered for fire suppression, although it is not on. It will require an inspection. BEC may be able to provide that service.

BDCA reported Bob looked into the cost of an AED and did not find any funding, and the cost was \$2600. Jen will look into the cost of one that the Town recently purchased, and Mike T will look into grants from RFANS. Brian Hirtle has since found one to be donated. Round Table highlights –BDCA - Golf Tournament is Sept 5. Dinner and Auction raised \$55,000. For next year, Governance partners are asked to provide volunteers to help the Lions clear the tables.

Lions- still assessing interest in becoming a comfort centre. BDCA to reach out to John D'ell on the generator requirements, and the Town to link the Lions to Dan Stovel. Town-Fitness Centre is running well. The new facility closing procedure is in place with no complaints. There are additional hours for the walking track due to lacrosse in the evenings. BDCC- looking for the status of provincial funding to support the compressor upgrades, as it will impact their share.

Accessibility Letter was discussed at length. The BDCA removed the chairs and couches due to security and safety concerns. It was agreed to improve accessibility, groups could have access to the folding chairs and tables for their events. A letter of reply will be sent to the Accessibility Committee.

Exterior lights that appear to be out will be looked into by the BDCA.

Respectfully Submitted
Mayor Mike Trinacty

COTW, June 24, 2025.

Kings Point to Point Transit

Last Board meeting, April 16, 2025.

Update.

KPPT recently obtained a Toyota Sienna Hybrid vehicle through a sister agency in the Rural Transit Association (RTA). This is our first venture into the world of electric vehicles and it brings our fleet to eleven mini-buses and vans. Driver recruitment and retention is still an issue and this will probably continue until more money becomes available. Kathleen is considering Bonus incentives for staying a certain length of time and for recruiting someone who makes it past six months. Kathleen also said: "I remain astounded and bolstered by the resourcefulness and support of the office staff and drivers who have felt the impact of everything that has happened."

We are having issues with vehicle lifts due to the increasing loads being put on them. Maintenance is very expensive and the vehicle is out of service until the lift is repaired. We are looking at switching to ramps, less expensive and less breakdown, but there are some bugs to work out.

Staff is still struggling with the provincial scheduling system, it doesn't always fit what KPPT does, it doesn't allow time for wheelchairs at pick-up and drop-off. This scheduling system is tied directly to our CTAP funding so we will be using it, but I must say that it is creating stress for office staff and drivers.

On Wednesday, June 18, 2025., the Manager and Board of KPPT met with Meg Hodges, manager of Kings Transit Authority. Meg gave us an overview of KTA and where she sees it going. We discussed ways to work together for the benefit of both parties, such as:

- shared facilities and services, will be looked into once KTA decides where they will locate.
- possibility of driver sharing, could be good for KPPT.
- connector routes would expand KTA's area and could bring more business to KPPT.

These items will be discussed at length by the Manager and Board with the intent of responding to KTA within six months.

KPPT's next meeting:

Wednesday, July 16, 2025., at 5:00pm.

AGM to follow at 6:00pm.

35 Webster St., unit 204, Kentville, NS.

Respectively submitted by
Councillor Goddard

COTW, June 24, 2025.

Kings County Trail Society.

Last meeting, June 12, 2025.

The AGM and the General Meeting were held on Thursday, June 12, 2025 at 7:00pm at the Waterville Firehall.

The treasurer's report for April 1, 2024 to March 31, 2025 shows an opening balance of \$13,607.81, there were expenses of \$43,557.19, and revenue of \$37,517.30. The closing balance is \$7,567.92. The majority of expenses were to contractors for work on the trail, as well as a repayment to the County of Kings for a portion of our 2023 grant that wasn't used. Our revenue came from grants from the County of Kings, Province of NS and Trans Canada Trail, as well as a donation from a local equestrian business. As there is no requirement for an audit, Directors Gina Martin and Liz Wright will review, and pending their approval, will sign off on this report. A copy will be available at the COTW.

Presentation by Greg Young, Program Director, NS Trails.

Greg shared an introduction to his role and NS Trails, including providing insurance, letters of support and running programs across the province, including:

- launching a new province-wide etiquette strategy called "We Share Trails". Signage is planned on corridors around the province, including the Harvest Moon Trail.
- NS Trails has been asked to facilitate a mapping system to help map and report on the assets along trails in the province, such as: location and age of bridges; information about culverts; and trail maintenance (mowing, etc.). This will support regular maintenance as well as support for disaster relief. It presently includes 13,000km of trail with more being added. This will help DNR to accurately log issues while on the trail.
- a number of chainsaw, trail safety courses were held to increase the number of qualified members across the province. These members can be called upon after a disaster event.
- NS Trails is working with Provincial Ministers with the hope of increased enforcement on trails. Greg shared that many trail groups in NS face the same challenges as KCTS in finding new board members and determining the best path forward. There's an overwhelming misconception that the trails are managed by the province, not by volunteer groups like KCTS.

Election of Officers and Directors

Chair - John Weir

Vice-chair - Sherry Fillmore

Treasurer - Jason Calnen

Secretary - Steve Krysak

Directors - Elizabeth Wright

Chris Goddard

Gina Martin

John Murphy

Butch Slade

Shannon Parker

Due to a couple of resignations, the Annapolis Valley Trails Coalition will not be meeting again until September. I will attend and offer to be a Director.

KCTS next meeting:

September 18, 2025, at 7:00pm.

Waterville Firehall.

Respectively submitted by
Councillor Goddard.

MAYOR'S REPORT

FROM June 11/25 TO June 24/25

Date	Lead	Purpose
June 11	IMSA Board	Special meeting to review governance and funding
June 12	REWIND radio	Co host radiothon show
June 12	Valley Waste	Audit Committee
June 14	Berwick hall of fame	27 th year
June 16	In Camera Council meeting	Review IMSA governance and funding
June 17	Community Dev Regular meeting	Regular meeting
June 18	IMSA Board	Regular meeting
June 18	KMCC Governance Board	Regular meeting
June 18	Meeting with BDCA reps	Finalize BDCA/Town agreement
June 20	Berwick School	Shark Tank judging
June 23	Valley REN	AGM
June 23	Kings County Joint Council Session	Approve IMSA governance and funding
June 24	COTW	Regular meeting
July 7	MPS Review	Public Meeting