

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**  
**Via WebEx virtual meetings**  
**June 22, 2021**

Present:

Mayor Don Clarke  
Deputy Mayor Ty Walsh, Chair  
Councillor Derrick Jamieson  
Councillor Rod Reeves  
Councillor Chris Goddard  
Councillor Mike Trinacty  
Councillor Adam Lutz  
Mike Payne, Chief Administrative Officer  
Karen Peckford, Director of Finance  
Tim Harding, Director of Public Works  
Chantal Pineo-Atwood, Executive Coordinator

Greg Hubbert (for presentation)

**1. Call to Order**

The Committee of the Whole Meeting was called to order at 6:32pm.

**2. Approval of Agenda**

The Committee approved the Agenda as circulated, with the following additions:

- *In Camera Session*
- *Correspondence: Regional Recreation Facility Feasibility Study*

**3. Approval of Previous Minutes**

The previous COTW Minutes were approved as circulated.

**4. Presentation: Greg Hubbard, Berwick Heritage Mural Project**

Mr. Hubbert offered a presentation on the Berwick Heritage Mural project. The committee has specific asks of the Town:

1. Town staff manage financials;
2. Town staff submit a beautification grant application on behalf of the committee;
3. The Town supply the project with a monetary donation

The first property will be the former Berwick Fruit Building – the mural will be approximately 45 feet long and should be completed by Labour Day. Expected costs will be around \$4-6k. Already have some interested donors.

Ms. Brydon has already done some work with the grant application. Mr. Payne will speak to her and brief Council as to where it is. The application is due next week.

## **5. Departmental Reports**

### *a. RCMP*

The RCMP report was reviewed by the committee. No questions of same.

### *b. Berwick & District Volunteer Fire Department*

No report submitted this month.

### *c. Active Living*

The committee reviewed the report.

Much discussion ensued about the potential transfer of the Letter of Authority (LOA) for the Apple Capital Heritage Trail from the Town to the Kings County Trail Society (KCTS) who already manage the other 27 km of the Harvest Moon Trail; the issues involve maintenance and capital improvements. Council agreed that it would be in the best interests of the Town if an arrangement could take place with KCTS.

Mr. Payne suggested that additional information was forthcoming from the Department of Lands and Forests that might help inform Council's decision..

Councillor Trinacty suggested that Mr. Payne write a letter to KCTS suggesting what the Town wants to be responsible for and what it is prepared to hand over.

### *d. Recreation Programing*

Ms. Boylan's report was reviewed by the Committee. Council was very pleased to hear that the summer camp (consisting of 8 weeks and 24 children per week) is completely filled except for 3 spots. The new tiered pricing model was a great success..

### *e. Public Works*

Mr. Harding's report was reviewed by Council. Mr. Harding highlighted that the leaf and brush bin was a huge success and very much appreciated by residents. Paving will begin soon.

### *f. Finance*

Ms. Peckford's report was reviewed by the committee. There were no questions of Ms. Peckford.

### *g. Bylaw Officer*

Ms. Redden's report was reviewed by Council with no questions.

### *h. CAO Report*

Mr. Payne's report was reviewed by Council. There were no questions of Mr. Payne.

## **6. Mayor/Councillor Reports**

*a. Councillor Goddard* – Written report reviewed by committee. Councillor Goddard highlighted that the new manager of Kings Transit Authority has already given their 30-day notice, so more interviews will be taking place shortly.

b. *Councillor Trinacty* – Written report reviewed by committee. Councillor Trinacty noted that the Housing No More group is interested in meeting with the Town’s Housing Committee.

Councillor Trinacty thanked both Councillor Goddard and Councillor Lutz and the rest of the volunteers for participating in the Trails Clean Up Day.

c. *Mayor Clarke* – Offered a verbal report on his activities in the last month including the AREA meeting, Accessibility Committee Meeting, Police Advisory Board Meeting, UARB Hearing, and the Smudging Ceremony of the Medicine Garden at Town Hall.

The following events are coming up:

REMO Course on June 24<sup>th</sup>

REN Board Meeting on June 24<sup>th</sup>

A virtual check-in by Minister McGuire on June 29

IMSA Review Committee Meeting – June 30<sup>th</sup>

Council Meeting – July 13<sup>th</sup>

Correspondence: County of Kings

We received a letter from County of Kings indicating that they are pursuing a Regional Recreation Feasibility Study. The Town is not partaking in this venture, so is for information purposes only.

### **7. In Camera Session (Personnel)**

The Regular COTW entered into an In-Camera Session at 8:09pm and re-entered into Regular COTW at 8:23pm with the following direction to staff:

Council gives direction to staff to hire a temporary laborer for an 8-week term for the Public Works Department.

### **8. Adjournment**

The COTW Meeting adjourned at 8:26pm.