

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
Via WebEx virtual meetings
August 24, 2021

Present:
Mayor Don Clarke
Councillor Derrick Jamieson
Councillor Rod Reeves
Councillor Chris Goddard
Councillor Mike Trinacty
Councillor Adam Lutz

Karen Peckford, Director of Finance
Tim Harding, Director of Public Works
Katie Verrette, Economic Development
Chantal Pineo-Atwood, Executive Coordinator

Absent with Regrets: Deputy Mayor Ty Walsh
Mike Payne, Chief Administrative Officer

1. Call to Order

The Committee of the Whole Meeting was called to order at 6:30pm.

2. Approval of Agenda

The Committee approved the Agenda as circulated, with the following additions:

- *Economic Development Report*
- *Apple Capital Heritage Trail – Letter of Authority*
- *Solar Workshop Date*

3. Approval of Previous Minutes

The previous COTW Minutes were approved as circulated.

4. Departmental Reports

a.RCMP

The RCMP report was reviewed by the committee. No questions of same.

b.Berwick & District Volunteer Fire Department

Chief Luke Redden submitted his first report as Chief. No questions of same. Councillor Reeves suggested Council give an accolade to Laurie Saunders for his serving of Chief for such a lengthy time. Staff will coordinate something for September or October Council.

c.Active Living

The committee reviewed the report. No questions of same.

d. Recreation Programing

No questions of this report.

e. Public Works

Mr. Harding's report was reviewed by Council. Mr. Harding noted that the department is busy setting up for Gala Days. A busy time of year! On a personal note, Tim noted he is feeling better.

f. Finance

Ms. Peckford's report was reviewed by the committee. There were no questions of Ms. Peckford.

g. Bylaw Officer

Ms. Redden's report was reviewed by Council with no questions. Mayor Clarke highlighted that Ms. Redden is busy and doing great work!

h. CAO Report

Mr. Payne's report was reviewed by Council. Council asked Chantal to send them a copy of the proposed Kent Fields project on Main Street.

i. Economic Development

The committee reviewed the ED report. Councillor Trinacty asked Ms. Verrette if she has been in contact with Donna Conrad with regard to her initiatives with Berwick businesses. Katie has indeed met with Donna with regard her ideas and programs. Discussion ensued regarding the placement of the box cars (one of which arrived to the site today). Ms. Verrette highlighted that the cleaning of the box cars and planning of an RFP will happen this fall and the RFP will hopefully be issued early in the new budget year.

5. REMO Draft Emergency Bylaw

Council reviewed the amendments to the draft Emergency Bylaw report submitted by Dan Stovel. Council does not have any issues with the amendments. This will go before September Council.

6. Apple Capital Heritage Trail – Letter of Authority

At the April Trails Committee Meeting there was a discussion with regard to the Town transferring its Provincial Letter of Authority (LOA) to the Kings County Trail Society. This would allow for consistency of maintenance of the overall Harvest Moon Trail from Waterville to Kingston.

After much staff discussion and research, together with receiving a very informative report from Rick Jacques, staff does not recommend transferring the LOA from the Town to KCTS as staff does not see a benefit in doing so. Council agrees with this synopsis.

It was also agreed that more attention needs to be paid to the trail and its general upkeep and maintenance. Staff will be reviewing this.

Mayor Clarke would like to see a motion go to September Council confirming this.

7. Mayor/Councillor Reports

a. Councillor Goddard – Written report reviewed by committee.

8. Council Solar Workshop

The Councillors Solar Workshop will be held on October 7th at 1pm in Council Chambers.

9. Adjournment

The COTW Meeting adjourned at 7:28pm.