

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
Via WebEx virtual meetings
October 26, 2021

Present:

Mayor Don Clarke
Deputy Mayor Ty Walsh
Councillor Derrick Jamieson
Councillor Rod Reeves
Councillor Chris Goddard
Councillor Mike Trinacty
Councillor Adam Lutz
Mike Payne, Chief Administrative Officer
Karen Peckford, Director of Finance

Chantal Pineo-Atwood, Executive Coordinator

Absent with regrets:

Tim Harding, Director of Public Works

1. Call to Order

The Committee of the Whole Meeting was called to order at 6:32pm.

2. Approval of Agenda

The Committee approved the Agenda as circulated.

3. Approval of Previous Minutes

The previous COTW Minutes were approved as circulated.

4. Presentation: Greg Hubbard, Mural Committee

Mr. Hubbard asked for a financial commitment of \$10,000.00 for a Centennial Mural project. The committee would like this confirmed by Christmas. The suggested site is the Bargain Harley's building and he suggested that the mural could be the focal point of the Centennial Celebrations.

The committee will share the mural proposals with Council as they become available.

Mayor Clarke noted that Council is beginning budget deliberations and will discuss this ask.

5. Departmental Reports

RCMP

The RCMP report was reviewed by the committee. Mr. Payne reviewed the staffing changes within the local region. Cpl. Tim Doyle remains the lead at the Kingston Detachment until the Sergeant position is permanently filled.

Berwick & District Volunteer Fire Department
No questions of same.

Active Living

The committee reviewed the report. Councillor Lutz indicated that the Trails Committee is requesting placement of three additional picnic tables at the Train Car site.

d. Recreation Programing

Ms. Peckford highlighted that there is a substantial interest in the advertised Recreation Programmer position which closes on the November 4th. Hoping to conduct interviews on November 8th.

e. Economic Development

Mayor Clarke noted that the Christmas Open House will be a go, but on a smaller scale. Details will follow. The date is December 2nd.

f. Public Works

Mr. Harding's report was reviewed by Council. No questions.

g. Finance

Ms. Peckford offered a verbal report on a very busy month, including work on procurement, Public Works and Recreation tenders, insurance, Fire Agreement, conference attendance, budget and AREA work.

Ms. Peckford highlighted insurance concerns such as certain assets (traffic lights, poles, etc.) not currently being covered under our policies.

h. Bylaw Officer

Ms. Redden's report was reviewed by Council. Mr. Payne explained that Ms. Redden's current contract ended on October 15th and is now available on an "as and when required" basis until the spring of 2022 with hopes that a more permanent position can be created.

i. CAO Report

Mr. Payne's report was reviewed by Council. Councillor Trinacty thanked Mr. Payne for highlighting the AMA conference details in his monthly report.

6. Mayor/Councilor's Reports

Mayor Clarke reported on his activities within the last two weeks and the upcoming events, some of which include:

October 27 – PAC Meeting, NSFM Mayors and Wardens Meeting regarding Housing
Oct 28 – Poppy Campaign Kick Off, PW Tender Opening, Valley REN Meeting
Oct 29 – IMSA Working Group Meeting
November 2 – Flu Shots, Housing Meeting

Nov 3 – Official Launch of the Power Forward Challenge and Dinner that evening for participant Home Owners at Union Street Café.

Nov 3-5 – NSFM Fall Conference

Nov 9 – Council Meeting

Nov 11 – Remembrance Day Ceremonies – Similar to last year. Laying of wreath, without inviting public attendance.

Reviewed various correspondence received, including one from Berwick & District School principle, Krista Parrish, requesting a Council member sit on the School Advisory Committee. Please notify Mayor Clarke if interested.

7. Adjournment

The COTW Meeting adjourned at 7:45pm.