

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**  
**October 25, 2022**

Present:

Mayor Don Clarke

Deputy Mayor Mike Trinacty

Councillor Derrick Jamieson

Councillor Rod Reeves

Councillor Ty Walsh

Councillor Adam Lutz

Jen Boyd, Chief Administrative Officer

Lisa Buchan, Director of Finance

Katie Verrette, Manager of Community Development

Tim Harding, Director of Public Works

Chantal Pineo-Atwood, Executive Coordinator

In Attendance:

Pat Jodrie

Johanna Kwakernaak

Karen Fougere, Landmark East

Judy Rafuse, Landmark East

Absent with regrets:

Councillor Chris Goddard

*Land Acknowledgement: Council acknowledges we are in Mi'kma'ki – the unceded territory and ancestral homeland of the Mi'kmaq Nation. Our relationship is based on a series of Peace and Friendship treaties between the Mi'kmaq Nation and the Crown, dating back to 1725. In Nova Scotia we recognize that We are All Treaty People.*

**1. Call to Order**

The Committee of the Whole Meeting was called to order at 6:30pm.

**2. Approval of Agenda**

The Committee approved the Agenda as circulated.

**3. Approval of Previous Minutes**

The previous COTW Minutes were approved as circulated.

**4. Landmark East School**

Karen Fougere and Judy Rafuse offered a presentation on Landmark East School and their campaign to raise funds for needed upgrades at the school. Their request from the Town of Berwick is \$2,000 each year for five years, totaling \$10k. This will go before budget deliberations.

## **5. Departmental Reports**

### *a. Berwick & District Volunteer Fire Department*

**Action required:** No action required regarding report.

### *b. Community Development*

**Action required:**

It was requested that the Christmas tree that is lit up for the Lighting of the Christmas Tree ceremony on the front lawn at Town Hall be larger than it was last year.

### *c. Finance*

**Action Required:** No action required from report.

### *d. Public Works*

**Action required:** No action required from report.

### *e. CAO Report*

**Action required:** CAO Boyd asked Council to please share the Council Size Survey, as well as the Housing Needs Survey.

### *f. Kings REMO*

**Action Required:** No action required from report.

## **6. New Business**

### *a. F2023 Financial Forecast*

Director Buchan reviewed the 2023 Financial Forecast report, highlighting a small forecasted surplus of \$2,700. There will be a more accurate picture at the next forecast report in the new year.

### *b. MGA Review Consultation Survey*

CAO Boyd presented the Council results of the MGA Review Consultation Survey. The results were fairly consistent across Council. The results will be submitted by Monday, October 31<sup>st</sup>.

## **5. Mayor's Report**

Mayor Clarke reviewed his activities and meeting dates since the last meeting. Future activities include:

October 26 – Legion Poppy Campaign begins with Mayor Clarke being pinned with his poppy at Town Hall

October 26 - Service Exchange Meeting (and October 27)

November 1-4 – NSFM Conference

November 7 – Kings County Mayors Meeting

**6. Adjournment**

The COTW Meeting adjourned at 8:33pm.