

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**  
**March 22, 2022**

Present:

Mayor Don Clarke (Virtually)

Deputy Mayor Mike Trinacty

Councillor Derrick Jamieson

Councillor Rod Reeves

Councillor Chris Goddard

Councillor Ty Walsh

Councillor Adam Lutz

Mike Payne, Chief Administrative Officer

Karen Peckford, Director of Finance

Tim Harding, Director of Public Works

Chantal Pineo-Atwood, Executive Coordinator

**1. Call to Order**

The Committee of the Whole Meeting was called to order at 6:30pm.

**2. Approval of Agenda**

The Committee approved the Agenda as circulated, with the following additions:

- Finance Monthly Report

**3. Approval of Previous Minutes**

The previous COTW Minutes were approved as circulated with the following amendment:

*Blue Route* as opposed to *Blue Trail*

**4. Departmental Reports**

*a.RCMP*

The RCMP report was reviewed by the committee. The vacant Sgt. position at Kingston Detachment has been advertised.

*b.Berwick & District Volunteer Fire Department*

No questions of same. Chantal will send report out tomorrow.

*c.Active Living*

The committee reviewed the report. There has been no pause on the Walking program.

*d. Recreation Programing*

There were no questions of the Recreation Department report. CAO noted that Natalie Palmer is now on staff and is doing well.

*e. Economic Development*

Ms. Verrette's report was reviewed. No questions by committee.

*f. Public Works*

Mr. Harding's report was reviewed by Council. Mr. Harding highlighted that the street potholes are being addressed in priority similar to the Town's Snow and Ice Control Policy (Orchard, Commercial and Main Streets, then residential streets)..

Waiting for surveyors for lagoon air system.

Have used approximately 15 loads of salt this winter.

*g. CAO Report*

Mr. Payne's report was reviewed by Council. No questions of same. Mr. Payne noted that the MGA requirement to confirm the number of Councillors Report will be coming forth at April COTW.

*h. Finance Report*

Ms. Peckford reviewed her final Monthly Finance Report and highlighted that there has been a large increase in the power bill for Town Hall which may be caused by the battery start up. Will review.

**5. New Business:**

*a. Apple Fund Policy*

The Apple Fund Policy is a policy that would allow any resident of Town in need of financial support to participate in a recreation activity or program. This policy needs approval from Council and will go before April Council.

*b. Policing Priorities*

Insp Kamotzki, the Officer in Charge of Kings District RCMP, has requested the Town's input into their policing priorities for next fiscal year (Apr 01, 2022 through Mar 31, 2023).

They intend to confirm 3-4 priorities based on input from the Town and other stakeholders. They would build objectives and initiatives to address the priorities and report to us over the year on their progress.

At the March 15, 2022 the Police Services Advisory Committee the following priorities were identified:

- The current priorities of the police are relevant and supported.
- Community policing efforts that involve a regular presence in the parks, foot/bicycle patrols downtown, drop-ins at local business and attendance at public events.
- Traffic enforcement on Orchard Street and Main Street East and West.
- Increased presence on the trails around ATV enforcement and illegal encampments adjacent to the trail
- Concerns related to mental health that may not be criminal in nature but still cause concern for safety among businesses and the public.
- Education around crosswalk safety is a necessity

Note: There was considerable support expressed for the role of the Bylaw Officer and a request for an increase over the part-time, seasonal presence.

Staff recommends that Council reflect on the feedback of the Police Services Advisory Committee and identify the top 3-4 priorities of the Town for F2023 and a motion will go before April Council.

## **6. Ongoing Business**

### *a. Revised Flag Policy (Information Only)*

Council received the amended Flag Policy for their information.

## **7. Mayor/Councillors Reports**

### *a. Deputy Mayor Trinacty*

Reviewed a number of meetings which he has attended this month including AREA and Berwick Electric. Deputy Mayor Trinacty also highlighted that construction of the Grandview Manor addition is starting to get under way which will all fall under the Town of Berwick's tax base.

### *b. Mayor Clarke*

Confirmed that he is a member of a provincial committee assisting with a review of the Municipal Government Act, the concept of shared services and service exchange. To date those efforts have involved historical research only.

## **8. Adjournment**

The COTW Meeting adjourned at 7:30pm.