

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
September 27, 2022

Present: Mayor Don Clarke
Deputy Mayor Mike Trinacty
Councillor Derrick Jamieson
Councillor Rod Reeves
Councillor Chris Goddard
Councillor Adam Lutz
Councillor Ty Walsh
Jen Boyd, Chief Administrative Officer
Lisa Buchan, Director of Finance
Katie Verrette, Manager of Community Development
Chantal Pineo-Atwood, Executive Coordinator

Absent with regrets: Tim Harding, Director of Public Works

Land Acknowledgement: Council acknowledges we are in Mi'kma'ki – the unseeded territory and ancestral homeland of the Mi'kmaq Nation. Our relationship is based on a series of Peace and Friendship treaties between the Mi'kmaq Nation and the Crown, dating back to 1725. In Nova Scotia we recognize that We are All Treaty People.

1. Call to Order

The Committee of the Whole Meeting was called to order at 6:31pm.

2. Approval of Agenda

The committee approved the agenda with the addition of acknowledgement of a 65th Wedding Anniversary.

3. Approval of Previous Minutes

The previous COTW Minutes were approved as circulated.

4. Departmental Reports

a. RCMP

The committee reviewed the RCMP reports, with no questions.

b. Berwick & District Volunteer Fire Department

The committee reviewed the BDVFD report, with no questions.

c. Community Development

Discussion ensued with regard to the new program details for Pickleball.

d. Finance

No questions of report.

e. Public Works

Ms. Boyd indicated that tenders have been received for the aeration upgrade. All tenders received came in extremely over budget. Staff is working with Dillon Engineering with regard to the project specifics and costs.

Council commended Berwick Electric staff on a job well done for very little power disruption during the recent hurricane.

Action Required:

Staff are to have notices printed to be given to residents that are dumping leaves and brush at places other than their own properties.

Action Required:

Staff is to contact DOT to ask if further Highway 101 brush and alders can be trimmed at the Solar Garden site if it continues to impede the sight of on lookers that pass by.

f. CAO Report

No questions of report.

5. New Business

a. RFD – Flexible Work Arrangements Policy

Ms. Boyd introduced the Draft Flexible Work Arrangements Policy. Ms. Boyd indicated that she feels confident in the Policy. New implementations such as Office 360 will aid in the success of this proposed new work structure.

Ms. Boyd will continue to evaluate and monitor the various arrangements that will be implemented and asks that Council to let her know if they receive any feedback from the residents going forward. It is the priority of staff to maintain the excellent customer service and relations that the Town residents have come to expect.

This Policy is to provide a healthy work/life balance for staff, as well as the retention and attraction of new staff to keep us competitive.

b. RFD – Asset Management Policy

Ms. Boyd reviewed the Draft Asset Management Policy. Discussion ensued with regard to the tremendous advantages of having this Policy implemented.

Action required:

c.65th Wedding Anniversary Acknowledgement

A Councillor was contacted about the Town acknowledging an anniversary for two residents. Mayor Clarke will sign a Certificate and have it given to them. This is a standard practice when staff are notified of such events.

6. Mayor's Update

- Bentley/Foster PIM – September 28th at 6:30pm
- Meeting with Kent Field Estates – September 29th
- Planning Advisory Meeting – moved to October 13th at 6:30pm

Discussion ensued regarding the Centennial Celebrations next year. All Community Development staff will now attend the CD meetings as the focus will be the upcoming planning for the celebrations.

Berwick Lions Club would like to connect regarding the celebration planning. Community Gardens have plans to do some planting to recognize the birthday.

7. Adjournment

Motion to adjourn meeting at 8:08pm.