

**ATTENDING**

- Mayor Don Clarke
- Deputy Mayor Mike Trinacty
- Councillor Derrick Jamieson
- Councillor Chris Goddard
- Councillor Ty Walsh
- Councillor Adam Lutz
- Councillor Rod Reeves
- Jen Boyd, Chief Administrative Officer
- Lisa Buchan, Director of Finance
- Katie Verrette, Manager of Community Development
- Tim Harding, Director of Public Works

**ABSENT WITH REGRETS**

Chantal Franey, Executive Coordinator

**1. CALL TO ORDER**

The meeting was called to order at 6:13 p.m.

**2. APPROVAL OF THE AGENDA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED/AMENDED.**

**MOTION CARRIED**

Amendment - In-Camera Session added as item 9

**MOTION CARRIED**

**3. APPROVAL OF THE MINUTES**

**a. IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 22, 2022 BE APPROVED AS CIRCULATED/AMENDED.**

**MOTION CARRIED**

**4. PRESENTATION:**

Greg Hubbert – Mural Society

- Mural was completed at Bargain Harleys last September. Receiving lots of positive feedback from the community.
- Next project in Berwick will be the south facing wall of the Feeds & Needs building.
- Further support is needed from the Town. They are requesting a \$3000 grant.

**5. DEPARTMENT REPORTS**

**a. BDVFD**

The report was presented and reviewed for the Committee.

**b. RCMP**

The report was presented and reviewed for the Committee.

**c. PLANNING**

The report was presented and reviewed for the Committee.

**d. COMMUNITY DEVELOPMENT**

The report was presented and reviewed for the Committee.

**e. FINANCE**

The report was presented and reviewed for the Committee.

**f. PUBLIC WORKS**

The report was presented and reviewed for the Committee.

**g. CAO**

The report was presented and reviewed for the Committee.

**6. REGIONAL COMMITTEE REPORTS**

**a. REMO**

The report was presented and reviewed for the Committee.

**b. IMSA INTERIM BOARD**

**i. Valley Waste General Managers report**

The report was presented and reviewed for the Committee

**ii. Kings Transit General Managers report**

The report was presented and reviewed for the Committee.

**7. ONGOING BUSINESS**

**a. Info Report: Policing Services Review Update**

CAO Boyd presented the report. To-date, there has not been a lot of movement on this file; though an update was scheduled for January 2023. There is also not a lot of new information to provide at this time. Staff is requesting that this item be delayed again; although, staff will flag it as a 2023/24 priority to consider as part of the 2023/24 Operating Plan.

**ACTION:** CAO Boyd will provide another update in 6 months and add it to the priorities for the 2023/24 operating plan.

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## **8. NEW BUSINESS**

### **a. Info Report: 2023/24 Operating Budget V1**

2023/24 Operating Budget V1 presented to the Committee by the Director Buchan. Highlights include:

- Tax Revenue increased by \$472,000 of 13%, assuming a 0% change in the tax rates.
- Sale of Service increased by \$40,000 or 8%, due to review of administration fees recovered from the Berwick Electric Commission (BEC) and Town sewer.
- Other Transfers decreased by -\$55,000 or -20%. In 2022/23, the Town budgeted to transfer \$49,000 from Operating Reserves to balance the budget. In Version 1, a transfer from Operating Reserves is not required.
- IT Hardware and Software increased by \$57,000 (\$19,000 will be covered by the Safe Restart Funding) to support key improvements to operations, an increase of
- 3 New FTE's have been proposed for 2023/24; Communications & Executive Coordinator, Director of Public Works and Heavy Equipment Operator.

Council requested additional time to review V1 and ask additional questions at the next meeting.

## **9. MAYOR'S REPORT**

Mayor Clarke reviewed his activities and meeting dates.

## **10. IN-CAMERA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA UNDER SECTION 22(2)(a) & (c) AT 8:54 P.M.**

**MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA BE ADJOURNED TO THE REGULAR MEETING AT 9:48 P.M.**

**MOTION CARRIED**

## **11. ADJOURNMENT**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 9:50 P.M.**

**Approved by Committee of the Whole on February 28, 2023.**

**As recorded by Patty Caissie, Finance Administration Coordinator.**