

ATTENDING

Deputy Mayor Mike Trinacty
Councillor Derrick Jamieson
Councillor Chris Goddard
Councillor Ty Walsh
Councillor Adam Lutz

Jen Boyd, Chief Administrative Officer
Lisa Buchan, Director of Finance
Katie Verrette, Manager of Community Development
Patty Caissie, Finance Administration Coordinator

ABSENT WITH REGRETS

Mayor Don Clarke

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. APPROVAL OF THE AGENDA

IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

a. IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 24, 2023, BE APPROVED AS CIRCULATED.

MOTION CARRIED

4. DEPARTMENT REPORTS

a. BDVFD

The report was presented and reviewed for the Committee.

b. PLANNING

The report was presented and reviewed for the Committee.

c. COMMUNITY DEVELOPMENT

The report was presented and reviewed for the Committee.

d. FINANCE

The report was presented and reviewed for the Committee.

e. PUBLIC WORKS

The report was presented and reviewed for the Committee.

ACTION: CAO Boyd to check with Tim and or Jeff to see how long we will be down for the major sewer pump teardown.

f. CAO

The report was presented and reviewed for the Committee.

ACTION: CAO Boyd to follow up with NS Department of Public Works to discuss the possibility of a temporary bridge put in place during construction of the new bridge to allow large trucks and farming equipment to get through.

5. REGIONAL COMMITTEE REPORTS

a. INTERIM IMSA BOARD

i. VALLEY WASTE GENERAL MANAGERS REPORT

The report was presented and reviewed for the Committee.

ii. KINGS POINT TO POINT TRANSIT

The report was presented and reviewed for the Committee.

b. VALLEY REN LOC

The report was presented and reviewed for the Committee.

6. ONGOING BUSINESS

a. Info Report: 2023/24 Operating Budget V2

The 2023/24 Operating Budget V2 was presented to the Committee by Director Buchan. Key change highlights include:

- **Deed Transfer Tax:** Reduction of \$40,000 to budgeted revenue.
- **Insurance:** Our insurance renewal package for the upcoming year reflects an increase of \$20,000 over the previous year, which is a 17% increase.
- **Education Increase:** Staff received the updated annual contribution amount for 2023/24, which is 3.3%, bringing the annual contribution to \$583,099. This is a decrease of \$2,000 from V1.
- **Compensation:** Compensation adjustments have been made based on preliminary figures from the compensation review, delayed start for proposed Director of Public Works, reduce work week for proposed Communications position and potential grant opportunity.
- **Sewer Revenue:** Budgeted sewer revenues have been updated based on present information, resulting in an increase of \$13,000. A sewer rate review is prioritized within the 2023/24 operating plan.
- **Partner Contributions:** Valley Waste and Kings Transit numbers have been adjusted based on draft budgets from those partner organizations.
- **Miscellaneous Adjustments:** Approximately \$17,000 has been reduced overall.
- **One-Time Projects:** a number of one-time projects are possibilities for funding from operating reserves.

ACTION: Director Buchan to look at how the budget will change if the CPI rate for non-union staff is changed from 7.5% to 6% and no change to the tax rate.

b. Info Report: 2023/24 Capital Investment Plan V2

2023/24 Capital Investment Plan V2 presented to the Committee by the Director Buchan. Changes from V1 included the addition of the Fire Services projects.

7. NEW BUSINESS:

a. Info Report: FCI Scenarios

FCI Scenarios presented to the Committee by the Director Buchan. Committee proposed using a +/- 2% as a goal for meeting FCI low risk thresholds.

b. March Meetings Discussion

New Date for MPS will be chosen on a later date.

8. MAYOR'S REPORT

Deputy Mayor Trinacty reviewed his activities and meeting dates.

9. IN-CAMERA

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA UNDER SECTION 22(2)(c) and (e) AT 9:08 P.M.

MOTION CARRIED

IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA BE ADJOURNED TO THE REGULAR MEETING AT 10:07 P.M.

MOTION CARRIED

10. ADJOURNMENT

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 10:07 P.M.

Approved by Committee of the Whole January 24, 2023.

As recorded by Patty Caissie, Finance Administration Coordinator.