

ATTENDING

Councillor Ty Walsh, Chair
Mayor Don Clarke
Councillor Derrick Jamieson
Councillor Rod Reeves
Councillor Adam Lutz
Jen Boyd, Chief Administrative Officer
Lisa Buchan, Director of Finance
Katie Verrette, Manager of Community Development
Tim Harding, Director of Public Works
Chantal Pineo-Atwood, Executive Coordinator

LATE ARRIVAL

Deputy Mayor Mike Trinacty

1. CALL TO ORDER

The meeting was called to order at 6:32pm

2. APPROVAL OF THE AGENDA

IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED/AMENDED.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

a. IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF FEBRUARY 28, 2023 BE APPROVED AS CIRCULATED.

MOTION CARRIED

4. DEPARTMENT REPORTS

a. BDVFD

The report was presented and reviewed for the Committee.

b. COMMUNITY DEVELOPMENT

The report was presented and reviewed for the Committee.

c. PUBLIC WORKS

The report was presented and reviewed for the Committee.

d. FINANCE

The report was presented and reviewed for the Committee.

e. CAO

The report was presented and reviewed for the Committee.

ACTION: Provide MPS Workshop dates in the next couple of weeks.

5. REGIONAL COMMITTEE REPORTS

a. AREA Board

Councillor Jamieson provided an update from the March 10 AREA Board Meeting. Aaron Long will present to Council at April COTW.

b. INTERIM IMSA BOARD

i. Kings Transit Authority

The report was presented and reviewed for the Committee.

ii. Valley Waste Resource Management

The report was presented and reviewed for the Committee.

ACTION: CAO Boyd will inquire as to where treated lumber will go after it is no longer allowed to be taken to the Valley Resource Management site.

c. KINGS POINT TO POINT TRANSIT

The report submitted by Councillor Goddard was presented and reviewed for the Committee.

6. COMMITTEES OF COUNCIL REPORTS

a. COMMUNITY DEVELOPMENT COMMITTEE

Deputy Mayor Trinacty and Councillor Walsh provided an update on the Community Development Committee. It was highlighted that the centennial committee is attempting to have the Apple Blossom car show brought to Berwick that weekend to incorporate the show into the Centennial celebrations.

Discussion ensued with regards to the CBC article regarding the County of Kings Diversity Committee.

ACTION: Staff to speak with the Town's representatives on the County's Diversity Committee.

b. PLANNING ADVISORY COMMITTEE

The report was presented and reviewed for the Committee.

ACTION: If Council or staff have any name suggestions for the MPS Review Committee, please contact CAO Boyd with same.

c. POLICE SERVICES ADVISORY COMMITTEE

The report was presented and reviewed for the Committee.

7. NEW BUSINESS

a. RFD006-2023

2023/24 Operating Plan

The Operating Plan is a supporting document to the Town's annual Operating and Capital Budgets. The Operating Plan provides detailed information to communicate the Town's annual priorities.

A motion for Council to approve the 2023/24 Operating Plan will go to April 11 Council.

ACTION: CAO Boyd will provide an *edited copy* of the 2023/24 Operating Plan for Council's consideration on April 11, 2023.

Staff will provide a first quarter priority chart for the April 11, 2023 Council Meeting.

b. RFD007-2023

Employee Compensation & Review Policy and Plan

A compensation review has been completed over the last three months for all non-union employees to determine the fair market value ranges for each position. An Employee Compensation and Review Policy is recommended to Council to provide direction on CPI increases and development of an Employee Compensation Plan. Staff have prepared the Plan based on the compensation review data. The CAO will work within the parameters of the plan to ensure equity within the organization.

A motion for Council to approve the draft Employee Compensation & Review Policy and Employee Compensation Plan.

ACTION: Staff is to:

- **Reference the Performance Management Plan in the Policy**
- **Determine whether to acknowledge within the Policy that Staff also receive the days between Christmas and New Years off, with pay, as compensation or include it in an updated Vacation Policy.**

8. DEPUTY MAYOR'S REPORT

Deputy Mayor Trinacty reviewed the activities he has participated in the last two weeks.

ACTION: Requested that DOF Buchan send the budget particulars, particularly the new tax rate, to the media for public distribution.

9. IN-CAMERA

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING
BE ADJOURNED TO IN-CAMERA UNDER SECTION 22(2) AT 8:04PM
MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA BE
ADJOURNED TO THE REGULAR MEETING AT 8:59 PM.
MOTION CARRIED**

10. ADJOURNMENT

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING
BE ADJOURNED AT 8:59 PM.**

Approved by Council on April 25, 2023.

As recorded by Chantal Franey, Executive Coordinator