

**ATTENDING**

Mayor Don Clarke, Chair  
Councillor Derrick Jamieson  
Councillor Ty Walsh  
Councillor Rod Reeves  
Councillor Adam Lutz  
Councillor Chris Goddard  
Jen Boyd, Chief Administrative Officer  
Lisa Buchan, Director of Finance  
Katie Verrette, Manager of Community Development  
Tim Harding, Director of Public Works  
Chantal Franey, Executive Coordinator

Aaron Long, General Manager of AREA  
Andrew Swift, Co-op Student with AREA  
Tim Bouter, Town Engineer

**LATE ARRIVAL**

Councillor Adam Lutz

**Also in Attendance:**

Maurice Tufts  
Pat Jodrie  
Tammy Lutz

**1. CALL TO ORDER**

The meeting was called to order at 6:32pm

**2. APPROVAL OF THE AGENDA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

**MOTION CARRIED**

**3. APPROVAL OF THE MINUTES**

**a. IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF March 28, 2023 BE APPROVED AS CIRCULATED, WITH THE FOLLOWING AMENDMENT:**

**That Councillor Goddard be added to the "Attending" list.**

**MOTION CARRIED**

**4. PRESENTATION:**

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**a. Optimizing Municipal Electric Utilities, Aaron Long, AREA General Manager**

Mr. Long extended an enlightening presentation on AREA and a proposed study of alternative operational models that aggregate/consolidate MEU functions/processes related to the operating and managerial functions of the participation of MEUs. AREA is looking for informal support to cover the net costs associated with the study. Town Council and BEC are supportive and there will be a formal motion for the May 9<sup>th</sup> Council meeting.

Councillor Lutz arrived at 7:11 PM  
Aaron Long and Andrew Swift left at 7:15 PM

**b. Request from the Parents of the West Kings Grads 2023**

Tammy Lutz presented on behalf of the West Kings Grad parents to request that Veterans Drive be temporarily closed to provide a route for the West Kings prom vehicle parade on June 27<sup>th</sup> at approximately 5pm for 1-2 hours. Council agreed to the request and Mr. Harding noted that his department would provide traffic control during the event.

Tim Bouter arrived at 7:21 PM

**5. DEPARTMENT REPORTS**

**a. BDVFD**

The report was presented and reviewed for the Committee.

**b. COMMUNITY DEVELOPMENT**

The report was presented and reviewed for the Committee.

**c. PUBLIC WORKS**

The report was presented and reviewed for the Committee.

**d. FINANCE**

The report was presented and reviewed for the Committee. It was highlighted that the RCMP number is in and is a 6% increase for the Town (approximately \$27k). This is more than what was budgeted but should be covered off by a savings in another line item.

**e. CAO**

The report was presented and reviewed for the Committee.  
Councillor Goddard asked what the cost per RCMP officer is, CAO Boyd confirmed it is \$197,054.

Councillor Trinacty asked where Eden Valley is with the connector trail. CAO Boyd noted that it is currently not a priority for the plant but extending the sidewalk (on Main Street) to the Eden Valley parking lot is a priority.

**6. REGIONAL COMMITTEE REPORTS**

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**a. Accessibility Advisory Committee**

Councillor Jamieson provided an update from the April 17<sup>th</sup> meeting. A motion will be coming forth in May to approve Rita Shay as a new committee member.

**b. Centennial Committee**

Councillor Trinacty offered a verbal update on the Centennial Committee and upcoming events. There will be a Town Open House and BBQ on May 25<sup>th</sup> to celebrate the 100<sup>th</sup> anniversary of Berwick's incorporation. There will be a children's station, free hotdogs and cake, music, information stations, historical walk and other events. Mark your calendars!

**c. Interim IMSA Board**

**i. Kings Transit Authority**

It was highlighted that ridership is up...not quite to the level of pre-covid, but close.

**ii. Valley West Resource Management**

CAO Boyd responded to Councillor Jamieson's request that the C&D regulations will not affect Valley Waste drop off services.

**d. Kings Mutual Century Centre Governance Committee**

The Board feels that the battery at the KMCC is perhaps costing more money than anticipated. Mr. Regan is reviewing same.

**e. Kings Point to Point Transit**

Councillor Goddard just attended the meeting and will provide a written report at the May COTW meeting.

**f. REMO Advisory Committee**

Mr. Stovel provided a lengthy report on REMO's meeting of April 17<sup>th</sup>.

**7. NEW BUSINESS:**

**a. RFD010-2023 Low Income Property Tax Exemption Policy**

Staff are proposing holding the maximum total household income (for qualifying for the low-income rebate) at \$27k and moving to a single exemption rebate of \$350. This amount will see four households see a decrease but will be an increase for the remaining property owners.

A motion will be put forth at the May Council meeting.

**b. Appointment of Accessibility Advisory Committee Member**

Addressed in 6(a)

**8. Correspondence:**

Council received correspondence from a resident on Bezanson Drive requesting the emergency lighting at the KMCC be reviewed. The resident feels the new LED lighting is much too bright for the surrounding properties.

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CAO Boyd noted this is not a Town issue, but the KMCC Board has been informed. The Council may want to consider this issue during the MPS Review or the writing of a Light Pollution Bylaw.

### **9. Mayor's Report**

Mayor Clarke reviewed the activities he has participated in the last two weeks and noted the upcoming dates:

Valley REN LOC Meeting – April 26

Mayor's Luncheon – May 1<sup>st</sup>

PAC Meeting – May 2<sup>nd</sup>

Public Hearing – May 8<sup>th</sup>

Council Meeting – May 9<sup>th</sup>

**ACTION: Councillor Trinacty asked that minutes from Committees of Council be forwarded to Council members going forward.**

### **10. IN-CAMERA (Property and Personnel)**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA UNDER SECTION 22(2) AT 8:38PM**

**MOTION CARRIED**

Tim Bouter left the meeting at 10:05 PM

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA BE ADJOURNED TO THE REGULAR MEETING AT 10:20pm.**

**MOTION CARRIED**

### **11. ADJOURNMENT**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 10:21pm.**

**Approved by Council May 23, 2023.**

**As recorded by Chantal Franey, Executive Coordinator**