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## **ATTENDING**

Mayor Don Clarke, Chair  
Deputy Mayor Mike Trinacty  
Councillor Ty Walsh  
Councillor Adam Lutz  
Councillor Derrick Jamieson  
Jen Boyd, Chief Administrative Officer  
Lisa Buchan, Director of Finance  
Tim Harding, Director of Public Works  
Katie Verrette, Manager of Community Development  
Krista Longmire, Planning & Bylaw Administrative Coordinator

## **ALSO IN ATTENDANCE:**

2 members from the Royal Canadian Legion, Branch 69

## **ABSENT WITH REGRETS**

Councillor Chris Goddard  
Councillor Rod Reeves

Members from the Royal Canadian Legion, Branch 69 presented Mayor Clarke with the first poppy in Berwick to begin the 2023 Poppy Campaign. Poppies are available at the front counter at Town Hall.

### **1. CALL TO ORDER**

The meeting was called to order at 6:32pm

### **2. APPROVAL OF THE AGENDA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.**

#### **7. New Business**

a. Town of Berwick Flag Update

#### **8. In Camera**

a. Valley Waste

**MOTION CARRIED**

### **3. APPROVAL OF THE MINUTES**

**a. IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 26, 2023, BE APPROVED AS CIRCULATED.**

**MOTION CARRIED**

**b. IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING OF OCTOBER 3, 2023, BE APPROVED AS CIRCULATED.**

**MOTION CARRIED**

#### **4. DEPARTMENT REPORTS**

##### **a. BDVFD**

The report was circulated and reviewed by the Committee. CAO Boyd mentioned that the Water Storage Tank project as reported will be delayed as the procurement policy was not followed. An RFP will be issued for this project.

Councillor's Lutz and Goddard attended the BDVFD open house.

##### **b. Community Development**

The report was circulated and reviewed by the Committee. Manager Verrette reminded members of the evening Market and Monster Mash at Centennial Park, Thursday, October 26<sup>th</sup> beginning at 4:30pm.

##### **c. Public Works**

The report was circulated and reviewed by the Committee. Director Harding mentioned that the Spring Cleanup through Valley Waste is now complete, and that the Town's brush pick up will be complete by the end of next week.

CAO Boyd had a request for a 3-way stop at the Maple/Main Street corner. CAO Boyd spoke with the Town Engineer and Public Works, and all agreed this was needed and the request has been granted.

Councillor also inquired about the new bridge project at the north end of Commercial Street and a shed that is being built on Veterans Lane and its location in relation to the walking trail/easement.

##### **ACTION ITEM:**

- Staff will contact the project lead for an update on the bridge project.
- Staff will begin communication to the public of the new 3-way stop at Maple and Main Street intersection and notify RCMP of the change.
- Staff will investigate the location of the shed on Veterans Lane.

**d. Finance**

The report was circulated and reviewed by the Committee. Director Buchan highlighted that the UARB hearing for the BEC rate review last week resulted in 11 undertakings which are being completed and reviewed.

Director Buchan will present a variance report at the next council meeting.

**e. CAO**

The report was presented and reviewed for the Committee. CAO Boyd highlighted that the open house of the Solar Garden will be Monday, November 27 at 2pm at the Fire Hall. The Wildcat bus will be available for tours to the garden.

**5. COMMITTEE REPORTS**

**a. Accessibility Advisory Committee**

The unapproved meeting minutes were circulated and reviewed. Councillor Jamieson mentioned that AAC member, Kenisha Gordon no longer resides in Kings County; however, her input and expertise is very beneficial to the committee. CAO Boyd recommended that Kenisha remain on the committee at least until the terms are reference reviewed.

**b. Community Development Committee**

Deputy Mayor Trinacty mentioned that the next meeting of the Community Development Committee is November 23rd.

**c. Interim IMSA Board**

**i. Kings Transit Authority**

The KTA report was reviewed by the Committee.

**ii. Valley Waste**

The Valley Waste report was reviewed by the Committee.

**d. Kings Point to Point**

Report circulated and reviewed.

**e. Kings Regional Emergency Management Committee**

Report circulated and reviewed.

**6. NEW BUSINESS**

**a. Town of Berwick Flag**

Councillor Lutz asked about the Town of Berwick flag that student Nicholas Serino previously presented. CAO Boyd recommended that if a new flag is designed there should be a professional process. Council appreciated Nicholas' interest and felt he should be invited to be part of the committee.

**Action Items:**

- Staff will add this to the priority setting meeting.
- Staff will notify Nicholas regarding the update and invite him to participate on committee.

**7. MAYORS REPORT:**

Mayor Clarke reviewed the activities he has participated in over the last month and reminded members that the NSFM conference will be from November 7-10, 2023, in Halifax.

**8. IN CAMERA (Valley Waste):**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA UNDER SECTION 22(2) AT 8:24PM.**

**MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA BE ADJOURNED TO THE REGULAR MEETING AT 8:37PM.**

**MOTION CARRIED**

**9. ADJOURNMENT**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 8:37PM.**

**MOTION CARRIED**

**Approved by Council *November 28, 2023***

**As recorded by Krista Longmire, Planning & Bylaw Administrative Coordinator**