
ATTENDING

Deputy Mayor Mike Trinacty, Chair
Councillor Chris Goddard
Councillor Rod Reeves
Councillor Ty Walsh, arrived at 6:33 pm
Councillor Adam Lutz
Councillor Derrick Jamieson
Jen Boyd, Chief Administrative Officer
Lisa Buchan, Director of Finance (via teams)
Tim Harding, Manager of Public Works
Katie Verrette, Manager of Community Development
Krista Longmire, Executive Assistant

ABSENT WITH REGRETS

Mayor Don Clarke
Aaron Dondale, Director of Public Works

ALSO IN ATTENDANCE

1 member of the public

1. CALL TO ORDER

The meeting was called to order at 6:31 pm

2. APPROVAL OF THE AGENDA

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA
BE APPROVED AS CIRCULATED.**

MOTION CARRIED

3. APPROVAL OF THE MINUTES

**a. IT WAS REGULARLY MOVED AND SECONDED THAT THE
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF
JUNE 25, 2024, BE APPROVED AS CIRCULATED.**

MOTION CARRIED

4. DEPARTMENT REPORTS

a. BDVFD

The report was circulated and reviewed by the Committee. The Town's IT service provider is now looking after the computer services for the Fire Department.

b. Community Development

The report was circulated and reviewed by the Committee. Manager Verette highlighted that the after-school program has been circulated to Council. Staff will be looking at the concert series for next season with the possibility of changing the evening and offering more Sunday afternoon concerts. The Fitness Centre is doing a trial opening at 6 am and if it is successful they will look at a permanent schedule.

c. Public Works

The report was circulated and reviewed by the Committee. Manager Harding highlighted patching and paving are still ongoing. Director Dondale will make a presentation about Maple Avenue and provide some options to address the issues on that street. Clarification was given on the GIS mapping of the infrastructure and the information that is being generated.

d. Finance

The report was circulated and reviewed by the Committee. Auditors were at the office last week and are on track for the audit committee meeting next week. Property taxes will be sent out in mid-September with a deadline by the end of October.

e. Berwick Electric Commission

The report was circulated and reviewed. CAO Boyd highlighted that Glen Bannon who was hired as the Director of Electric Utilities has submitted his resignation effective August 30, 2024. Eric Peck was hired for the term PLT as Andrew Stewart leaves on his 12-month leave on September 5th. The meter reading has been awarded to Maritime Utility and Telecom.

f. CAO

The report was presented and reviewed by the Committee. CAO Boyd highlighted that there will be an update on the Municipal Planning strategy at the next committee of the whole meeting. The KentField Estates UARB public hearing is October 2nd-4th here at Town Hall. The development agreement with Nick Bentley for the Benjamin Grove development, the entrance off Commercial Street is not wide enough for a road, so there will be an easement in place for a trail and emergency access. The final approval of the joint subdivision agreement with the Municipality of Kings County is in the process to connect into Kathleen Court.

5. COMMITTEE REPORTS

a. AREA

The report was circulated

b. Interim IMSA Board

i. Kings Transit Authority

The KTA report was reviewed by the Committee.

ii. Valley Waste

The Valley Waste report was reviewed by the Committee.

c. Kings Regional Emergency Management Committee

Report circulated and reviewed. CAO Boyd highlighted that the committee did update the standard operating procedure for Alert Ready, allowing the CAO's to authorize and issue messages. A standing operating procedure was also developed for resource coordination.

d. Valley Community Fibre Network

The report was circulated and reviewed.

6. NEW BUSINESS

a. Council Remuneration

Deputy Mayor Trinacty reviewed the information report on the Council remuneration. CAO Boyd clarified that the policy did not state that the Deputy Mayor's remuneration is 55% of the Mayor's and Councillors at 50%. The annual cost of living increase will not exceed 5% each year. The Town's Wellness policy should be updated to include Council. The new Council should look at a policy for childcare options for members of Council.

7. DEPUTY MAYORS REPORT:

Deputy Mayor Trinacty reviewed upcoming meetings and events. Highlighting that Gala Days is taking place on Labour Day weekend. Council members will be walking in front of the Town float in the parade, meeting at Western Kings Health Center.

8. ADJOURNMENT

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 8:37 PM.

MOTION CARRIED

As recorded by Krista Longmire, Executive Assistant