
ATTENDING

Mayor Mike Trinacty, Chair
Deputy Mayor Adam Lutz
Councillor Justin Serino
Councillor Ty Walsh
Councillor Johanna Kwakernaak
Councillor Chris Goddard
Councillor Derrick Jamieson
Jen Boyd, Chief Administrative Officer
Lisa Walsh, Director of Finance
Aaron Dondale, Director of Public Works
Katie Verrette, Manager of Community Development
Krista Longmire, Executive Assistant

ALSO IN ATTENDANCE:

Jason Haughn, Municipal Advisor

1. CALL TO ORDER

The meeting was called to order at 6:30 pm

2. APPROVAL OF THE AGENDA

IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.

COMMITTEE REPORT

j. NSFM Conference review

MOTION CARRIED

3. APPROVAL OF THE MINUTES

THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 26, 2025, WERE ACCEPTED AS CIRCULATED.

4. REVIEW OF ACTION ITEMS

There were no updates on the action items from the last meeting.

5. COUNCILLOR ANNOUNCEMENTS

- **Deputy Mayor Lutz** – Congratulations are extended to the West Kings Volleyball team's recent victory, advancing them to regionals. Additionally, he was pleased to see the Next Ride NS at the library, where people could test drive an EV.
- **Mayor Trinacty** – Reminder of the Lions Club annual Santa breakfast is the 1st Saturday in December.

6. NEW BUSINESS

a. RFD030-2025 Discharge of DA at 287 Commercial Street

CAO Boyd reviewed the discharge of a development agreement at 287 Commercial Street. This development agreement was issued in 1983 and is no longer necessary due to changes in zoning. It was agreed that Council approve the discharge and waive the requirement to reinstate the land to its original condition.

7. DEPARTMENT REPORTS - circulated

- a. **Fire Department** – report as circulated
- b. **Community Development** – report as circulated. Manager Verrette thanked Council who participated in the Christmas events. She also highlighted that the Holiday reception will take place on Wednesday, Dec 10th. The invitations for Council to distribute will be available early next week. Council thanked the Community Development department for their work with the Christmas events.
- c. **Public Works** – report circulated. Director Dondale mentioned that the clearing of storm drains this week in preparation for winter.
- d. **Finance** – report circulated. Director Walsh highlighted that work continues on the solar garden reconciliation, which does need to be completed for the 2024/25 audit. Walsh also mentioned that the Berwick Electric Commission approved to hire a superintendent for the Utility.
- e. **CAO** – report as circulated. CAO Boyd highlighted that an agreement has been reached with the CUPE negotiations.

8. COMMITTEE REPORTS – circulated

- a. **Accessibility Committee** – Councillor Kwakernaak reviewed the report as submitted. A letter will be sent from the Committee to the Berwick Community Association regarding the accessible aisle in the parking lot and the seating in the KMCC lobby.
- b. **Library Board Meeting** – Councillor Walsh reviewed the report from the last Library Board Committee Meeting.
- c. **Berwick Electric Commission** – Mayor Trinacty reviewed the report from the last BEC meeting.
- d. **Diversity Kings County** – report as submitted.
- e. **Fire Department Sub-Committee** – CAO Boyd highlighted the discussion on the replacement of the tanker and the cost to all three partners and what it means for the Town's current debt.
- f. **Homelessness Meeting** – Councillor Kwakernaak reviewed the report from the meeting she attended hosted by Minister Lohr.
- g. **Kings County Trails Society** – Councillor Goddard will attend the Annapolis Valley Trails Coalition meeting on December 5th.
- h. **Kings Point to Point** – no report

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- i. **Valley Regional Services** – CAO Boyd mentioned that the meeting minute is available in the Council report folder. She highlighted the changes in the recycling program to begin on December 1st.
 - j. **NSFM Fall Conference** – Councillor Walsh gave an overview of the sessions he attended and conversations he had at NSFM conference. Councillor Kwakernaak and Mayor Trinacty also added their comments from the sessions they attended.
- 9. MAYOR’S REPORT** – circulated. Mayor Trinacty highlighted that the next steps for the strategic plan are for Council and Staff to further streamline the action items. Budget discussions will begin mid-January.

10. ADJOURNMENT

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO A SPECIAL COUNCIL MEETING AT 8:42 PM.

MOTION CARRIED

**Approved by Committee of the Whole, January 27, 2026
As recorded by Krista Longmire, Executive Assistant**