
ATTENDING

Mayor Mike Trinacty, Chair
Deputy Mayor Adam Lutz, arrived at 7:07 pm
Councillor Justin Serino
Councillor Derrick Jamieson
Councillor Johanna Kwakernaak
Councillor Chris Goddard
Jen Boyd, Chief Administrative Officer
Lisa Buchan, Director of Finance
Aaron Dondale, Director of Public Works
Katie Verrette, Manager of Community Development
Krista Longmire, Executive Assistant

ALSO IN ATTENDANCE:

1 member of the public

ABSENT WITH REGRETS:

Councillor Ty Walsh

1. CALL TO ORDER

The meeting was called to order at 6:30 pm

2. APPROVAL OF THE AGENDA

IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED

5. NEW BUSINESS

b. Bylaws review

MOTION CARRIED

3. APPROVAL OF THE MINUTES

IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 25, 2025, BE APPROVED AS CIRCULATED.

MOTION CARRIED

4. REVIEW OF ACTION ITEMS

CAO Boyd reviewed the Action items to date. Director Buchan gave an update on Valley Waste and Kings Transit concerning their reserve accounts. Kings Transit reserves, totaling \$2.2 million, are held in a high-interest savings account. Valley Waste maintains two separate reserve accounts: an equipment reserve totaling \$282,000 and an infrastructure reserve of \$3.3 million, which is invested in a low-risk portfolio.

5. NEW BUSINESS

a. Deed Transfer Tax

Director Buchan reviewed the background on the deed transfer tax bylaw and the financial implications of an increase in the rate. Council directed staff to propose an increase of 0.25% in the deed transfer tax rate.

b. Bylaw Review

Mayor Trinacty noted that members of the Police Advisory Committee have expressed interest in initiating a review of the Town's bylaws. There is a sense that other Committees of Council may also wish to undertake similar reviews of policies and bylaws relevant to their respective committees. Staff will develop a bylaw and policy review process, outlining the applicable legislative requirements for each item and identifying the relevant Committee of Council.

Deputy Mayor Lutz arrived at 7:07 pm

6. DEPARTMENT REPORTS - circulated

- a. **Fire Department** – report as circulated. Councillor Serino inquired about the number of level one qualified firefighters in the department. CAO Boyd will look into this.
- b. **Community Development** – Manager Verrette highlighted that staff have been hired for the summer season. Parks and facilities are in the process of opening for the season. Dates of significance will be highlighted monthly on the COTW reports. Minor vandalism occurred at one of the parks last week, and the matter was resolved without the involvement of the RCMP. Moving forward, a formal process should be established to address similar incidents.
- c. **Public Works** – Director Dondale reviewed his monthly report.
- d. **Finance** – Director Buchan highlighted that the Factorydale turbine submission has been extended for another four weeks. A three-month extension has been requested on the Dam safety report to allow for updated information.
- e. **CAO** – CAO Boyd highlighted that AREA's 2025-26 approved budget did not include a contribution to the Town CAO/DOF support which was included in the Town's budget. A reminder of the MPS/LUB public engagement session tomorrow evening.

7. COMMITTEE REPORTS – circulated

- a. **AREA** – Mayor Trinacty reviewed the report from the last AREA Board Meeting.
- b. **Accessibility** – Councillor Kwakernaak highlighted that the accessibility and Equity plan was submitted by the April 1st deadline.

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- c. **Diversity Kings County** – Councillor Kwakernaak highlighted that the focus of the meeting was to identify the priorities and actions to achieve the priorities.
 - d. **Interim IMSA Audit Committee** – Mayor Trinacty highlighted from the report that KTA staff decided to put any purchasing of electric buses on hold and do more research.
 - e. **Kings Point to Point-** Councillor Goddard highlighted from the last board meeting that the total kilometres have declined due to fewer trips to HRM because services are now offered locally and driver availability.
 - f. **Planning Advisory Committee** - Councillor Lutz reviewed the report from the last PAC meeting.
 - g. **VCFN & VCFN Authority** – CAO Boyd highlighted that Xplore operations are now located in Coldbrook. The potential use of a Network Operations Center is being explored to support outage response and provide backup for current staff who are on call 24/7. A representative from VCFN will be arranged to come and present to Council.
 - h. **ValleyREN** – Councillor Jamieson reviewed the report submitted from the last ValleyREN – LOC meeting.

8. MAYOR’S REPORT – report as circulated

9. IN-CAMERA – no In-Camera session

10. ADJOURNMENT

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING BE ADJOURNED TO A SPECIAL COUNCIL MEETING AT 8:40 PM.

MOTION CARRIED

Approved by Council, May 27, 2025

As recorded by Krista Longmire, Executive Assistant