

**Community Development Committee
Meeting Minutes (via WebEx virtual meetings)
December 15, 2021 @ 6:30 PM**

In Attendance: Chair Councillor Mike Trinacty
Councillor Rod Reeves
Councillor Ty Walsh
Mayor Don Clarke
Heather Morse
Jane Bustin
CAO Mike Payne

Absent with regrets: Beth Wilson
Carol Hiscock-White

1. The meeting was called to order by Chair Trinacty at 6:30 PM.
2. The minutes of the 2021Nov17 meeting were approved as circulated.
3. The Agenda was approved as circulated.
4. **Business arising:**
 - a. Spicer Park Playground planning:
Payne advised that the RFP was issued December 2 through provincial procurement channels and was proactively shared with a number of companies known to be involved in that business. It is seeking proposals that would retain the existing play equipment structures, add a new piece of equipment and install accessible flooring over the whole site. A site visit was held on December 8; officials from only one company attended. The RFP closes on December 16.
 - b. Rainforth Park plaque:
The original bronze dedication plaque is being cleaned up by Public Works and will be reinstalled on one of the new pillars at the entrance to the main parking area.
5. **Sub Committee Updates:**
 - a. Sports Hall of Fame:
Met December 13. Given Taylor Boylan's pending maternity leave and the strong support that she has provided to the committee in the past, the committee focused on reassigning a number of key tasks and roles for the planning of next year's event.

- b. Trails Committee:
An issue report will be presented under new business around Trail Head planning and redevelopment. A new section of trail will be considered through the F2023 budget process that would link the Brown Street Connector trail to the Chute Bike Park off Orchard Street. The next Trails Committee meeting is January 17 @ 9:30 AM.

- c. Kings Region Diversity Committee:
Morse and Bustin shared their experiences participating in their first meeting on behalf of the Town. The meeting was well organized; they reviewed the terms of reference and mandate of the committee. The Municipality of Kings has an impressive diversity plan. Membership of the Committee was quite diverse but some gaps are recognized around local indigenous groups. The Committee discussed the diversity calendar for the upcoming year, the various events that are planned and the expectation that Committee members would attend events and report back on subsequent meetings of the Committee. The anticipated workload for Committee members is fairly substantial.

- d. DRAFT IMSA proposal for a Kings Region Diversity Strategy:
The Committee engaged in a robust and detailed discussion about the proposal that would involve a three-year agreement. It would see the Town contribute approximately \$15,000.00 annually in support of two employees to pursue outcomes as detailed in the final section of the draft proposal (attached). There was a wide range of opinions expressed on actual diversity and inclusion outcomes the Town has achieved over the past few years. The proposal does present a path to a number of outcomes that Town staff are likely unable to achieve within the current staff complement. The financial proposal as it is currently structured is a concern. There was an acknowledgment that the Municipality has a significantly more diverse population than does the Town.

- e. Staff Updates:
Payne reviewed highlights of the written staff reports from Economic Development, Municipal Physical Activity Leader, and Recreation.

6. New Business:

- a. Town Centennial Celebration – brainstorming activities:
Chair Trinacty had circulated some suggestions (attached) and asked all committee members to build on that and to share with him and/or Payne to ensure all are captured. A future meeting of the Committee in the new year could be held in the Town Hall gym with this being the primary agenda item to reach some consensus on plans and activities.

b. Town Signage - Issue Report:

Payne reviewed the proposal prepared by staff. It would overhaul Town signage with a budget of \$20,000 and an application for grant funding through the provincial Beautification grant. The major signage on the four inbound points to the Town would be refreshed. It would retain the traditional design structure but would use the modern Town logo. New signage for parks, playgrounds and landmarks would be made consistent and aligned with the brand. The Committee expressed general support for the proposal and stated that signage should clean, easy to read and simply designed to be most effective. The request should be considered by Council through the F2023 budget process.

c. Trail Head/Mill Street Concept Design – Issue Report:

Payne reviewed the proposal prepared by Staff that would seek \$10,000.00 in funding for a consultant to work with community stakeholders and residents to develop a concept plan for the Trail Head area. It is now home to two train box cars, community gardens, a bicycle rack and picnic tables. The Committee was in general support of consultations and developing a plan but lukewarm to expending funds on a consultant. The actual footprint of Town property in relation to the overall area is relatively small. Expenditures might best be coordinated around the planned Expressions of Interest and potential uses for the train box cars. The request may be considered by Council through the F2023 budget process.

d. Interpretive Panels – brainstorm themes and locations:

The Committee decided that this issue would best be considered through the Town's Centennial celebrations brainstorming exercise. Members should reflect on historic properties, people, places and things.

6. Next Meeting:

Thursday January 27 @ 6:30 PM. As that date approaches a determination will be made as to whether the meeting can be held in person.

7. Meeting adjourned at 9:51 PM.