

MINUTES OF THE COUNCIL MEETING
8 FEBRUARY 2000

Present: Chairman Mayor John P. Prall
 Deputy Mayor Michael J. Munday
 Councillor Gary W. Whittier
 Councillor Michael E. Trinacty
 Councillor Donald E. Clarke
 Councillor Thomas S. Banks
 Councillor Bruce H. Morse
 Mr. Rick Ramsay, Acting Town Clerk
 Ms. Linda Parker
 Ms. Rachel Jones, Recording Secretary

In attendance: Ms. Sara Keddy, Register
 Mr. Bob Stewart, Town Solicitor

1. The Chairman called the meeting to order at 7:00 p.m. and welcomed Ms. Parker as the incoming Acting Clerk.

2. **Approval of Agenda**

Mayor Prall noted several additions to the agenda, as follows: under Business Arising - Flag Day Update, STP Project Update; under Police Services Advisory Recommendations – Committee Member Change; under New Business – Berwick Electric Commission Short Term Borrowing, Signing Officers. Hearing of no further additions,

**IT WAS MOVED by Deputy Mayor Munday and seconded by
Councillor Whittier to approve the Agenda as amended.**

Motion Carried

3. **Approval of Previous Minutes**

Hearing of no errors or omissions the Chairman approved the previous Council minutes of 11 January 2000, as circulated.

4. **Business Arising**

a) **Meetings and Procedure Bylaw**

**IT WAS MOVED by Councillor Whittier and seconded by
Councillor Banks to pass the bylaw known as the Meetings and
Procedure Bylaw.**

**IT WAS MOVED by Councillor Trinacty and seconded by
Councillor Whittier to amend the bylaw to exclude section 52A.**

A vote was taken on the amendment.

Motion Carried

IT WAS MOVED by Councillor Whittier and seconded by Councillor Clarke to amend the bylaw to delete the words “main or” from section 52B.

A vote was taken on the amendment.

Motion Carried

IT WAS MOVED by Councillor Clarke and seconded by Councillor Whittier to amend section 22A and B to refer to “Robert’s Rules of Order”.

A vote was taken on the amendment.

Motion Carried

A vote was taken on the amended motion.

Motion Carried

b) Flag Day Update

Councillor Morse reported that the Flag Day Committee met this morning. The ceremony is planned for 2:00 p.m. on Sunday, February 13th at the flag pole in front of the Town Hall. Mrs. Donna Gratton will lead everyone in singing O Canada in both official languages. A parade will proceed down Commercial Street to the Berwick Legion where a reception will take place. There will be several speakers including our MLA and MP. This has been widely publicized in school newsletters and the local media.

c) STP Project Update

Mayor Prall reported that the upgrade on the Sewer Treatment Plant is going according to schedule. The electrical building has been moved and the pipes welded together. Cell #1 should be dredged and the piping installed very soon.

5. Recommendations from COTW

a) Kings CED Agency Funding

IT WAS MOVED by Councillor Banks and seconded by Councillor Whittier to provide \$10,000 to the Kings CED Agency from the Town’s 2000/2001 fiscal budget.

Motion Carried

IT WAS MOVED by Deputy Mayor Munday and seconded by Councillor Banks to discuss among the four municipal partners of the Kings CED Agency the funding formula, to ensure that the formula is similar to other cost-sharing ventures.

Motion Carried

b) Apple Blossom Festival Princess Committee

IT WAS MOVED by Councillor Banks and seconded by Deputy Mayor Munday to accept the recommendation from the Recreation Director that a separate Apple Blossom Princess Committee be formed by either a non-profit community group or group of interested citizens, to include specific criteria and a selection process for a princess.

Motion Carried

c) Apple Blossom Festival Float

IT WAS MOVED by Councillor Banks and seconded by Deputy Mayor Munday to accept the recommendation from the Recreation Director regarding the construction of the annual Apple Blossom Festival Float.

Concerns were raised that groups of interested citizens were not being offered the opportunity to take on this project, that it is being restricted to community groups already in existence. After further discussion, the original motion was withdrawn.

IT WAS MOVED by Councillor Whittier and seconded by Councillor Trinacty that the construction of the Town's float for the Apple Blossom Festival be offered to community groups and that a grant of \$1,500 be offered, or it would be offered to interested citizens under the direction of the Recreation Department, to a maximum of \$1,500. The Town will ensure that a float is constructed if there are no interested parties.

Motion Carried

d) Apple Blossom Festival Booster Club

IT WAS MOVED by Councillor Banks and seconded by Councillor Whittier to approach the Berwick and District Board of Trade to handle the Apple Blossom Festival Booster Club.

Motion Carried

e) Apple Blossom Festival Budget

After a brief discussion all agreed that a motion was not required for a budgetary amount from the Recreation Department for the Apple Blossom Festival. Ms. Bishop should include this amount in the forecasted 2000/2001 Budget for the Recreation Department, for consideration by Council.

f) Municipal Borrowing Resolution

IT WAS MOVED by Deputy Mayor Munday and seconded by Councillor Whittier to renew the Municipal Borrowing Resolution in the amount of \$400,000 as an operating line of credit.

Motion Carried

g) 2000/2001 Budget Approval Process

IT WAS MOVED by Deputy Mayor Munday and seconded by Councillor Whittier to approve the budget approval process for 2000/2001, as attached.

Motion Carried

h) Apple Capital Museum Society

IT WAS MOVED by Councillor Clarke and seconded by Councillor Whittier to reimburse the Apple Capital Museum Society for electric bills during the summer months of 1999 in the amount of \$147.99.

Motion Carried

i) Lapel Pins

IT WAS MOVED by Councillor Whittier and seconded by Councillor Trinacty to purchase 1,000 town crest lapel pins from the International Coats of Arms within the 2000/2001 Budget.

Motion Carried

j) Personal Leave of Absence Policy

IT WAS MOVED by Councillor Trinacty and seconded by Councillor Banks to adopt the Personal Leave of Absence Policy, as attached.

Motion Carried

k) Crosswalk Upgrades

IT WAS MOVED by Councillor Banks and seconded by Councillor Clarke to instruct the Berwick Electric Commission and the Public Works Department to find the most cost effective way to upgrade the business district crosswalks.

IT WAS MOVED by Councillor Banks and seconded by Councillor Whittier to amend the motion to include this work in the year 2000/2001 Budget.

A vote was taken on the amendment.

Motion Carried

A vote was taken on the amended motion.

Motion Carried

l) Municipal Curling Challenge

IT WAS MOVED by Councillor Trinacty and seconded by Deputy Mayor Munday to enter a team in the Municipal Curling Challenge in Clare and submit the entrance fee of \$150 as soon as possible.

Motion Carried

6. Recommendations from Other Committees

a) Police Services Advisory Committee

i) Use of Office Space

IT WAS MOVED by Councillor Trinacty and seconded by Councillor Whittier that office space be provided in the Berwick Community Office to the Kings Detachment for Community Policing Officer Gary Smith, on a temporary basis.

Motion Carried

It was noted that there is available space in the Community Office now without having to move personnel to make additional room for Officer Smith.

ii) Mobile Radar Unit

IT WAS MOVED by Councillor Trinacty and seconded by Councillor Banks to support the radar use by the Berwick RCMP members on Highway 101, one kilometer on either side of the Berwick exit, twice a day for approximately 15 minutes, for the purpose of speed enforcement.

Motion Carried

The Berwick RCMP members will carry out this function while maintaining priorities within Town limits.

iii) Committee Change

Mayor Prall reported that Councillor Whittier has agreed to take on Councillor Clarke's position on the Police Services Advisory Committee. Therefore,

IT WAS MOVED by Deputy Mayor Munday and seconded by Councillor Banks that Councillor Whittier take Councillor Clarke's position on the Police Services Advisory Committee.

Motion Carried

b) Berwick Electric Commission

Mayor Prall reported that the Commission must secure short term borrowing in the near future. It was agreed that staff will proceed with this to be brought forward to Council when ready.

7. New Business

a) PAC Update

Deputy Mayor Munday reported that the Committee met with Mr. Grant Cooke of the Department of Housing and Municipal Affairs to review a model Subdivision Bylaw. The Committee met again to review the first draft of the Bylaw and will be refining the wording and meeting again in March. A public meeting will be held prior to bringing it forward to Council for final approval.

b) Returning Officer

Mr. Ramsay reviewed the memo and the issue of a Returning Officer for the upcoming municipal election. The person previously engaged as the Returning Officer is no longer interested in performing the job. Ms. Parker noted that she would be willing to take on those responsibilities for the Town. Therefore,

IT WAS MOVED by Councillor Whittier and seconded by Councillor Banks that Ms. Parker be appointed as Returning Officer for the Town of Berwick.

Motion Carried

c) Signing Officer

Mayor Prall noted that the Town needs to add Ms. Parker as a signing authority and remove Mr. Ramsay's signing authority. Therefore,

IT WAS MOVED by Deputy Mayor Munday and seconded by Councillor Whittier to appoint Ms. Linda Parker as a signing authority for the Town of Berwick, and remove Mr. Rick Ramsay as a signing authority for the Town, effective February 21, 2000.

Motion Carried

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Council took a short break at 8:38 p.m. Council reconvened at 8:40 p.m. and went into an in camera session to discuss matters of a confidential nature.

Regular Council reconvened at 8:45 p.m.

8. Hearing of no further business the Chairman adjourned the meeting at 8:45 p.m.

John P. Prall
Chairman

Rachel L. Jones
Recording Secretary