

MINUTES OF THE REGULAR COUNCIL MEETING
9 JULY 2002

Present: Chairman Mayor John P. Prall
 Deputy Mayor Michael E. Trinacty
 Councillor Donald E. Clarke
 Councillor Bruce H. Morse
 Councillor J. Richard Horsburgh
 Mr. Don Regan, BEC Superintendent
 Ms. Linda Parker, Chief Administrative Officer
 Mrs. Rachel Turner, Recording Secretary

Regrets: Councillor Thomas S. Banks
 Councillor Gary W. Whittier

In Attendance: Mr. Ken MacPherson, Register

1. The Chairman called the meeting to order at 7:09 p.m.

2. **Approval of Agenda**

The following items were added to the Agenda: 6(c) Old Hiltz Property, 7(d) Catch Basins on Commercial Street, 9 Motion for Summer Break. Hearing of no further changes,

IT WAS MOVED and seconded to approve the Agenda as amended.

Motion Carried

3. **Approval of Previous Council Minutes**

Hearing of no errors or omission the Chairman approved the minutes of 11 June 2002 as circulated.

4. **Recommendations from COTW**

(a) **Temporary Borrowing Resolution**

IT WAS MOVED and seconded to approve the Temporary Borrowing Resolution issued by Service Nova Scotia and Municipal Relations in the amount of \$97,000 for the Powerhouse Automation Project.

Motion Carried

(b) **Employee Benefit Plan**

Ms. Parker reviewed the report accompanying the recommendation and the impact of the change with respect to extended health benefits. It was noted that the plan will be renewed for a one year period.

IT WAS MOVED and seconded that the Berwick Employee Benefit Plan be renewed effective July 1, 2002 based on the current level of benefits plus the addition of 50/50 cost sharing for major dental procedures, a decrease in the co-pay from \$10 to \$5, and the increase of extended health benefit coverage to \$500 per year.

Motion Carried

(c) Fire Services Subcommittee

IT WAS MOVED and seconded to approve the Terms of Reference for the Fire Services Subcommittee.

Motion Carried

(d) Kings County SPCA

IT WAS MOVED and seconded to support the Kings County SPCA in the Pet Food Run on August 10, 2002 by allowing passage of their motorcycle parade through the Town of Berwick.

Motion Carried

5. Recommendations from Other Committees

(a) Audit Committee

Ms. Parker reviewed the report and the highlights of the year-end and audit process as determined by staff and Mackenzie, Morse and Brewster. In January the Town was faced with a more substantial deficit than what was actually experienced. Through the financial management tools that are in place, the deficit was all but eliminated by March 31.

IT WAS MOVED and seconded to approve the Financial Statements as of March 31, 2002.

Motion Carried

6. Business Arising

(a) GasWorks Installations Inc.: MOA

Mayor Prall reviewed the report. Mr. Regan reported that he had contacted ACOA, where a representative noted that some of the projects are yet to be announced, but all those applicants who have received funding have been notified. GasWorks has been contacted and informed that the Town has not received funding for its application.

IT WAS MOVED and seconded to sign the Memorandum of Agreement with GasWorks Installations Inc. with the provision that the study is to be completed by December 31, 2002 and that the agreement is valid for two years.

Motion Carried

(b) Patching and Paving

Ms. Parker reviewed the listing provided by Mr. Gould regarding the remaining immediate patching and paving requirements within the Town. These areas have been identified by residents, Councillors and staff members. If there is a consensus to do more patching and paving than was included in the budget, Council will need to determine how to fund the expenditures. Discussion followed regarding the various options to fund additional infrastructure work within the current fiscal year.

IT WAS MOVED and seconded to allocate an additional \$15,000 for patching and paving beginning with the first four items on the attached list, with the exception of recapping Robinson Drive to Avon Foods gate.

Motion Carried

(c) Hiltz Property

Ms. Parker noted that from the last Committee of the Whole meeting, staff was instructed to confirm the joint property line and obtain quotes regarding the cost of cleaning up the debris at the back of the Hiltz property. Mr. Gould and a local surveyor are looking at the boundaries to determine the actual line. Prices have been obtained from a local contractor regarding cleaning up the property. To remove the debris would cost \$23,000 plus HST or to have the debris buried would cost \$16,480 plus HST. Due to the size of some of the wood on the property, it is not possible to have the work done by the Town as the Public Works Department does not have the necessary equipment. Both quotes are in excess of \$10,000, therefore the work would require a call for tenders and the results brought back to Council for approval.

The stakeholders of Online Investments were informed of Council's decision to decline the original offer, however, there seemed to be some interest on their part to put forward a counter proposal. Staff was instructed to contact Online Investments to determine if another proposal would be coming forward. That information will be brought forward to August Committee of the Whole.

7. New Business

(a) Tree Removal Tender

Mr. Regan reviewed the report.

IT WAS MOVED and seconded to award the Tree Removal Tender to Atlantic Arborists.

Motion Carried

(b) Commercial Union Street Intersection

Ms. Parker reviewed the report noting that the key issues for consideration are liability, impact on parking, and cost effectiveness. Staff will contact the owner of the Save Easy store and request cooperation in posting right turn exit only signs at the store exit closest to the intersection on Commercial Street. Discussion followed regarding the parking options that would be created by both options as presented in the report. The purpose is to make a safer intersection and to have vehicles slow down and be aware of pedestrians. Other traffic calming options were discussed, however, it was noted that Mr. Golding has provided a recommendation based on his expertise that the traffic lights are the best option for that intersection.

Due to the financial impact with respect to this issue, Council moved to discussions regarding catch basins required on Commercial Street as a result of the work done through the Infrastructure Program prior to a decision on this issue.

(d) Commercial Street Catch Basins

It was reported that the existing catch basins located on Commercial Street will not ensure the proper drainage of the street and Mr. Parsons of Mid Valley Construction has recommended that eight new catch basins are required. Mr. Dewar of Hiltz and Seamone submitted a letter noting that the grading of the new sidewalks took care of 90% of the ponding that occurred on Commercial Street and that the eight catch basins are expected to take care of the remaining 10% of the ponding. These new catch basins are estimated to cost approximately \$10,000. Information from the engineers last fall was that the recapping of Commercial Street would solve the problem, however, this now appears to be incorrect.

(b) Commercial/Union Street Intersection (cont'd)

After a brief discussion staff was instructed to release a call for tenders for the installation of semi-actuated stop lights at the intersection of Union and Commercial Streets. As well, a letter will be sent out to the businesses in that area explaining the two options being considered for the intersection and that no decision is expected prior to the September Council meeting.

The question was raised as to whether there are methods available to identify the different grades and elevations in the sidewalk for the benefit of pedestrians. Staff will examine this issue and bring back information at the next Committee of the Whole meeting.

(c) Community Strategic Planning

Ms. Parker reviewed the report.

**IT WAS MOVED and seconded to approve the Terms of Reference and Planning Process for the development of a Community Strategic Plan.
Motion Carried**

8. Correspondence

(a) City of North Vancouver

For the information of Council. No action to be taken at this time.

9. Summer Break

IT WAS MOVED and seconded that there would be no Committee of the Whole meeting in July and no Council meeting in August.

Motion Carried

A short break was taken and Council moved into an in camera session at 9:28 p.m. to discuss the progress of the completion of the Federal Infrastructure Program work on Commercial Street. Regular Council reconvened at 9:50 p.m.

7. (b) Commercial/Union Street Intersection

Council instructed staff to send a letter to Hiltz and Seamone regarding the poor engineering advice received by the Town with respect to the work on Commercial Street and to request cost sharing in the installation of the new catch basins.

IT WAS MOVED and seconded to install catch basins on Commercial Street to the proper standards to complete the Infrastructure Program project.

Motion Carried

10. Hearing of no further business the Chairman adjourned the meeting at 9:53 p.m.

John P. Prall
Chairman

Rachel L. Turner
Recording Secretary