



Special Council Meeting - Minutes of the Meeting

July 28, 2020 6:30pm

(Via Videoconference Webex Meetings)

Attendance

In attendance

Don Clarke, Mayor

Chair

Deputy Mayor Ty Walsh

Anna Ashford-Morton

Jane Bustin

Councillors Mike Trinacty

Rod Reeves

Barry Corbin

Mike Payne, CAO

Karen Peckford, Finance Director

Chantal Pineo, Executive Coordinator

1. Call to Order

The Council Meeting was called to order at 6:32pm.

2. Approval of Previous Minutes

The previous Council Minutes were approved by motion of Council.

3. Approval of the Agenda

The Agenda was approved as circulated with the following additions:

- Update on KMCC/Gala Days Meeting

4. Budget 2020—2021

- a. *Memo Regarding 2020 Reserves*

IT WAS MOVED and seconded

THAT

Council approve amending the 2019/20 budget to remove the following transfers to and from the Town's reserves:

\$496,821 into the Capital Reserves;
\$87,147 from the Operating Reserve;
\$120,000 from the Capital Reserve;
\$120,000 from the Gas Tax Reserve

MOTION CARRIED

b. Approval of the 2020-21 Operating Budget

IT WAS MOVED and seconded

THAT

Council approve the 2020-21 Operating Budget of the following amounts:

- Total expenditures of \$4,483,547
- Non-taxation revenue of \$1,296,872
- Taxation revenue of \$3,186,675

AND

IT WAS FURTHER MOVED and seconded

THAT

- Residential tax rate of \$1.219 per \$100 of assessed value on residential and resource properties.
- Commercial tax rate of \$3.511 per \$100 of assessed value of commercial properties.
- Education levy of 0.334 per \$100 of assessed value on residential, resource and commercial properties.

MOTION DEFEATED

IT WAS MOVED and seconded

THAT

Council approve the 2020-21 Operating Budget of the following amounts:

- Total expenditures of \$4,483,547
- Non-taxation revenue of \$1,296,872
- Taxation revenue of \$3,186,675

AND

IT WAS FURTHER MOVED and seconded

THAT

- Residential tax rate of \$1.214 per \$100 of assessed value on residential and resource properties.
- Commercial tax rate of \$3.506 per \$100 of assessed value of commercial properties.
- Education levy of 0.334 per \$100 of assessed value on residential, resource and commercial properties.

MOTION CARRIED

c. Capital Budget Review and Approval

IT WAS MOVED and seconded

THAT

Council approve the 2020/21 Capital budget of \$483,900. Approval of the following projects is contingent on receipt of grant funding:

Perimeter Trail – Spicer Park
Chute Park – Phase 3
Rainforth Park – Sensory Connector
Spicer Park - Upgrades

MOTION CARRIED

Discussion ensued with regard to electric vehicle charging stations. The Town had tentatively reserved up to ten locations but staff will review and make a recommendation to Council about the actual numbers and costs.

Councillor Corbin also highlighted that he hopes the new Council will begin a Strategic Plan with regard to reserves and clear plans for where the Town wants to go in the future.

Mayor Clarke agreed that Council and Staff should work on a Capital Improvement Plan.

Council did go through a detailed review of capital projects earlier in the year, and Ms. Peckford's report includes all of the priorities of Council (except the EV Chargers which have been mentioned above).

Ms. Peckford noted that Asset Management Systems are covered by Gas Tax funds if the Town would like to pursue purchasing same in the future.

5. Tax Arrears Collection Policy

IT WAS MOVED and seconded

THAT

Council approves the Tax Arrears Collection Policy.

MOTION CARRIED

b. Revision Period of the Preliminary List of Electors

IT WAS MOVED and seconded

THAT

Council approve the Town of Berwick's Revision Period from August 3 to August 25, 2020.

MOTION CARRIED

c. Agreement to Use Information

For Council's information, Mr. Payne reviewed the Agreement to Use Information with regard to the elector's list revisions, for the upcoming Municipal Election. There were no questions of same.

6. Second Reading:

a. Proposed Municipal Elections Bylaw

IT WAS MOVED and seconded

THAT

Council approve and give second and final reading to the proposed Municipal Elections Bylaw.

MOTION CARRIED

7. Departmental Reports:

a. Berwick and District Fire Dept Report

Council reviewed the report.

b. RCMP Report

Council reviewed the report. Mr. Payne highlighted that there will continue to be RCMP presence on the trails this summer. Unfortunately, as of late, there have been a couple of accidents as well as issuance of summary offence tickets given out.

c. Public Works Report

Council asked if Public Works could keep their eyes open for overgrown bushes/shrubs growing over the sidewalks making it difficult for citizens walking. Mike will speak to Tim on this matter.

d. Bylaw Officer Report

No questions from Council. Council noted how much they will miss Ms. Redden and this position and hopes it may be reinstated sometime in the future, at least on a part time basis.

e. Community Development Report

Council reviewed the Report.

Councillor Trinacty discussed the meeting between the KMCC and the Gala Days Committee. Gala Days is considering a move to the KMCC. The committee will create a setting for what Gala Days would look like at the location area behind the KMCC back parking lot.

Gala Days would lease the land from the Community Association.

Most events could expand if the move was made there.

No costs estimates as of yet.

Council noted the Town needs to review the Constitution of Gala Days.

Council also noted concerns such as who will do maintenance to site such as mowing, etc.

Beckwith residents have mentioned wanting an access path though this property.

More information will come as more review takes place.

f. CAO Report

Mr. Payne noted that any and all community development issues will be handled through the CAO's office and, as well, Mr. Payne will serve as the business liaison. Ms. Boylan will continue programming, promotions, social media, etc. Ms. Brydon will continue with her role as Active Living Coordinator and the tasks associated with that.

CAO Payne is leaving on vacation will be return on August 12th.

Mr. Payne learned at the Governance Board Meeting that there is a Federal program that will reimburse 75% of power and common costs for entities such as the Fitness Centre, during the Covid shutdown. Staff will explore more details.

8. Next Meeting: August 11, 2020 at 6:30pm via Webex.

9. Adjournment – Council adjourned at 8:48pm.