

Council Meeting - Minutes of the Meeting

October 12, 2021 6:30pm
Via WebEx Virtual Meetings

Attendance

In attendance	Don Clarke, Mayor	Chair
Councilors	Deputy Mayor Ty Walsh Mike Trinacty Rod Reeves (excused at 8:10pm) Chris Goddard Adam Lutz Derrick Jamieson Mike Payne, CAO Karen Peckford, Director of Finance Chantal Pineo, Executive Coordinator	

1. Call to Order

The Council Meeting was called to order at 6:31pm.

2. Approval of Previous Minutes

The previous Council Minutes were approved as circulated.

3. Approval of Agenda

The Agenda was approved as circulated, with the following addition:

- COVID-19 Workplace Safety Policy
- IMSA Review
- Virtual vs In Person Meetings
- Housing Recommendations
- In Camera (Personnel)

4. Second Reading: REMO Draft Emergency Management (EM) Bylaw IT WAS MOVED and seconded

THAT

Council gives Second and Final Reading and approves the Amendments to the Draft Regional EM Bylaw from the initial submission in 2019 to include the removal from the Bylaw the following information that will be inserted into the Draft REMO Agreement:

- Section on the Regional Emergency Management Advisory Committee
- Section on the Regional Emergency Management Coordinator
- Section on the Regional Emergency Management Planning Committee

MOTION CARRIED

5. Committee of the Whole Recommendations

IT WAS MOVED and seconded

THAT

Council authorize the Mayor and CAO to sign the attached Inter-Municipal Services Agreement for the provision of Regional Emergency Management services

MOTION CARRIED

IT WAS MOVED and seconded

THAT

Staff recommends that BCP&C be directed to complete a planning a development SWOT analysis for the sum of \$7,200.00.

MOTION CARRIED

IT WAS MOVED and seconded

THAT

Council approve the establishment of an electric bicycle (e-bike) loan program conditional on the approval of grant funding.

MOTION CARRIED

b. COVID 19 Workplace Safety Policy

Mr. Payne reviewed the Draft Policy. Staff is recommending that Council replace the Town's COVID-19 Operations Plan with a policy that aligns with requirements introduced by the Province of Nova Scotia. The Policy would apply to employees/Councillors and volunteers of the Town.

If an employee does not comply with the Policy and does not have a valid reason for that non-compliance, the Town can require that the employee follow alternative measures or, where there no other option that the Town considers feasible, place an employee on an unpaid leave of absence until the employee is in compliance with the Policy, the pandemic ends or the Town ends the leave.

Councillor Jamieson asked that this draft policy be reviewed by legal counsel.

Councillor Trinacty suggested that the Town follow the Federal and Provincial guidelines where a date is set for employees to be fully vaccinated, if this has not been done, then the employee is placed on unpaid leave.

This will be placed on the October COTW Agenda for further discussion.

c. IMSA Review

Mayor Clarke highlighted that there was a meeting of the IMSA working group where a draft pilot IMSA was reviewed that concerns only Kings Transit and Valley Waste; it would be in effect for two years. Annapolis County would like to be a part of the IMSA pilot IF the Warden is able to vote on all of the issues.

The new pilot IMSA Board would consist of the Mayors and Wardens (D/Mayors as required) as well as two staff and would replace existing Kings Transit and Valleys Waste boards for the duration of the pilot. This pilot would provide additional strategic and financial expertise and overseeing of various issues.

If Annapolis County does not participate in the pilot, it would raise costs for the other municipal units that are involved.

The current model remains in effect until a new pilot IMSA is signed and in place.

The data that will be brought forth for both Kings Transit and Valley Waste will be very beneficial for the future of both entities.

d. Virtual vs In Person Meetings

Discussion ensued with regard to virtual vs in person meetings going forward. Council and staff agreed that they would be more comfortable meeting in the gym if we could have wireless internet connected in that space. Ms. Peckford will look into having these costs covered through the restart grant. Mr. Payne will look into costs for set up.

e. Housing Committee Update

Councillor Trinacty summarized efforts of the Committee re a potential housing development on the property at the back of Town Hall. He asked for Council support for the Committee to approach adjacent land owners to discuss the availability of their properties to support a project and additional street access.

The Town Planner, Chrystal Fuller, is reviewing the MPS/LUB to identify any issues in exploring a housing development at that location.

The Housing Committee also feels it would be beneficial to strike a Housing Strategy to guide this project. It was noted that Ms. Fuller could lead this as well.

Councillor Jamieson suggested that the Committee approach other municipalities to see if other Housing Strategies could be obtained to save costs.

Ms. Peckford explained that Council needs to know the costs involved before approving a housing project or to hire any out-sourcing work to be done. This could be considered in the 2022-23 budget.

Ms. Fuller has indicated that some of this work would be covered under the SWOT Analysis.

Mr. Payne will ask Ms. Fuller to put together a cost estimate and he will obtain housing strategies from other municipalities.

6. Mayors Update

Upcoming events:

AREA Meeting – October 13th

Solar Workshop for Council – October 14

Kings REMO Meeting – October 18th

BEC Meeting – October 19

LOC Meeting – October 20th

Task Force Meeting

Launching of the Power Forward project – November 3rd

Housing Meeting – November 2

Council Meeting – November 9th

7. In Camera Session (Personnel)

The regular Council meeting entered into an In-Camera Session at 7:46pm and returned to regular Council at 8:20pm with the following motion:

IT WAS MOVED and seconded

THAT

Council approve the creation of a full time, salaried position, Recreation Administrator/After School Coordinator.

MOTION CARRIED

8. **Adjournment** – Council adjourned at 8:22pm.