

---

**ATTENDING**

Mayor Don Clarke  
Deputy Mayor Mike Trinacty  
Councillor Ty Walsh, Chair  
Councillor Derrick Jamieson  
Councillor Adam Lutz  
Councillor Chris Goddard  
Jen Boyd, Chief Administrative Officer  
Lisa Buchan, Director of Finance  
Tim Harding, Director of Public Works  
Chantal Franey, Executive Coordinator

**Absent with Regrets:**

Councillor Rod Reeves

**Arrived Late:**

Councillor Adam Lutz

**Also in Attendance:**

Pat Jodrie  
Julia Merritt, AVRL (left after presentation)

**1. CALL TO ORDER**

The meeting was called to order at 6:31pm

**2. APPROVAL OF THE AGENDA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

**MOTION CARRIED**

**3. APPROVAL OF THE MINUTES**

**a. IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF April 09, 2023 BE APPROVED AS CIRCULATED.**

(Councillor Walsh arrived)

**4. PRESENTATION:**

**a. Annapolis Valley Regional Library**

Ms. Merritt introduced herself as the new CEO of the Annapolis Valley Regional Library and offered an update on the regional libraries and highlighted that the Berwick Library offers the largest usership for the population.

**5. SECOND READINGS:**

- a. **149 Cottage Street – Redesignate and rezone PIDs 55241822, 55549125 and 55288567 from Institutional (I) to Residential (R-2)**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council redesignate and rezone PID’s 55241822, 55549125 and 55288567 from Institutional (I) to Residential R2.**

**MOTION CARRIED**

- b. **Amendments to the Municipal Planning Strategy and Land Use Bylaw to allow for accessory dwelling units as detached suites in the R1 and R2 zones.**

Discussion ensued regarding allowing accessory dwelling units in the R2 zone. Council expressed they were not comfortable with particulars around this use in the R2 zone yet and suggested it would be better to have this deferred to the MPS review this year for more clarity.

Council also noted that to allow an ADU only to owner/occupied R1 residents would be very difficult to administer and enforce.

**IT WAS REGULARLY MOVED AND SECONDED THAT Council amend the Municipal Planning Strategy and Land Use Bylaw to allow for accessory dwelling units as detached suites in the R1 zone.**

**MOTION CARRIED**

- c. **215 Marsters Ave – Permit single unit dwelling on PID 55550297**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council permit a single dwelling on PID 55550297 on Marsters Avenue.**

**MOTION CARRIED**

**6.Recommendations from Committee of the Whole**

- a. **RFD0010-2023 Low Income Tax Exemption Policy**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council adjust the maximum total household income to \$27,648 and move to a single exemption rebate for qualifying property owners of \$350.**

---

**MOTION CARRIED**

**b. RFD012-2023 AREA's request for support – MEU Study**

CAO Boyd noted that the Council's approval regarding this request is in principle. The Berwick Electric Commission will officially move the motion to accept supporting AREA's monetary support.

**IT WAS REGULARLY MOVED AND SECONDED THAT Council support AREA's resources to document and cost current operation and management processes of participating MEU's/Commissions, with an aim to develop an optimized operational model that provides functions for multiple electric utility (MEU) functions/processes.**

**MOTION CARRIED**

**c. RFD013-2023 Accessibility Committee – Approval of new member**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council approve Reta Shay as the newest community member to the Accessibility Committee.**

**MOTION CARRIED**

**7. NEW BUSINESS**

**a. RFD 011-2023 Reward of O-Turner Mower**

**IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL AWARD TENDER BER32023-002 New Commercial Zero-Turn Mower in the amount of \$12,120.25 plus HST to Nova International Limited.**

**MOTION CARRIED**

**b. RFD014-2023 Surplus Equipment Approval**

Staff was prepared to accept a bid for the surplus equipment but since receiving it, the high bidder contacted staff to indicate that the parts needed to fix the backhoe are no longer available, leaving the parts required very costly and offered a new lower price as a bid. Staff and Council agreed to send the surplus equipment out for tender again.

**8. MAYOR'S REPORT**

---

Mayor Clarke’s highlighted his activities from the last two weeks including a detailed summary of the NSFM conference that both he and Deputy Mayor Trinacty attended.

**9. IN CAMERA SESSION – PERSONNEL**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA AT 7:42 PM.**

**MOTION CARRIED**

CAO Boyd left the meeting at 8:51 PM.

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA BE ADJOURNED TO THE REGULAR MEETING AT 10:13PM.**

**MOTION CARRIED**

**7. ADJOURNMENT**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 10:13PM.**

**Approved by Town Council June 13, 2023**

**As recorded by Chantal Franey, Executive Coordinator.**