

**ATTENDING**

Mayor Don Clarke, Chair  
Deputy Mayor Mike Trinacty  
Councillor Ty Walsh  
Councillor Derrick Jamieson  
Councillor Adam Lutz  
Councillor Chris Goddard  
Jen Boyd, Chief Administrative Officer  
Lisa Buchan, Director of Finance  
Krista Longmire, Planning & Bylaw Administrative Coordinator

**Absent with Regrets:**

Councillor Rod Reeves

**Also in Attendance:**

5 Members of the Public

**1. CALL TO ORDER**

The meeting was called to order at 6:30 pm

**2. APPROVAL OF THE AGENDA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED**

**MOTION CARRIED**

**3. APPROVAL OF THE MINUTES**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF OCTOBER 10, 2023 BE APPROVED AS CIRCULATED.**

**MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF PUBLIC HEARING OF NOVEMBER 6, 2023 BE APPROVED AS CIRCULATED.**

**MOTION CARRIED**

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#### **4. SECOND READING**

##### ***a. 228 Main Street Development Agreement, Kent Field Estates***

A supplementary report was circulated to members of council prior to the meeting. CAO Boyd gave an overview on this report.

**IT WAS REGULARLY MOVED AND SECONDED THAT Council defers consideration of the development agreement application for Kent Field Estates until the regularly scheduled Council meeting in December and directs staff to work with the Developer to possibly amend the draft Development Agreement to address any outstanding issues.**

**MOTION CARRIED**

#### **5. NEW BUSINESS**

##### **a. RFD027-2023: Order to Remove Derelict Vehicles**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council approve an order to remove derelict vehicles from the property of 109 Marsters Avenue, owned by R. Anthony Lenton effective November 22, 2023.**

**MOTION CARRIED**

##### **b. RFD028-2023: AREA Business: Invoice Arrears Policy & \$1,000,000 Line of Credit**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council approve and direct the Town of Berwick's members of the AREA Board of Directors to approve the AREA Invoice Arrears policy as presented.**

**MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council approve and direct the Town of Berwick's members of the AREA Board of Directors to proceed with a \$1,000,000 line of credit, with the Town of Berwick guaranteeing 27% (\$270,000) of this line of credit.**

**MOTION CARRIED**

##### **c. Annual Selection of Deputy Mayor**

Councillor Lutz nominated Councillor Goddard and Councillor Walsh nominated Councillor Trinacty for the one-year term of Deputy Mayor. Mayor Clarke called three times for additional nominations. A secret ballot vote resulted in a tie. It was agreed to defer the election of Deputy Mayor until a meeting of Council that all members are present.

## **6. MAYOR'S REPORT**

Mayor Clarke reviewed the activities he has participated in over the last month and mentioned his upcoming events and meetings highlighting the Solar Garden naming and opening ceremony on November 27<sup>th</sup> at the Fire Hall. He also mentioned each Councillor can report their two "take aways" from the NSFM Conference at the Committee of the Whole meeting on November 28<sup>th</sup>.

## **7. IN-CAMERA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA AT 7:40 pm.**

**MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA BE ADJOURNED TO THE REGULAR MEETING AT 8:46 PM.**

**MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council support the time between Christmas and New Year's as a paid holiday, per the Town's Holiday Policy, and request it is reviewed with the other HR Policies.**

**MOTION CARRIED**

## **8. ADJOURNMENT**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 8:55 PM.**

**MOTION CARRIED**

**Approved by Town Council *December 12, 2023.***

**As recorded by Krista Longmire, Planning and Bylaw Administrative Coordinator**