

ATTENDING

Mayor Don Clarke, Chair
Deputy Mayor Mike Trinacty
Councillor Ty Walsh
Councillor Derrick Jamieson
Councillor Chris Goddard
Councillor Rod Reeves
Jen Boyd, Chief Administrative Officer
Lisa Buchan, Director of Finance
Krista Longmire, Planning & Bylaw Administrative Coordinator

Absent with Regrets:

Councillor Adam Lutz

Also in Attendance:

Chrystal Fuller, Brighter Communities Planning & Consulting
Tim Bouter, Town Engineer
4 Members of the public

1. CALL TO ORDER

The meeting was called to order at 6:36 pm

2. APPROVAL OF THE AGENDA

IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE AMENDED AS CIRCULATED:

Remove:

- 6. New Business
 - b. RFD029-2023: BDVFD Water Storage Shed Tender Award

Add:

- 6. New Business
 - b. Municipal Wastewater Capital Funding Application request

MOTION CARRIED

3. APPROVAL OF THE MINUTES

IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF NOVEMBER 14, 2023, BE APPROVED AS CIRCULATED.

MOTION CARRIED

IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL COUNCIL MEETING OF NOVEMBER 28, 2023, BE APPROVED AS CIRCULATED.

MOTION CARRIED

4. SECOND READING

a. 228 Main Street Development Agreement, Kent Field Estates

Chrystal Fuller gave an overview and history of Kent Field Estates development which has been ongoing since 2021. A supplementary report was circulated to members of council prior to the meeting. Town Engineer, Tim Bouter reviewed his report addressing policy compliance on the stormwater management of the site. There was some discussion on the reports presented.

IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL GIVES SECOND READING BY KENT FIELD ESTATES TO ENTER INTO THE DEVELOPMENT AGREEMENT PERMIT 72 GROUPED DWELLING UNITS AT 228 MAIN STREET, BERWICK.

MOTION CARRIED

Chrystal Fuller and Tim Bouter left the meeting at 7:12pm.

5. BUSINESS ARISING FROM MINUTES

a. Order to Remove Derelict Vehicles – 109 Marsters Avenue

CAO Boyd reported that the property owner, Anthony Lenton appealed the order to remove the derelict vehicles. Mr. Lenton, who was present at the meeting, provided a copy of appraisal records on some of the vehicles that are on his property. Mr. Lenton asked Council to over-turn the order and allow the vehicles to remain or make a variance to the original order.

IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ACCEPTS THE APPEAL AND OVERTURN THE ORDER.

MOTION CARRIED

CAO Boyd will work with the property owner to find appropriate storage for the vehicles by the March 2024 Council meeting.

2 Members of the public left the meeting at 7:53pm

6. NEW BUSINESS

a. RFD022a-2023: Valley Waste 2023-24 Capital Budget Items TBR, Municipal Partner Guarantee Resolution

IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE TOWN OF BERWICK'S LOAN GUARANTEE AS REQUESTED BY THE VWRM, IN THE AMOUNT OF \$17,032 OR 3.08% OF THE VWRM'S TEMPORARY BORROWING RESOLUTION (IN THE TOTAL AMOUNT OF \$553,000) PER ATTACHED LOAN GUARANTEE SCHEDULE.

MOTION CARRIED.

b. Municipal Capital Growth Program Application

CAO Boyd requested a resolution to apply to the Municipal Capital Growth Program for funding phase one of the STP upgrade. This program covers 50% of eligible cost for the project; however, it can be stacked with other funding opportunities available. The deadline for applications is December 13, 2023.

IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE TOWN'S APPLICATION TO THE MUNICIPAL CAPITAL WORKS PROGRAM FOR THE UPGRADES TO THE WASTEWATER TREATMENT PLANT.

MOTION CARRIED.

7. CORRESPONDENCE

Due to the recent announcement from the Federal Government regarding an immediate humanitarian ceasefire in the Israel-Hamas war, it was felt that no further action was needed in response to the letter received from Mr. Ian Armstrong. Mayor Clarke will respond to those that sent letters.

8. MAYOR'S REPORT

Mayor Clarke reviewed the events and meetings he attended since the Committee of the Whole Meeting. Mayor Clarke reminded Council of the sod turning at Grand View Manor on December 18th.

9. IN-CAMERA

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA AT 8:15 PM.

MOTION CARRIED

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA BE
ADJOURNED TO THE REGULAR MEETING AT 9:12 PM.**

MOTION CARRIED

10. ADJOURNMENT

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING
BE ADJOURNED AT 9:20 PM.**

MOTION CARRIED

Approved by Town Council *January 09, 2024.*

**As recorded by Krista Longmire, Planning and Bylaw Administrative
Coordinator**