

## **ATTENDING**

Deputy Mayor Mike Trinacty, Chair  
Mayor Don Clarke (virtually)  
Councillor Ty Walsh  
Councillor Derrick Jamieson  
Councillor Adam Lutz  
Councillor Rod Reeves  
Councillor Chris Goddard  
Jen Boyd, Chief Administrative Officer  
Lisa Buchan, Director of Finance  
Tim Harding, Manager of Public Works  
Katie Verrette, Manager of Community Development  
Krista Longmire, Executive Assistant

## **Also in Attendance:**

3 Members of the Public (1 virtually)  
3 Members of the Community Health Board

## **1. CALL TO ORDER**

The meeting was called to order at 6:30pm. Councillor Walsh arrived at 6:35 pm

## **2. APPROVAL OF THE AGENDA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED**

- c. Update of Sewage Treatment Plant**
- d. Director of Electric Utilities**

**MOTION CARRIED**

## **3. APPROVAL OF THE MINUTES**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF FEBRUARY 13, 2024 BE APPROVED AS CIRCULATED.**

**MOTION CARRIED**

## **4. PRESENTATION**

Members from the Western Kings Community Health Board presented the Western Zone community health plan completed in 2019. Since that time, they have been developing the next health plan which they hope to present to Council in the fall/winter of 2024. It was noted that over \$48,000 in wellness funds has been given to various projects in the Town of Berwick or accessible to Berwick residents.

## **5. NEW BUSINESS**

### **a. Basic Income Guarantee Request for Support**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council write a letter to the Prime Minister and Premier asking for federal and provincial/territorial government to work together to create a national livable basic income guarantee.**

**MOTION CARRIED**

### **b. RFD008-2024: Maritime MEU Alliance Memorandum of Understanding**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council sign as a party to the Maritime Municipal Electric Utility Alliance Memorandum of Understanding.**

**MOTION CARRIED**

### **c. Update on Sewage Treatment Plant**

CAO Boyd reported that over one million dollars of funding has been received from the Provincial government to assist with Phase 1 of the Sewage upgrades.

CAO Boyd also updated Council on an issue that is currently being monitored at the lagoon which is a result of the large amount of rain and winter melt. Staff are confident that the issue is past the critical stage.

### **d. Director of Electric Utilities**

Deputy Mayor Trinacty reported that Glen Bannon has been hired as the Director of Electric Utilities. Glen will have time dedicated to Berwick and contact information specific to Berwick.

*One member from the Community Health Board left the meeting at 7:10 pm*

### **e. Information Report: 2024/25 Forecasted FCI Scenarios – Reserves and Debt Service**

Director Buchan presented the 2024/25 forecasted FCI scenarios on the state of the operating reserves, combined reserves, and debt services.

### **f. Information Report: 2024/25 Operating Budget V3**

CAO Boyd and Director Buchan presented an overview of version 3 of the 2024/25 operating budget. Council members were directed to take the following week to review the budget documents for additional saving options to reflect a potential reduction in the tax rate. A special council meeting will be held on Monday, March 18, 2024, at 6:30 pm.

*2 members of the public left the meeting at 8:40 pm*

**g. RFD009-2024: 2024/25 5-Year Capital Investment Plan**

Director Buchan presented the 2024/25 5-year Capital investment plan. It was agreed to include the Capital budget documents in the review to be discussed at the special council meeting on March 18, 2024.

**6. CORRESPONDENCE** – no report

**7. MAYOR’S REPORT**

Deputy Mayor Trinacty reported on the meetings he recently attended.

**8. IN-CAMERA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA AT 8:47pm.**

**MOTION CARRIED**

*CAO Boyd left the In-Camera meeting at 9:17 pm.*

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA BE ADJOURNED TO THE REGULAR MEETING AT 9:27 PM.**

**MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE INCREASING THE CAO COMPENSATION FROM STEP 2 TO STEP 3 ON THE CAO SALARY SCALE EFFECTIVE JUNE 26, 2023.**

**MOTION CARRIED.**

**9. ADJOURNMENT**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 9:28 PM.**

**MOTION CARRIED**

**Approved by Town Council *April 9, 2024.***

**As recorded by Krista Longmire, Executive Assistant**