

**ATTENDING**

Mayor Don Clarke, Chair  
Councillor Ty Walsh  
Councillor Adam Lutz  
Councillor Chris Goddard  
Councillor Rod Reeves  
Jen Boyd, Chief Administrative Officer  
Lisa Buchan, Director of Finance  
Katie Verrette, Manager of Community Development  
Roger Flynn, Office Administrative Coordinator  
Krista Longmire, Executive Assistant

**ABSENT WITH REGRETS**

Deputy Mayor Mike Trinacty  
Councillor Derrick Jamieson

**Also in Attendance:**

3 Members of the Public

**1. CALL TO ORDER**

The meeting was called to order at 6:30 pm

**2. APPROVAL OF THE AGENDA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED**

**MOTION CARRIED**

**3. APPROVAL OF THE MINUTES**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE PUBLIC HEARING OF JUNE 11, 2024 BE APPROVED AS CIRCULATED.**

**MOTION CARRIED**

**4. COMMITTEE OF THE WHOLE**

**a. RFD025-2024: Communications Plan**

**IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE TOWN OF BERWICK COMMUNICATION PLAN AS PRESENTED.**

**MOTION CARRIED**

*Councillor Walsh arrived at 6:41 pm*

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***b. 2024-25 Council Priorities***

CAO Boyd gave an overview on the Council priorities that were part of a workshop back in December 2023. The three categories are "Must Do and In Progress", "Important to Do" and "Nice To Have". Staff are looking to prioritize these items and to make sure there is meaningful feedback to carry through until a new council is elected and plan a strategic planning session with the new council. Council is asked to review and bring back to the August Committee of the Whole Meeting.

**5. NEW BUSINESS**

**a. RFD024-2024: Multi-Use Printer Tender Award**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council approve the thirty-six (36) month lease on one Kyocera Taskalfa 6054ci multi-use printer from Workplace Essentials with a monthly lease price of \$404.13 plus HST, and monthly rates of \$0.0089 per black and white and \$0.0488 per colour copy.**

**MOTION CARRIED**

**b. RFD026-2024: Valley Waste TBR for Capital Items**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council approve the Town of Berwick's loan guarantee as requested by VWRM, the amount of \$59,858 or 3.45% of the VWRM's Temporary Borrowing Resolution (in the total amount of \$1,735,000) per attached loan guarantee schedule.**

**MOTION CARRIED**

**c. RFD027-2024: Municipal Innovation Program Resolution – Annapolis Valley Regional Marketing Levy**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council support an application to the Municipal Innovation Program in partnership with the Valley Regional Enterprise Network to develop a framework for a regional marketing levy in the Annapolis Valley.**

**MOTION CARRIED**

**6. CORRESPONDENCE**

**a. Office of Equity and Anti-Racism (OEA)**

CAO Boyd review a letter that was received from the Office of Equity and Anti-Racism. Municipalities are required to establish a committee and develop a strategy. The Community Development Department will be reviewing this as part of

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the Town committee review and make a recommendation for consideration on how to carry this work forward.

## **7. MAYOR'S REPORT**

Mayor Clarke reviewed the activities he has participated in over the last month and mentioned his upcoming events and meetings. Mayor Clarke highlighted that he attended his last REMAC meeting and complimented Dan Stovel on his work with the Emergency Management Organization for Kings County.

## **8. IN-CAMERA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA AT 7:25 pm.**

**MOTION CARRIED**

*Councillor Jamieson arrived at 7:40 pm*

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MEETING BE ADJOURNED AT 8:46 PM.**

## **9. ADJOURNMENT**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 8:46 PM.**

**MOTION CARRIED**

**Approved by Town Council *July 29, 2024.***

**As recorded by Krista Longmire, Executive Assistant**