

ATTENDING

Mayor Mike Trinacty, Chair
Deputy Mayor Adam Lutz (Via zoom)
Councillor Derrick Jamieson
Councillor Johanna Kwakernaak
Councillor Justin Serino
Councillor Chris Goddard
Jen Boyd, Chief Administrative Officer
Lisa Buchan, Director of Finance
Katie Verrette, Manager of Community Development
Aaron Dondale, Director of Public Works
Krista Longmire, Executive Assistant

ALSO IN ATTENDANCE

Emily Boucher, ValleyREN
1 Member of the public

ABSENT WITH REGRETS

Councillor Ty Walsh

1. CALL TO ORDER

The meeting was called to order at 6:30 pm

2. APPROVAL OF THE AGENDA

IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.

NEW BUSINESS

f. Cybersecurity discussion

MOTION CARRIED

3. APPROVAL OF THE MINUTES

IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE APRIL 08, 2025, PUBLIC HEARING BE APPROVED AS CIRCULATED.

MOTION CARRIED

IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE APRIL 08, 2025, COUNCIL MEETING BE APPROVED AS CIRCULATED.

MOTION CARRIED

IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE APRIL 22, 2025, SPECIAL COUNCIL MEETING BE APPROVED AS CIRCULATED.

MOTION CARRIED

4. REVIEW OF ACTION ITEMS

CAO Boyd noted that there have been no updates to the action items since the last meeting. The list will be circulated.

5. PRESENTATION

Emily Boucher - Valley Regional Enterprise Network

Emily Boucher, CEO of the Valley Regional Enterprise Network (REN) gave an overview of many services and supports provided by the REN.

6. NEW BUSINESS

a. Municipal Planning Strategy Plan Review

CAO Boyd provided an overview of the staff report presented at the Planning Advisory Committee meeting, followed by Councillor Kwakernaak's update on the PAC's discussion concerning the Restricted Residential zone.

IT WAS REGULARLY MOVED AND SECONDED THAT Council direct staff to amend the draft zoning map to include the Restricted Residential to Area A & Area B, and to complete the Municipal Planning Strategy Review and prepare the draft documents for first reading.

MOTION CARRIED

b. RFD17-2025 Deed Transfer Tax Bylaw Repeal & Replace, 1st Reading

IT WAS REGULARLY MOVED AND SECONDED THAT Council give first reading to repeal and replace the Town of Berwick's Deed Transfer Tax Bylaw, Chapter 121, to change the rate from 1% to 1.25%.

MOTION CARRIED

c. RFD018-2025 Asphalt & Paving Services

IT WAS REGULARLY MOVED AND SECONDED THAT Council award the work scope as outlined in BER2025-002 Asphalt & Paving Services to Howard Little Excavating Ltd for the anticipated contract amount of \$225,000.00.

MOTION CARRIED

d. RFD019-2025 Gravity Sewer Repair, Commercial St

Council and staff discussed the importance of a strong communication plan to notify residents and businesses who will be impacted by the work on Commercial Street.

IT WAS REGULARLY MOVED AND SECONDED THAT Council approve the transfer of \$64,000 from the General Operating Reserve to the Sewer Operating Reserve.

MOTION CARRIED

IT WAS REGULARLY MOVED AND SECONDED THAT Council approve the scope of work received from Howard Little Excavating Ltd on 21 April 2025, with a price to complete of \$109,930.00 excluding applicable taxes and funded by \$100,000 from Capital out of Sewer Revenue and \$14,170 from the Sewer Operating Reserve.

MOTION CARRIED

Emily Boucher left the meeting at 7:52 pm

e. RFD020-2025 Order to Remedy, 109 Marsters Avenue

CAO Boyd circulated the RFD on the Order to remove derelict vehicles at 109 Marsters Avenue. At this time, she is awaiting a response from Chrystal Fuller, Town Planner, to see if the removable structures that are currently on the property are permitted under the Land Use Bylaw.

f. Cybersecurity

CAO Boyd gave an overview of the Town's cybersecurity features that are currently in place, from our IT consultant. Through a partnership with the Maritime Municipal Electric Utility Alliance (MMEUA), there will be a cyber penetration test in the fall to identify any vulnerabilities within our systems and provide clear steps for remediation.

*One member of the audience left the meeting at 8:13 pm
Deputy Mayor Lutz left the meeting at 8:15 pm*

6. CORRESPONDENCE

a. Reprofiling of the Beautification & Streetscaping Program

A letter was received from the Honourable John A Lohr, Minister of Municipal Affairs, regarding the reprofiling of the beautification and streetscaping program (BSP) and Community Works Program (CWP). After reviewing the programs, an additional \$1 million is being allocated to the Provincial Capital Assistance Program (PCAP) beginning this fiscal year. The PCAP aligns more with provincial priorities and is expected to have a greater impact on municipalities. The BSP and CWP programs will no longer be available.

Staff are disappointed that the BSP is being discontinued; the Town has greatly benefited from this program in the past.

7. MAYOR'S REPORT – as circulated.

8. IN-CAMERA

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA AT 8:30 PM.

MOTION CARRIED

IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MEETING BE ADJOURNED TO IN-CAMERA AT 8:57 PM.

MOTION CARRIED

9. ADJOURNMENT

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA AT 8:57 PM.

MOTION CARRIED

Approved by Town Council, June 10, 2025
As recorded by Krista Longmire, Executive Assistant