Town of Berwick Univerus Rec Account Setup Guide



STEP 1: CREATE ACCOUNT

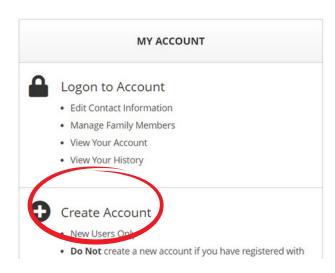
Town of Berwick

Online Program Registration

The Town of Berwick is known as a healthy, active place to live, work and play. The department of Community Development strives to provide a wide range of programming opportunities that are safe, welcoming and fun!

On this site you will be able to view and register for upcoming programs.

For more information on the programs and services we provide, or if you have an idea for something new, please drop by our office or find us online.



Register Now Registered with us before? Click here to Log on After logon view our Program Catalog View Program Calendars View Schedules of classes

. View your personal Schedules

STEP 2: FAMILY MEMBER ACCOUNT



What type of account would you like to create?



Create an **Individual** Account if you are an adult making purchases for yourself. You may add family members to your account at any time.



Create a **Family Member** Account if you are making purchases for family members and you are the primary billing contact.

STEP 3A: BILLING INFORMATION

Step 1. Create Billing Contact

Step 2. Add Family Members

Step 3. Activate Account

Step 4. Account Activated

illing Contact Information: Note: Red text indicates	required fields.	
Billing First Name:	Billing Last Name:	
Address 1:		
Address 2:		
Country:	Prov/State:	
Canada	Nova Scotia	~
City:	Postal/Zip Code:	
Phone 1:	Phone 2:	
Email:	Alternate Email:	
user@somehost.com	user@somehost.com	
Client #:		
Auto Generated Field		

STEP 3B: GUARDIAN INFO/MEDICAL INFO

Extra Information		
		Birthdate: Gender Pronoun:
Guardian 1 Name:		Guardian 2 Name:
Guardian 1 Phone:		Guardian 2 Phone:
Emerg. Contact:		Emerg. #:
Permission To Take Photos	Granted?:	
		v
Medical Information		
Do you have any of the follo	wing conditions or requirements?	?:
Allergies:	○ Yes No Epi-pen Requ	
Other Medical Conditions:		
Please explain:		