

ATTENDING

Mayor, Mike Trinacty, Chair
Councillor Chris Goddard, Vice Chair
Councillor Ty Walsh
Bruce Morse, PAB, DOJ
Melvin Hart, Citizen Representative
Mark Childs, Citizen Representative
Pat Jodrie, Citizen Representative
Jennifer Boyd, CAO
Secretary, Roger Flynn, Office Administrative Coordinator
Sgt. Harold Prime, RCMP

ABSENT WITH REGRETS

Councillor Justin Serino

ALSO, IN ATTENDANCE

Staff Sgt. Daniel Archibald, RCMP
Krista Longmire, officiating the oath of office.

1. CALL TO ORDER

The meeting was called to order at 6:30 pm.

2. APPROVAL OF THE AGENDA

a. IT WAS REGULARLY MOVED BY AND SECONDED BY THAT THE AGENDA OF THE POLICE ADVISORY COMMITTEE MEETING OF BE APPROVED AS **CIRCULATED**.

Motioned Carried

3. APPROVAL OF THE MINUTES

THE MINUTES OF THE JANUARY 20, 2026, POLICE SERVICES ADVISORY BOARD MEETING WERE ACCEPTED AS **CIRCULATED**.

4. NEW BUSINESS

a. Welcome Melvin K. Hart, Citizen Representative
The committee welcomed Melvin, to board. Melivn brings a wealth of experience in Information security management, and some background with RCMP in years past.

b. Oath of office

The Committee members took the oath of office as witnessed by Krista Longmire, Commissioner of Oaths.

c. RCMP - Orientation Package

The orientation package is available in both physical hard copy and as a mobile app.

RCMP are given guidance on patrols, with areas of focus and expectations for foot and vehicle patrols.

A directory is also available to officers so that they have important information at their fingertips should they need to reach out to government/ school/ or medical professionals while on patrol.

d. [RCMP - Orientation APP](#)

The app contains the same information as the printed version of the orientation package but with much more featured.

The app contains hyperlinks and a live calendar of events which is available to venues wishing to post their events. After they submit the information, it will automatically appear on the calendar so officers will always have up to date information.

It is designed to be updated in real time so changes to contact information, access to bylaws, and emergency management/ school lockdown procedures are available to officers with a click of a link.

There were some concerns about firewalls on the RCMP-issued phones and computers potentially blocking access to the app that will need to be investigated by the RCMP before that could be rolled out.

e. Seniors Safety Work Shops

Workshops would be scheduled for Wednesday afternoons at the Berwick Fire Hall, making them both informative and social gatherings.

The Seniors Safety Program staff will deliver most of the sessions, with specific workshops delivered by others, such as emergency management and the Nova Scotia Guard.

Police Advisory Board members will act as hosts, welcoming attendees setting up refreshments, introducing speakers.

A promotional brochure will list topics and dates of workshops, as well as other useful information to seniors.

Social media, website, and other forms of promotion are expected to increase interest in the workshops.

Grant funding will be applied for to help cover the cost of refreshments etc.

f. Police Advisory Board Bylaw

The existing bylaw for the Town's Police Advisory Committee (formerly called Police Services Advisory Committee) is being replaced with a new "Police Advisory Board"

bylaw to align with the terminology in the NS Police Act. The purpose of the board remains the same as in the previous bylaw.

Membership guidelines were adjusted to conform to the Police Act. The proposed board will include three council members and three citizen members selected through an application process, neither of whom can be municipal employees. Questions remain whether the mayor can vote when they attend meetings and whether the board should elect its own chair or have council appoint one. Legal advice is being consulted on both points.

Staff have sent the bylaw to our municipal advisor for feedback prior to legal review.

IT WAS REGULARLY MOVED AND SECONDED THAT THE POLICE ADVISORY BOARD BYLAW BE BROUGHT TO CONCIL FOR APPROVAL.

Motioned Carried

g. Business Community RCMP Feedback Survey

The boards subcommittee plans to conduct a survey of local businesses to identify concerns and gather suggestions for the RCMP.

A short questionnaire of 5 questions will be presented to managers and owners and their responses recorded.

Prior to the visits, business will receive an email letting them know about the survey and invite them to participate.

Surveys are slated for February and March of this year.

The survey is intended to be a friendly and informal. The RCMP expressed interest in seeing the questions and hearing feedback.

5. Reports

a. Sept. - Dec. 2026 Police Report

In addition to issuing tickets within the Town of Berwick, officers conducted a total of 997 patrols during the reporting period, averaging approximately 8.2 patrols per day. For the purposes of this report, a patrol is defined as an officer travelling through the Town and does not necessarily involve active police engagement.

Between September 1st and October 31st, 2025, Kingston RCMP responded to over 700 calls for service with approximately 114 of those calls being within the Town of Berwick.

Between November 1st and December 31st, 2025, Kingston RCMP responded to over 700 calls for service with approximately 104 of those calls being within the Town of Berwick.

6. ADJOURNMENT

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF POLICE ADVISORY COMMITTEE BE ADJOURNED AT 7:39 pm

Motioned Carried



Police Services Advisory Board
2026-01-20 Meeting Minutes

The next regular meeting will be held March 17th, at 6:30pm.
Approved by Committee on Month Day, 2025
As recorded by Roger Flynn, Office Administrative Coordinator