

**Police Services Advisory Committee**  
**Tuesday, Jan. 21, 2025**  
**Berwick Town Hall Council Chambers**  
**6:30 p.m.**

**ATTENDING**

Councillor Justin Serino, Chair  
Councillor Chris Goddard, Vice Chair  
Councillor Ty Walsh  
Jen Boyd, CAO Town of Berwick  
Mayor Mike Trinacty  
Sgt. Harold Prime, RCMP/GRC  
Citizen Member (vacant)  
Police Appointment (vacant)  
Bruce Morse, Citizen Representative  
Pat Jodrie, Citizen Representative  
Recording Secretary, Roger Flynn, Office Administrative Coordinator

**1. CALL TO ORDER**

The meeting was called to order at 6:32 p.m.

**2. APPROVAL OF THE AGENDA**

IT WAS REGULARLY MOVED AND SECONDED, THAT THE AGENDA OF THE POLICE SERVICES ADVISORY BOARD MEETING OF **JAN. 21, 2025**, BE APPROVED AS CIRCULATED.

**Motion Carried**

### **3. APPROVAL OF THE MINUTES**

IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE POLICE SERVICES ADVISORY BOARD OF **SEPT. 17, 2024**, BE APPROVED AS CIRCULATED/AMENDED.

**Motion Carried**

### **4. RCMP MONTHLY REPORT**

#### **Covering Sept. – Dec.**

The RCMP reported on their activities from September to December 2024, highlighting a rise in fatal road collisions, credit card scams, and domestic violence incidents. They issued 11 impaired driving charges, 5 roadside suspensions, and 127 enforcement charges. The committee discussed the need for updated municipal bylaws, the impact of staffing shortages on RCMP operations, and the potential for a part-time bylaw officer.

The committee had questions about visibility in the community and revenue from ticketing.

### **5. NEW BUSINESS**

#### **a. Update on committee membership.**

There are currently two vacancies on the committee: one citizen appointment and one provincial appointment. The town had advertised for the citizen appointment but received no applications initially, though one has since been identified.

Jen explained that the provincial appointment is a 3–5-month process, and committee member Bruce had applied for that position.

The discussion highlighted the need to have a properly constituted and empowered police advisory board bylaw in place to provide effective oversight and guidance on policing matters in the Town of Berwick.

**b. Update on Police Advisory Board Bylaw.**

The Town of Berwick currently does not have an active police advisory board bylaw consistent with the requirements of the Nova Scotia Police Act. The existing bylaw is outdated and has not received ministerial approval.

Staff will work to prepare a new bylaw to bring to this advisory committee for review and then recommend it to Town Council for approval.

Until a new bylaw is in place, the committee will operate under Section 86 of the Nova Scotia Police Act, which outlines the function of a police advisory board.

The new bylaw will need to define the proper membership structure, which should include three council members, three citizen appointments, and one provincial appointee.

The committee needs to decide what level of service they are looking for before discussing financial implications.

**Action Items:**

- Follow up on revenue received from tickets issued in the Town of Berwick.
- Request a report from the Department of Justice on the revenue distribution process for tickets.

**6. NEXT MEETING**

The next regular meeting will be held on **March 18, 2025, at 6:30 p.m.**

**7. ADJOURNMENT**

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF THE POLICE SERVICES ADVISORY BOARD BE ADJOURNED AT **7:59 p.m.**

**Motion Carried**

Approved by Committee on Month Day, 2025

As recorded by Roger Flynn, Office Administrative Coordinator